

**LEMONT-BROMBEREK CSD 113A
INSURANCE COMMITTEE MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL CONFERENCE ROOM
LEMONT, ILLINOIS 60439
Wednesday, August 28, 2018**

Administration present: Dr. Courtney Orzel, Susan Wulczyn, Barbara Germany, Tricia Baker and Katie Krop, Administrative Assistant. Board Members Present: Cindy Kelly and Patrick Kerrigan. Staff Members present: Michelle Nevin, Sonya Raymond, Wendy Berner, and Julie Hayes.

I. Call to Order

A. Roll Call

B. Pledge of Allegiance

The Pledge of Allegiance was led by Barbara Germany

C. Approval of Agenda

Agenda approved unanimously.

D. Approval of Minutes

Motion made by Cindy Kelly, seconded by Dr. Courtney Orzel, to approve the minutes of the Insurance Committee meeting on January 17, 2018. Minutes approved unanimously.

II. Comments from the Audience

At this time members of the audience were invited to approach the committee. No one came forward at this time.

III. Discussion

A. Health Fair

Mrs. Wulczyn reported on the Health and Wellness Fair that will take place in conjunction with the PTO Color Run on September 8, 2018 at Bambrick Park in Lemont, IL from 8:30-11:00 am. Mrs. Wulczyn also discussed the list of vendors that will be present. Parents and guardians will be provided with more details regarding the Health and Wellness Fair through email communication.

B. Meeting Schedule for 2018-19

Mrs. Germany reviewed the upcoming meeting dates for the fiscal year.

C. Wellness Dates for 2018-2019 School Year

Mrs. Germany reviewed the dates for the upcoming Wellness Screening.

D. Discovery

Mrs. Germany reviewed the current state of the Discovery system and discussed the use of scheduled informational sessions and demonstrations to further assist staff in the process. Mrs. Germany also discussed plans to change the system set-up to allow for easier navigation and overall use.

IV. Advance Planning

Additional information regarding BlueCross Blue Shield's "Location Matters" program will be disseminated in the Fall once it becomes available.

V. Adjournment

Meeting adjourned at 4:29 p.m.