

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL - LRC
LEMONT, ILLINOIS 60439
Monday, September 23, 2019**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:31 p.m. on Monday, September 23, 2019 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Al Malley, Vice President, Kevin Collins, Secretary, Cindy Kelly, Patrick Kerrigan, Bethany Martino, and Dave Molitor.

Board Members Absent: None.

Administration present: Dr. Courtney Orzel, Superintendent, Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Steve Davis, Director of Technology, Pat Crean, Director of Operations, Kelly Zimmerman, Principal/Oakwood, Kate Kwasny, Assistant Principal/Oakwood, Debby Lynch, Principal/River Valley, Maggi Burkhardt, Assistant Principal/River Valley, Joe Sweeney, Principal/Old Quarry, and Shirley Kleehammer, Assistant Principal/Old Quarry.

Staff Present: Kayla Bennett, Natalee Ciesiun, Madison Ellers, Julia Esbjornson, Bridget Fiore, Justine Hickey, Renee Layman, Anne LeFevour, Wendy McCleary, Katie Nash, Kendall Nepote, MacKenzie Powell, Michael Roberts, Gina Sandrzyk, Heather Stokes, and Emylee Zdarsky.

Audience Members (from sign in sheet, if legible): April Elashik, Shannon McNary, and David Rupert.

B. Pledge of Allegiance: Al Malley

C. Approval of the Agenda:

Motion made by Dave Molitor, seconded by Bethany Martino, to approve the agenda as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

D. Approval of Minutes:

Motion made by Cindy Kelly, seconded by Patrick Kerrigan, to approve the open and closed session minutes dated August 26, 2019, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

2. PRESENTATIONS, RECOGNITION, SPECIAL EVENTS, DISCUSSION

A. New Staff Recognition

1. The Principals and Directors introduced their new staff to the Board.

B. Staff Recognition

1. Dr. Orzel and the Board of Education recognized Daniela Fountain, Assistant Superintendent, for earning her doctoral degree.

C. Board Recognition

Dr. Orzel recognized the following Board Members for their achievements in the IASB Master Board Member Program:

1. IASB Master Board Member Level II Recognition – Damon Ascolani
2. IASB Master Board Member Level I Recognition – Kevin Collins, Bethany Martino
3. IASB LeaderShop Fellow and Master Board Member Maintained – Dave Molitor

D. CITGO Presentation

Shannon McNary and April Elashik from CITGO gave a presentation on the CITGO Innovation Academy and partnership with Lemont-Bromberek CSD 113A.

3. ADJOURN TO PUBLIC HEARING

A. Motion to Adjourn to Public Hearing to Hear Comments on the Proposed FY20 Budget

Motion made by Cindy Kelly, seconded by Patrick Kerrigan, to adjourn to hold the Public Hearing for the purpose of hearing public comments on the proposed FY20 Budget. This is being done per School Code and State Statute 105 ILCS 5/17-1.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

4. PUBLIC HEARING

A. Motion to Convene the Public Hearing

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to convene the Public Hearing for the purpose of hearing public comments on the proposed FY20 Budget. This is being done per School Code and State Statute 105 ILCS 5/17-1.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

B. Information on FY20 Proposed Budget

C. Public Comments

Mr. Ascolani invited members of the audience to address the Board regarding the Public Hearing. No one came forward at this time.

D. Motion to Adjourn Public Hearing

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to adjourn the Public Hearing for public comments on the proposed FY20 Budget.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

5. RECONVENE TO OPEN MEETING

A. Motion to Reconvene to the Open Meeting

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to reconvene the open meeting of the Board of Education.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes

Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

6. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. President's Report

- Update on Meeting with Palos Park Mayor – President Ascolani reported that he and Dr. Orzel along with the Superintendent and Board President of Lemont High School met with the Palos Park Mayor and village manager to learn of any potential planning updates. Currently, nothing tangible is available, and the earliest possible development date is still projected to be within the three to five year timeframe.

B. Board Committee Reports

- Finance and Audit – Mr. Malley (Chairperson) and Mrs. Martino, Member – Next Meeting September 30, 2019 – Mr. Malley reported that the Finance Committee will review the FY19 audit, charge statements, and Policy 4:20 at the upcoming meeting.
- Wellness/Safety – Mr. Collins and Mrs. Martino, Members – Next Meeting October 28, 2019 – Mr. Collins reported that the committee's membership will be discussed at the upcoming meeting, and Mrs. Wulczyn has received an overwhelming response from the community in terms of membership interest.
- Policy – Mr. Molitor (Chairperson) and Mr. Ascolani, Member – Mr. Molitor commented that the Board will be approving the second reading of PRESS 101 and will discuss proposed updates to Policy 4:20.

C. Union Representation Reports

D. PTO/Foundation Reports

E. Principals' Report

- Oakwood School – Mrs. Zimmerman reported on Oakwood's PBIS initiative. With the assistance of the new PBIS Coordinator, Suzy Jacobs, the staff rolled out reinforcing the 3 R's (Respect, Responsible, and Ready) by giving 'paw' stickers to students who are readily displaying these behaviors. At the end of every month, students are rewarded with "Fun Friday."
- River Valley School – Mrs. Lynch reported on the PBIS initiative at River Valley and reinforcing the "All Means All" motto. Through the implementation of "Bulldog Bucks," each classroom teacher sets a goal, which is unique to their students' needs. Once a certain percentage of classes meet their goal and earn their reward, the entire school will participate in a reward of some kind.
- Old Quarry Middle School – Mr. Sweeney reported that Old Quarry hosted a vaping presentation, which was informative for both parents and students. Mr. Sweeney also reported on the positive referral system in place at Old Quarry. These referrals are read each Friday and students are given a coupon for the snack shack. 104 referrals have been made since beginning this initiative. Mr. Sweeney provided the Board with an update on upcoming field trips and the accomplishments of the Old Quarry softball and baseball teams.

F. Superintendent's Report

- Update on Enrollment – Dr. Orzel did not give a report at this time.

G. Treasurer's Reports

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the Treasurer's Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of August 2019, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

7. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.

8. CONSENT AGENDA

A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll
- The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:
 - Kristen Kalas, RV Part-Time Paraprofessional, effective September 24, 2019
 - Richard Romacciotti, Bus Driver, effective September 24, 2019
 - Claudia DeSantis, OQ Competition Cheer Coach, effective September 24, 2019
 - Claudia Longino, OQ Sign Language Club Sponsor for the 2019-2020 school year
 - Jeff Heider, RV Sign Language Club Sponsor for the 2019-2020 school year
 - Brianna Olkiewicz, OW Sign Language Club Sponsor for the 2019-2020 school year
- The Resignation of:
 - Erin Szczepanski, OQ Lunchroom Supervisor, effective September 27, 2019
- The Leave of Absence of:
 - Amanda Wittke, OW 1st Grade Teacher, 12 week FMLA leave, effective January 6, 2020
 - Kim Cryer, OW Paraprofessional, Intermittent FMLA leave, effective September 5, 2019
- Monthly Report – Enrollment
- Monthly Report – Discipline
- Monthly Report – Food Service
- Monthly Report – Freedom of Information Act (FOIA)
- Second Reading – PRESS 101
- Approval of 2019-2020 Code of Conduct and Student Information Handbook
- Approval of Contract with SWCCCASE for Leased Space for 2019-20
- Approval of CITGO Grant Agreement

- Approval of SCOPE Dues Statement – FY20
- Approval of the Administrative and Teacher Salary Report
- Approval of the Administrative Salary Report – PA-96-0434 Compliance
- Approval of the IMRF Salary Report – PA-97-0609. Compliance

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

8/30/19
Regular: \$570,008.84

9/13/19
Regular: \$574,159.20
Retro Payroll: \$10,908.25

Bills/Accounts Payable:

Bills dated September 18, 2019 in the amount of \$678,309.66.

C. Monthly Report – Personnel

The hiring of (pending compliance with Board Policy and State and Federal Law):

- Kristen Kalas, RV Part-Time Paraprofessional, effective September 24, 2019
- Richard Ramacciotti, Bus Driver, effective September 24, 2019
- Claudia DeSantis, OQ Competition Cheer Coach, effective September 24, 2019
- Claudia Longino, OQ Sign Language Club Sponsor for the 2019-2020 school year
- Jeff Heider, RV Sign Language Club Sponsor for the 2019-2020 school year
- Brianna Olkiewicz, OW Sign Language Club Sponsor for the 2019-2020 school year

The Resignation of:

- Erin Szczepanski, OQ Lunchroom Supervisor, effective September 27, 2019

The Leave of Absence of:

- Amanda Wittke, OW 1st Grade Teacher, 12 week FMLA leave, effective January 6, 2020
- Kim Cryer, OW Paraprofessional, Intermittent FMLA leave, effective September 5, 2019

D. Monthly Report – Enrollment

Since August 22, 2019, enrollment has increased by 6 with 8 students entering the District and 2 students transferring out of the District.

E. Monthly Report – Discipline

F. Monthly Report – Food Service

G. Monthly Report – Freedom of Information Act (FOIA)

1. FOIA – Tanner F. – Special Needs Transportation Contracts – 15 Minutes
2. FOIA – Jackie Carlock – Bus Video – 1 Hour

H. Second Reading – PRESS 101

I. Consider Approval of 2019-2020 Code of Conduct and Student Information Handbook

J. Consider Approval of Contract with SWCCCASE for Leased Space for 2019-20

Purpose: To secure continuation of the contract with Southwest Cook County Cooperative for Special Education to lease space at Lemont-Bromberek CSD 113A.

For many years, the Cooperative to which we belong has housed its Deaf and Hard of Hearing (DHH) special classes in our District. The result is that members of the DHH classes gain opportunities for education alongside their general education peers, and our resident students experience peers with a variety of special needs, with the potential of learning to accept and make friends with those who are different from themselves. Some even learn sign language to enable communication.

Recommendation: Approve the lease with Southwest Cook County Cooperative for Special Education for their lease of classrooms and offices across the District, as specified in the contract.

K. Consider Approval of CITGO Grant Agreement

L. Consider Approval of SCOPE Dues Statement – FY20

M. Consider Approval of the Administrative and Teacher Salary Report

Effective January 1, 2012, Sections 10-20.47 and 34-18.38 of the School Code [105 ILCS 5/10-20.47 and 5/34-18.38] were amended to require school districts to 1) report administrator and teacher salary and benefits for the prior year (FY19) to the Illinois State Board of Education (ISBE) by October 1st; and 2) present the information at a school board meeting before posting on the website of the district.

Prior to this annual reporting to the State Board of Education, the information must be presented at a regular school board meeting and then posted on the Internet website of the school district, if any.

Administrative Recommendation: Approve the salary and benefit report for FY19 for all administrators and teachers, as presented, and further to send the report to the Illinois State Board of Education as post on the district's website.

N. Consider Approval of the Administrative Salary Report – PA-96-0434 Compliance

In accordance with PA 96-0434, and certain requirements within this act, a school district is required to list on its website a salary, compensation, and benefit report for certified administrators by October 1st. Salary and benefit information for district administrators is based on Fiscal year 2020 (FY20) as it represents numbers that are projected to be earned at the completion of the fiscal year.

Administrative Recommendation: Approve the compensation and benefit report for administrators in accordance with PA 96-0434, as presented, and to provide that report to the regional superintendent of schools and post on the district's website.

O. Consider Approval of the IMRF Salary Report – PA-97-0609 Compliance

In accordance with IMRF PA 97-0609, and certain requirements within this act, a school district is required, within 6 business days after an employer participating in the Illinois Municipal Retirement Fund approves a budget, to post on its website the total compensation package for each IMRF employee having a total compensation package that exceeds \$75,000 per year.

Administrative Recommendation: Approve the compensation and benefit report for IMRF in accordance with PA 97-0609, as presented, and to provide that report to the regional superintendent of schools and post on the district's website.

9. BOARD ACTION

A. Consider Approval of Termination of the Intergovernmental Agreement for Gasoline Storage and Use with the Lemont Park District.

Motion made by Patrick Kerrigan, seconded by Dave Molitor, to approve the termination of the Intergovernmental Agreement for Gasoline Storage and Use with the Lemont Park District.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

B. Consider Approval of Architect Owner Agreement

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the architect owner agreement between Lemont-Bromberek CSD 113A and STR Partners LLC.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

C. Consider Approval of the FY20 Budget

The administration recommends the approval of the FY20 budget as presented.

Recommended Motion:

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the FY20 Budget as presented. Furthermore, to direct the administration to submit the budget to the Illinois State Board of Education in a manner prescribed by School Code.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

10. NEW/OLD/UNFINISHED BUSINESS

- A. Policy 4:20 – Mr. Malley led a discussion with the Board of Education regarding the proposed changes to Policy 4:20.

11. ADJOURN TO CLOSED SESSION

Motion made by Dave Molitor, and seconded by Patrick Kerrigan, at 7:20 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

The Board of Education DOES NOT anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

12. CLOSED SESSION

13. RECONVENE TO OPEN SESSION

Motion made by Dave Molitor, seconded by Damon Ascolani, at 7:41 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

14. ADVANCED PLANNING

OCTOBER

- Presentation and Approval of School Improvement Plans
- Acceptance of Audit
- Tax Levy Discussion
- Recognition of Principals
- Approve E-Rate Consultants

NOVEMBER

- Proposed Tax Levy Presentation
- Adopt Tentative Levy
- Establish Public Hearing for Tax Levy
- School Board Members' Day
- Illinois School Report Card Presentation
- Presentation and Approval of School Improvement Plans

15. ADJOURNMENT

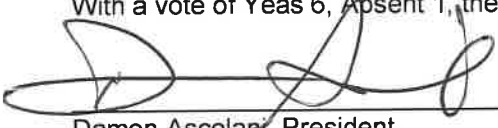
The motion was made by Kevin Collins, seconded by Dave Molitor, to adjourn the Regular Meeting of the Board of Education at 8:34 p.m.

Upon voice vote being called, the members voted as follows:

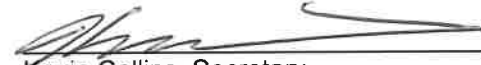
Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	

Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 6, Absent 1, the President declared the motion passed.



Damon Ascolani, President
28 OCT 2019
Date



Kevin Collins, Secretary
28 OCT 19
Date