

**BOARD OF EDUCATION  
LEMONT-BROMBEREK CSD 113A  
BUSINESS MEETING MINUTES  
OLD QUARRY MIDDLE SCHOOL - LRC  
LEMONT, ILLINOIS 60439  
Monday, October 28, 2019**

**1. CALL TO ORDER**

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:32 p.m. on Monday, October 28, 2019 in the Old Quarry Middle School LRC.

**A. Roll Call**

Upon roll being called, the following board members were present: Damon Ascolani, President, Al Malley, Vice President, Kevin Collins, Secretary, Patrick Kerrigan, Bethany Martino, and Dave Molitor.

Board Members Absent: Cindy Kelly.

Administration present: Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Steve Davis, Director of Technology, Pat Crean, Director of Operations, Kelly Zimmerman, Principal/Oakwood, Kate Kwasny, Assistant Principal/Oakwood, Debby Lynch, Principal/River Valley, Maggi Burkhardt, Assistant Principal/River Valley, Joe Sweeney, Principal/Old Quarry, and Steve Nendza, Assistant Principal/Old Quarry. Dr. Courtney Orzel attended via telephone conference call.

Staff Present: Cindy Coyle.

Audience Members (from sign in sheet, if legible): Kay Manning.

**B. Pledge of Allegiance:** Damon Ascolani.

**C. Approval of the Agenda:**

President Ascolani requested the removal of Closed Session.

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the agenda as amended.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**D. Approval of Minutes:**

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the open and closed session minutes dated September 23, 2019, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

## **2. ADJOURN TO PUBLIC HEARING**

### **A. Motion to Adjourn to Public Hearing to Hear Comments on e-Learning Program**

Motion made by Patrick Kerrigan, seconded by Dave Molitor, to adjourn to hold the Public Hearing for the purpose of hearing public comments on the e-Learning Program.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

## **3. PUBLIC HEARING**

### **A. Motion to Convene the Public Hearing**

Motion made by Patrick Kerrigan, seconded by Dave Molitor, to convene the Public Hearing for the purpose of hearing public comments on the e-Learning Program.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

### **B. Information on e-Learning Program**

### **C. Public Comments**

Mr. Ascolani invited members of the audience to address the Board regarding the Public Hearing. No one came forward at this time.

**D. Motion to Adjourn Public Hearing**

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to adjourn the Public Hearing for public comments on the e-Learning Program.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**4. RECONVENE TO OPEN MEETING**

**A. Motion to Reconvene to the Open Meeting**

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to reconvene the open meeting of the Board of Education.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**5. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES**

**A. President's Report**

**B. Board Committee Reports**

- Finance and Audit – Mr. Malley (Chairperson) and Mrs. Martino, Member – Mr. Malley reported that the Finance Committee met on September 30, 2019 to discuss the FY19 audit, Policy 4:20, committee membership, and financing opportunities.
- Wellness/Safety – Mr. Collins and Mrs. Martino, Members – Mr. Collins reported that the Wellness and Safety Committee met on October 28, 2019 to discuss Policy 4:190 regarding student safety, which will be brought to the next Policy Committee meeting, as well as the District's three-year action plan and additions to this plan.

**C. Union Representation Reports**

**D. PTO/Foundation Reports**

**E. Principals' Report**

- Oakwood School – Mrs. Zimmerman reported on Oakwood's partnership with Lemont High School through their Cinema Studies class to create videos for the Oakwood Creation Lab. The 2<sup>nd</sup> grade students were also invited to visit the CITGO Innovation Lab at LHS in December. In addition, Oakwood will be

working with the Research Studies class at LHS in their determination of the effects of paper color on the retention of information.

- River Valley School – Mrs. Lynch reported on the District's visits with Dr. Rich Voltz, focusing on the area of student engagement and the use of three specific questions in the classroom. During his most recent visit, Dr. Voltz commented that River Valley is the most engaged building in the state of Illinois, and this message and celebration was shared with the River Valley staff.
- Old Quarry Middle School – Mr. Sweeney reported on Old Quarry's upcoming assembly with John Vincent, who will share his experiences with bullying and spread a message of kindness. A mural will also be placed in the hallways to demonstrate students' commitment to putting the "I" in KIND. Mr. Sweeney also reported that two students represented Old Quarry in the cross country state competition.

**F. Superintendent's Report**

- Update on Enrollment – Dr. Orzel reported that enrollment is up by 17 students from the end of last school year. The District plans to keep the community informed of enrollment increases and space considerations.

**G. Treasurer's Reports**

Motion made by Patrick Kerrigan, seconded by Dave Molitor, to approve the Treasurer's Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of September 2019, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**6. COMMENTS FROM THE AUDIENCE**

Mr. Ascolani invited members of the audience to address the Board.

- Ms. Kay Manning, a Lemont community member, spoke to the Board about IASB Resolution 1 regarding student safety.

**7. CONSENT AGENDA**

A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll
- The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:
  - Nancy Calderon, Bus Driver, effective October 29, 2019
  - Peter Liutov, Custodian, effective October 29, 2019
  - Annette Allen, Bus Driver, effective October 29, 2019

- Denise Tetter-Wimberly, OW Sign Language Club Sponsor for the 2019-2020 school year
- The Leave of Absence of:
  - Danielle Hooker, OW Speech Pathologist, 12 week FMLA leave, effective February 10, 2019
  - Amanda Wittke, OW 1<sup>st</sup> Grade Teacher, Parental leave following 12 week FMLA leave (effective 1/6/20), return date August 2020
  - Julie Hayes, OQ 6<sup>th</sup> Grade Teacher, Intermittent 12 week FMLA leave, effective October 31, 2019
- Monthly Report – Enrollment
- Monthly Report – Discipline
- Monthly Report – Food Service
- Monthly Report – Freedom of Information Act (FOIA)
- Second Reading – Policy 4:20
- Approval of Speech Language Pathologist Leave Position

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

#### **B. Monthly Report – Open Accounts Payable/Bills and Payroll**

##### **Payroll:**

9/27/2019

Regular: \$577,547.16

Stipend: \$38,236.42

10/11/2019

Regular: \$583,464.76

10/25/2019

Regular: \$580,877.55

Stipend: \$20,689.90

##### **Bills/Accounts Payable:**

Bills dated October 23, 2019 in the amount of \$1,090,878.11.

#### **C. Monthly Report – Personnel**

The hiring of (pending compliance with Board Policy and State and Federal Law):

- Nancy Calderon, Bus Driver, effective October 29, 2019
- Peter Liutov, Custodian, effective October 29, 2019
- Annette Allen, Bus Driver, effective October 29, 2019

- Denise Tetter-Wimberly, OW Sign Language Club Sponsor for the 2019-2020 school year

The Leave of Absence of:

- Danielle Hooker, OW Speech Pathologist, 12 week FMLA leave, effective February 10, 2020
- Amanda Wittke, OW 1<sup>st</sup> Grade Teacher, Parental leave following 12 week FMLA leave (effective 1/6/20), return date August 2020
- Julie Hayes, OQ 6<sup>th</sup> Grade Teacher, Intermittent 12 week FMLA leave, effective October 31, 2019

**D. Monthly Report – Enrollment**

Since September 18, 2019, enrollment has increased by 3 with 4 students entering the District and 1 student transferring out of the District.

**E. Monthly Report – Discipline**

**F. Monthly Report – Food Service**

**G. Monthly Report – Freedom of Information Act (FOIA)**

1. FOIA – Nancy Holstein, Canon – Copier Lease and Maintenance Agreements – 15 Minutes

**H. Second Reading – Policy 4:20**

**I. Consider Approval of Speech Language Pathologist Leave Position**

Purpose: To fill a leave speech therapist position

Danielle Hooker, our full-time speech therapist at Oakwood School, will be on a twelve-week leave beginning on or about February 10, 2020. We have an ongoing contract with Marge Boyce, who provided speech therapy services to the district after her retirement from 113A. Ms. Boyce is familiar with our families, speech education practices, and IEP management systems, and would be a natural fit in Ms. Hooker’s absence.

Recommendation: We recommend that Marge Boyce is hired to fill the speech language pathologist leave position at the rate of \$300 per day.

**8. BOARD ACTION**

**A. Consider Approval of FY19 Audit**

The FY2018-2019 audit has been finalized by our independent auditing firm of Lauterbach & Amen, LLP. The Audit will also include the Annual Financial Report that has been sent to ISBE. Both the audit and AFR need to be sent to the regional superintendent’s office as required by school code. This audit was reviewed by the Finance Committee and it was determined to recommend approval by the Board of Education.

The Finance Committee and administration recommend accepting the audit as presented by our independent auditor. Likewise, the Finance Committee and administration recommend that this audit be published on our web page per School Code and State Statute.

**Recommended Motion:**

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the FY19 Audit.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**B. Consider Approval of National Principals Month Resolution**

Whereas the Illinois Principals Association has declared the month of October 2019 as "National Principals Month" in coordination with the efforts of the National Association of Elementary School Principals, the American Federation of School Administrators, and the National Association of Secondary School Principals, working with the U.S. Congress, to designate "National Principals Month" and resolutions thereof;

Whereas the week of October 20-26, 2019 is also proclaimed as Principals Week and Friday, October 25, 2019 as Principals Day in Illinois by Governor JB Pritzker;

Whereas the vision, dedication, and determination of a principal provides the mobilizing force behind any school reform effort;

Whereas principals are expected to be educational visionaries, instructional leaders, assessment experts, disciplinarians, community builders, public relations experts, budget analysts, facility managers, special programs administrators, and guardians of various legal, contractual, and policy mandates and initiatives, as well as being entrusted with the education and development of young people, the most valuable resource;

Whereas principals will play a vital role in the successful implementation of the Every Student Succeeds Act (ESSA);

Whereas principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, develop mission statements, and set performance goals and objectives for school to achieve educational excellence;

Whereas the Lemont-Bromberek Combined School District 113A recognizes such exemplary elementary and middle level public, private, and independent school leaders committed to serving students from prekindergarten to grade eight (pre-K – 8) in their profession;

Whereas the Lemont-Bromberek Combined School District 113A recognizes outstanding middle level and high school principals who have succeeded in providing high-quality learning opportunities for students, as well as their exemplary contributions to the profession;

Whereas to honor and recognize the contribution of all school principals and assistant principals at all grade levels to the success of students in Illinois elementary and

secondary schools; and to encourage residents of Illinois to observe “National Principals Month” with appropriate ceremonies and activities that promote awareness of school leadership’s role in ensuring that every child has access to a high-quality education.

Be it resolved – in honor of the service of all elementary, middle level, and high school principals, and to recognize the importance of their school leadership so that every child has access to a high-quality education, and to celebrate school leader accomplishments, the Lemont-Bromberek Combined School District 113A recognizes the month of October 2019 as “National Principals Month.”

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the National Principals Month Resolution.

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**C. Consider Approval of e-Learning Plan, e-Learning Resolution, and e-Learning MOUs**

Motion made by Patrick Kerrigan, seconded by Bethany Martino, to approve the e-Learning plan, e-Learning Resolution, and e-Learning MOUs.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**9. ADVANCED PLANNING**

**NOVEMBER**

- Proposed Tax Levy Presentation
- Adopt Tentative Levy
- Establish Public Hearing for Tax Levy
- School Board Members’ Day
- Illinois School Report Card Presentation
- Presentation and Approval of School Improvement Plans



**DECEMBER**

- Tax Levy Hearing
- Adopt Final Tax Levy
- Resolution of Fund Levies
- Disposal of Used/Obsolete Equipment
- Presentation and Approval of School Improvement Plans

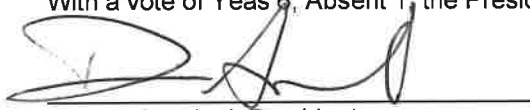
**10. ADJOURNMENT**


The motion was made by Patrick Kerrigan, seconded by Dave Molitor, to adjourn the Regular Meeting of the Board of Education at 6:57 p.m.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

  
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Damon Ascolani, President  
18 Nov 2019  
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Date

  
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Kevin Collins, Secretary  
18 Nov 19  
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Date