

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL - LRC
LEMONT, ILLINOIS 60439
Wednesday, September 19, 2018**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:31 p.m. on Wednesday, September 19, 2018 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Kevin Collins, Secretary, Cindy Kelly, Al Malley, Bethany Martino and Dave Molitor. Patrick Kerrigan, Vice President, arrived at 6:37 p.m.

Board Members Absent: None

Administration present: Dr. Courtney Orzel, Superintendent, Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Steve Davis, Director of Technology, Pat Crean, Director of Operations, Kelly Zimmerman, Principal/Oakwood, Joseph Trsar, Assistant Principal/Oakwood, Debby Lynch, Principal/River Valley, Maggi Burkhardt, Assistant Principal/River Valley, Johnny Billingsley, Principal/Old Quarry, and Shirley Kleehammer, Assistant Principal/Old Quarry.

Staff Present: None

Audience Members (from sign in sheet, if legible): Carolyn Cesarz and Alice Murphy

B. Pledge of Allegiance: Dave Molitor

C. Approval of the Agenda:

Motion made by Kevin Collins, seconded by Cindy Kelly, to approve the agenda as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

D. Approval of Minutes:

Motion made by Cindy Kelly, seconded by Bethany Martino, to approve the open and closed session minutes dated August 15, 2018, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

E. Introduction of New Staff

F. Board Recognition

1. IASB School Board Governance Recognition Designation – SD113A Board of Education
2. IASB Master Board Member Program Recognition – Damon Ascolani, Cindy Kelly, and Patrick Kerrigan

2. ADJOURN TO PUBLIC HEARING

A. Motion to Adjourn to Public Hearing to Hear Comments on the Proposed FY19 Budget

Motion made by Cindy Kelly, seconded by Kevin Collins, to adjourn to hold the Public Hearing for the purpose of hearing public comments on the proposed FY19 Budget. This is being done per School Code and State Statute 105 ILCS 5/17-1.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

3. PUBLIC HEARING

A. Motion to Convene the Public Hearing

Motion made by Dave Molitor, seconded by Bethany Martino, to convene the Public Hearing for the purpose of hearing public comments on the proposed FY19 Budget. This is being done per School Code and State Statute 105 ILCS 5/17-1.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

B. Information on FY19 Proposed Budget

C. Public Comments

Mr. Ascolani invited members of the audience to address the Board regarding the Public Hearing. No one came forward at this time.

D. Motion to Adjourn Public Hearing

Motion made by Dave Molitor, seconded by Cindy Kelly, to adjourn the Public Hearing.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

4. RECONVENE TO OPEN MEETING

A. Motion to Reconvene the Open Meeting

Motion made by Cindy Kelly, seconded by Bethany Martino, to reconvene the open meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Cindy Kelly	yes	
Kevin Collins	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

5. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. President's Report

- Building Walkthrough – President Ascolani reported on the successful walkthrough of all of the buildings and commented on the creativity in regards to space utilization.
- OW STEM Lab Opening – President Ascolani attended the Oakwood Creation Lab Grand Opening, which was an exciting and successful event and was well-received by the students.

B. Board Committee Reports

- Finance – Mr. Malley reported that the next meeting will be held on October 2, 2018.

- Insurance – Mrs. Kelly and Mrs. Germany reported on the discussion held at the meeting on August 28, 2018 regarding the new Member Rewards program being released by BlueCross BlueShield that will offer discounts to members.
- Wellness/Safety – Mrs. Martino reported that the Wellness and Safety Committee met on September 19, 2018 and reviewed the action plan as well as year one. Mrs. Martino also commented on the success of the Wellness Fair and Color Run. Mr. Collins reported on the discussion of the strategic plan and additional security measures within the District.

C. Union Representation Reports

D. PTO/Foundation Reports

Mrs. Cesarz commented on the success of the Oakwood Creation Lab Grand Opening as well as the curriculum nights held at each school, where the Foundation was able to secure new volunteers. Mrs. Cesarz also reported on the Foundation's participation in the presentation of the Governor's Hometown Award in Springfield in addition to the upcoming Haunted Canal Hayride event in the Fall.

E. Principals' Report

- Oakwood School – Mrs. Zimmerman provided the Board with a PBIS update. The social workers have added a "new to Oakwood" lunch buddies program as well as a "Just Say Hello" initiative," which stemmed from a group of Sandy Hook parents.
- River Valley School – Mrs. Lynch provided the Board with a PBIS update and reported on River Valley's commitment to the All Means All philosophy. Staff members can now praise students and send messages to parents through Dojo, an online program.
- Old Quarry Middle School – Mr. Billingsley reported on the Big Ideas Math Pilot and the implementation of uniform homework practices, which allows for consistency in each grade level.

F. Assistant Superintendent's Report

Mrs. Fountain gave a presentation on 2017-2018 PARCC data.

G. Superintendent's Report

- Chinese-USA Cultural Educational Exchange Update – Dr. Orzel and Mr. Billingsley attended the Chinese-USA Cultural Educational Exchange on September 18, 2018. With a group of principals from China present, participants were able to recognize the importance of thinking globally about education as well as learn more about student voice opportunities and technology education initiatives. Mr. Billingsley also plans on looking into the opportunity to have a sister school abroad.
- Strategic Planning Update – Dr. Orzel reported that at the next meeting, the strategic planning committee will review the strategic planning initiatives, provide framework documents for 2018-2023, and present an interactive strategic dashboard.
- Enrollment Update – Dr. Orzel provided the Board with an enrollment update. An update on facilities and space utilization will also be provided in October.
- Governor's Hometown Award – Dr. Orzel thanked Mrs. Kelly, Mr. Molitor, Mrs. Nevin, Mrs. Pelen, and Mrs. Lynch for their work on the Governor's Hometown Award and the application process. Dr. Orzel revealed that Haunted Central is a finalist for this award and the District will present in Springfield next week to the committee.
- AP Manual Update – Dr. Orzel stated that the final draft of the AP Manual was received today, September 19, 2018.

6. Treasurer's Report

Mrs. Germany provided a report on financials for the district. Complete information will be available next month.

Motion made by Cindy Kelly, seconded by Patrick Kerrigan, to approve the Bank Statement and PMA Analysis, Investment Structure, and FRIS Report for the Month of August 2018, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

7. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.

8. CONSENT AGENDA

A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Cindy Kelly, seconded by Kevin Collins, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll
- The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:
 - Jenna Treanor, OQ Part-Time Choir Teacher, effective August 21, 2018
 - Julie Wojtowicz, OW Sign Language Club Sponsor for the 2018-2019 School Year
 - Jeanette Geroulis, OW Sign Language Club Sponsor for the 2018-2019 School Year
 - Sarah Socha, School Bus Driver, effective September 20, 2018
- The resignation of:
 - Gerry Morgan, School Bus Driver, effective August 14, 2018
- The Leave of Absence of:
 - Kristy Blazewski, OW 2nd Grade Teacher, 18 week FMLA leave, effective October 26, 2018
 - Shelley Mandarino, OW 1st Grade Teacher, 13 week FMLA leave, effective January 22, 2019
 - Katie Parise, RV Speech Pathologist, 12 week FMLA leave, effective February 5, 2019
- Monthly Report - Enrollment
- Monthly Report – Discipline
- Monthly Report – Food Service
- Monthly Report – Freedom of Information Act (FOIA)
- Approval of the Administrative and Teacher Salary Report
- Approval of the Administrative Salary Report – PA-96-0434 Compliance
- Approval of the IMRF Salary Report – PA-97-0609 Compliance
- Approval of Contract with National Investigations, Inc.

- Approval of Updated Mission Statement

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

8/17/2018	
Regular:	\$598,651.32
8/31/2018	
Regular:	\$564,301.57
9/14/2018	
Regular:	\$648,996.80

Bills/Accounts Payable:

Bills dated September 17, 2018 in the amount of \$729,163.56.

C. Monthly Report: Personnel

The hiring of (pending compliance with applicable Board policy and State and Federal law):

- Jenna Treanor, OQ Part-Time Choir Teacher, effective August 21, 2018
- Julie Wojtowicz, OW Sign Language Club Sponsor for the 2018-2019 School Year
- Jeanette Geroulis, OW Sign Language Club Sponsor for the 2018-2019 School Year
- Sarah Socha, School Bus Driver, effective September 20, 2018

The resignation of:

- Gerry Morgan, School Bus Driver, effective August 14, 2018

The Leave of Absence of:

- Kristy Blazewski, OW 2nd Grade Teacher, 18 week FMLA leave, effective October 26, 2018
- Shelley Mandarino, OW 1st Grade Teacher, 13 week FMLA leave, effective January 22, 2019
- Kathleen Parise, RV Speech Pathologist, 12 week FMLA leave, effective February 5, 2019

D. Monthly Report – Enrollment

- Since August 16, 2018, enrollment has increased by 15 with 20 new students entering and 5 students transferring out.

E. Monthly Report – Discipline

F. Monthly Report – Food Service

G. Monthly Report – Freedom of Information Act (FOIA)

- FOIA – Chris Lanphear, Deltek – Active Contracts – 3 Hours

H. Consider Approval of the Administrative and Teacher Salary Report

Effective January 1, 2012, Sections 10-20.47 and 34-18.38 of the School Code [105 ILCS 5/10-20.47 and 5/34-18.38] were amended to require school districts to 1) report administrator and teacher salary and benefits for the prior year (FY18) to the Illinois State Board of Education (ISBE) by October 1st; and 2) present the information at a school board meeting before posting on the website of the district.

Prior to this annual reporting to the State Board of Education, the information must be presented at a regular school board meeting and then posted on the Internet website of the school district, if any.

The administrative recommendation is to approve the salary and benefit report for FY18 for all administrators and teachers, as presented, and further to send the report to the Illinois State Board of Education and post on the district's website.

I. Consider Approval of the Administrative Salary Report – PA-96-0434 Compliance

In accordance with PA 96-0434, and certain requirements within this act, a school district is required to list on its website a salary, compensation, and benefit report for certified administrators by October 1st. Salary and benefit information for district administrators is based on Fiscal Year 2019 (FY19) as it represents numbers that are projected to be earned at the completion of the fiscal year.

The administrative recommendation is to approve the compensation and benefit report for administrators in accordance with PA 96-0434, as presented, and to provide that report to the regional superintendent of schools and post on the district's website.

J. Consider Approval of the IMRF Salary Report – PA-97-0609 Compliance

In accordance with IMRF PA 96-0609, and certain requirements within this act, a school district is required, within 6 business days after an employer participating in the Illinois Municipal Retirement Fund approves a budget, to post on its website the total compensation package for each IMRF employee having a total compensation package that exceeds \$75,000 per year.

The administrative recommendation is to approve the compensation and benefit report for IMRF in accordance with PA 97-0609, as presented, and to provide that report to the regional superintendent of schools and post on the district's website.

K. Consider Approval of Contract with National Investigations, Inc.

L. Consider Approval of Updated Mission Statement

The District Leadership Team (DLT) has revised our mission statement:

Lemont-Bromberek CSD 113A's mission is to empower students to think critically and become productive, global citizens through innovative learning, collaborative communication and responsive citizenship.

9. BOARD ACTION

A. Consider the Approval of the FY19 Budget

The administration recommends the approval of the FY 19 budget as presented.

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the FY19 Budget as presented. Furthermore, to direct the administration to submit the budget to the Illinois State Board of Education in a manner prescribed by School Code.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

B. Consider Approval to Issue RFP for District Projector Work

Currently, our gymnasiums at every school in the District do not have permanent, mounted projectors. Also, the current sound and wireless audio equipment at River Valley and Old Quarry is aging and has not been updated or improved since its initial installation. Oakwood School also does not have any sound system in its gym/lunchroom. We would like to seek proposals to have projectors and updated and/or new sound equipment installed in the Old Quarry multipurpose room and big gym, the River Valley gym, and the Oakwood gym/multipurpose room. These installations would be used not only for academic teaching during the school day for gym classes but also for staff training, student presentations, and special events. All of our principals and gym teachers have expressed a need to have projectors and sound installed in these rooms. We are requesting the Board's approval begin the process of going out to bid and to solicit bids for this work.

Motion made by Cindy Kelly, seconded by Dave Molitor, to approve the administration's recommendation to go. Out to bid for projectors and sound equipment to be installed throughout the District.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

C. Consider Approval to Seek Bids for Replacement Maintenance Truck

The administration is seeking approval to get quotes for a new F250 truck to replace a maintenance truck. This will be the final vehicle replacement for the next several years.

Motion made by Kevin Collins, seconded by Bethany Martino, to approve the administration's request to seek bids for a replacement maintenance truck.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

10. NEW/OLD/UNFINISHED BUSINESS

11. ADJOURN TO CLOSED SESSION

Motion made by Dave Molitor, and seconded by Patrick Kerrigan, at 7:24 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
- D. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

The Board of Education DOES NOT anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes

Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

12. CLOSED SESSION

13. RECONVENE TO OPEN SESSION

Motion made by Kevin Collins, seconded by Dave Molitor, at 8:56 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

14. ADVANCED PLANNING

OCTOBER

- Presentation and Approval of School Improvement Plans
- Acceptance of Audit
- Tax Levy Discussion
- Recognition of Principals
- Approve E-Rate Consultants

NOVEMBER

- Proposed Tax Levy Presentation
- Adopt Tentative Levy
- Establish Public Hearing for Tax Levy
- School Board Members' Day
- Illinois School Report Card Presentation
- Presentation and Approval of School Improvement Plans

15. ADJOURNMENT


The motion was made by Kevin Collins, seconded by Patrick Kerrigan, to adjourn the Regular Meeting of the Board of Education at 8:59 p.m.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes

Cindy Kelly yes
Patrick Kerrigan yes
Al Malley yes
Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.



Damon Ascolani, President

15 Oct 2018

Date



Kevin Collins, Secretary

15 OCT 18

Date