

**LEMONT-BROMBEREK CSD 113A  
INSURANCE COMMITTEE MEETING MINUTES  
OLD QUARRY MIDDLE SCHOOL CONFERENCE ROOM  
LEMONT, ILLINOIS 60439  
Thursday, January 24, 2019**

Administration present: Dr. Courtney Orzel, Barbara Germany, Tricia Baker, and Katie Krop, Administrative Assistant. Board Members Present: Patrick Kerrigan. Staff Members present: Michelle Nevin, Bev O'Rozco, and Julie Hayes. Other: Nancy Bellosa, Gallagher.

**I. Call to Order**

**A. Roll Call**

**B. Pledge of Allegiance**

The Pledge of Allegiance was led by Barbara Germany

**C. Approval of Agenda**

Agenda approved unanimously.

**D. Approval of Minutes**

Motion made by Bev O'Rozco, seconded by Michelle Nevin, to approve the minutes of the Insurance Committee meeting on August 28, 2018. Minutes approved unanimously.

**II. Comments from the Audience**

At this time members of the audience were invited to approach the committee. No one came forward at this time.

**III. Discussion**

**A. Wellness Requirements – Wellness Activity for 2018-19**

Mrs. Germany and Mrs. Baker presented three options for the 2018-2019 wellness activity. The committee agreed to move forward with the "Reducing Screen Time" activity, and it was recommended that the activity begin March 4<sup>th</sup> and run for two weeks, ending on March 15<sup>th</sup>. Detailed information will be sent to staff around February 25<sup>th</sup>.

**B. Discovery Filing Information for Staff**

Mrs. Germany reported that Discovery has addressed and simplified the filing process and has released a claim filing guide. The committee agreed that the best way to disseminate this information is to send the filing guide to staff via email. This document along with a PowerPoint presentation will also be made available on the District website.

**C. New Prescription Coverage – PRIME THERAPEUTICS**

Mrs. Germany and Mrs. Baker discussed the District's new prescription coverage and need for staff to update this information (i.e., script number, BIN number, etc.) with their pharmacy. It was recommended that an email be sent to staff outlining these steps to ensure prescriptions are received in a timely manner. Information regarding the online Prime Therapeutics portal was also shared with the committee, and these documents will be made available to staff on the District website.

**IV. Advance Planning**

Mrs. Germany will be attending the upcoming EBC meeting on January 31, 2019 in which preliminary renewal rates will be discussed. The results will be forwarded to the committee upon receipt. The need for additional committee members was also discussed. In response, Mrs. Germany will send another request to staff.

**V. Adjournment**

Meeting adjourned at 4:29 p.m.