

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL - LRC
LEMONT, ILLINOIS 60439
Monday, October 15, 2018**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:30 p.m. on Monday, October 15, 2018 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Patrick Kerrigan, Vice President, Kevin Collins, Secretary, Cindy Kelly, Al Malley, Bethany Martino and Dave Molitor.

Board Members Absent: None

Administration present: Dr. Courtney Orzel, Superintendent, Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Steve Davis, Director of Technology, Kelly Zimmerman, Principal/Oakwood, Debby Lynch, Principal/River Valley, Maggi Burkhardt, Assistant Principal/River Valley, Johnny Billingsley, Principal/Old Quarry, and Shirley Kleehammer, Assistant Principal/Old Quarry.

Staff Present: Aleksandra Gavrilovic, Alyssa Hansen, Laura Kawczynski, and William Murphy.

Audience Members (from sign in sheet, if legible): David Gassen, Cheri Graefen, Lance Graefen, Michael Graefen, Candace Kelby, Dave Kelby, Gavin Kelby, Jennifer Klukas, Ryan Klukas, Matt Lazzarotto, Thomas Lazzarotto, Becky Militello, Danny Militello, Brody Miller, Doug Miller, Terence Moeller, Alice Murphy, Bill Murphy, Kelly Murphy, Justin Petrarca, Gerard Quimque, and Nicolas Quimque, and Robert Rammer.

B. Pledge of Allegiance: Patrick Kerrigan

C. Approval of the Agenda:

Motion made by Al Malley, seconded by Bethany Martino, to approve the agenda as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

D. Approval of Minutes:

Motion made by Cindy Kelly, seconded by Dave Molitor, to approve the open and closed session minutes dated September 19, 2018, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

E. Recognition

1. Old Quarry Middle School Baseball Team

2. PRESENTATION

A. Presentation – Future Facility Plan Options

Mr. Terence Moeller and Mr. David Gassen from Wight & Company gave a presentation on future facility plan options.

B. Presentation – Old Quarry Middle School Improvement Plan

Mr. Johnny Billingsley and members of the School Leadership Team presented the Old Quarry School Improvement Plan to the Board of Education.

3. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. President's Report

B. Board Committee Reports

- Finance – Mr. Malley reported that the Finance Committee met on October 2, 2018 to review the audit and discuss facility plan options.
- Discipline/Intervention Committee – Mr. Kerrigan and Mr. Malley, Members – Next Meeting November 13, 2018

C. Union Representation Reports

D. PTO/Foundation Reports

E. Principals' Report

- Oakwood School – Mrs. Zimmerman reported on Oakwood's anti-bullying campaign and Say Hello initiative. The importance of saying hello is discussed daily during morning announcements as well as at school assemblies. With the help of Lemont High School, a drone was able to take a picture of the students organized into the word "Hello."
- River Valley School – Mrs. Lynch reported on the flex seating initiative sponsored by the PTO. The flex seating options at River Valley include scope floor rockers, yoga ball chairs, wobble stools, floor desks, rugs, standing desks, resistance bands and circle cushions.
- Old Quarry Middle School – Mr. Billingsley provided the Board with a literacy and writing update. All three grade levels have finished their Narrative Writing Units of Study. Students learned how to improve their writing through skill focused mini-lessons and revision, and teachers used the final narrative as a summative assessment where they noticed a marked improvement.

F. Assistant Superintendent's Report

Mrs. Fountain discussed the Parent Academies and the learning opportunities provided for families to support student learning at home. The academy topics focus on technology, mathematics, and writing. Currently, sessions are offered throughout the day both in the morning and evening, but the District is also working on live-streaming the sessions in the future.

G. Superintendent's Report

- Strategic Planning Committee Meeting

4. Treasurer's Report

Mrs. Germany provided a report on financials for the district.

Cash Balances are currently \$33.3 m.

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the Bank Statement and PMA Analysis, Investment Structure, and FRIS Report for the Month of September 2018, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

5. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.

6. CONSENT AGENDA

A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll
- Monthly Report - Enrollment
- Monthly Report – Discipline
- Monthly Report – Food Service
- Monthly Report – Freedom of Information Act (FOIA)
- Approval of Disposal of Obsolete Equipment

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes

Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

9/28/2018
Regular and Stipend: \$653,159.04

10/12/2018
Regular: \$661,360.51

Bills/Accounts Payable:

Bills dated October 11, 2018 in the amount of \$643,326.97.

C. Monthly Report – Enrollment

- Since September 20, 2018, enrollment has increased by 3 with 4 new students entering and 1 student transferring out.

D. Monthly Report – Discipline

E. Monthly Report – Food Service

F. Monthly Report – Freedom of Information Act (FOIA)

- FOIA – Bethany Simpson, SmartProcure – Purchasing Records – 30 Minutes
- FOIA – Dave Sylvester, Sheet Metal Workers' LU73 – Construction, Renovation, and Maintenance Information – 15 Minutes

G. Consider Approval of Disposal of Obsolete Equipment

The administration brings a recommendation to the Board of Education to dispose of obsolete equipment in the district when needed. Attached is a list of computer equipment, audio visual equipment, desktop printers and scanners, and servers that are no longer usable for the district's needs.

7. BOARD ACTION

A. Consider Approval of Old Quarry Middle School Improvement Plan

Motion made by Dave Molitor, seconded by Bethany Martino, to approve the Old Quarry Middle School Improvement Plan.

Upon the voice vote called, the members voted as follows:

Damon Ascolani yes
Kevin Collins yes
Cindy Kelly yes
Patrick Kerrigan yes
Al Malley yes

Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

B. Consider Approval of FY18 Audit

The FY2017-2018 audit has been finalized by our independent auditing firm of Lauterbach & Amen, LLP. The audit will also include the Annual Financial Report that has been sent to ISBE. Both the audit and AFR need to be sent to the regional superintendent's office as required by school code.

The administration recommends accepting the audit as presented by our independent auditor. Likewise, the administration recommends that this audit be published on our web page per School Code and State Statute.

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the FY18 Audit with possible future amendments of the GASB 75 THIS Allocation.

Upon the voice vote called, the members voted as follows:

Damon Ascolani yes
Kevin Collins yes
Cindy Kelly yes
Patrick Kerrigan yes
Al Malley yes
Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

C. Consider Approval of RFP for District Projector Work

On October 3, 2018, four companies responded to our RFP calling for AV equipment and related services for various school locations. The previous week, Steve Davis held a walkthrough of the process and answered various questions to all interested vendors. Of the four respondents, two respondents had the highest costs in excess of \$250,000 and were eliminated based upon price. This left Five-Star and IAVS as the finalists for this project.

We compared many factors between these vendors including price, equipment, warranty, bulb life, and references. Five Star Audiovisual had the lowest price for the project at \$196,574. The district has dealt with Five Star AV in the past and we have been very pleased with their performance.

Therefore, it is the administrative recommendation to approve Five Star to complete the AV project as indicated in the RFP in the amount not to exceed \$196,574.

Motion made by Cindy Kelly, seconded by Patrick Kerrigan, to approve the district AV project with Five Star Audiovisual in the amount not to exceed \$196,574.

Upon the voice vote called, the members voted as follows:

Damon Ascolani yes
Kevin Collins yes
Cindy Kelly yes

Patrick Kerrigan yes
Al Malley yes
Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

D. Consider Approval of National Principals Month Resolution

Whereas the Illinois Principals Association has declared the month of October 2018 as “National Principals Month” in coordination with the efforts of the National Association of Elementary School Principals, the American Federation of School Administrators, and the National Association of Secondary School Principals, working with the U.S. Congress, to designate “National Principals Month” and resolutions thereof;

Whereas the week of October 21-27 is also proclaimed as Principals Week and Friday, October 26, 2018 as Principals Day in Illinois by Governor Bruce Rauner;

Whereas the vision, dedication, and determination of a principal provides the mobilizing force behind any school reform effort;

Whereas principals are expected to be educational visionaries, instructional leaders, assessment experts, disciplinarians, community builders, public relations experts, budget analysts, facility managers, special programs administrators, and guardians of various legal, contractual, and policy mandates and initiatives, as well as being entrusted with the education and development of young people, the most valuable resource;

Whereas principals will play a vital role in the successful implementation of the Every Student Succeeds Act (ESSA);

Whereas principals set the academic tone for their school and work collaboratively with teachers to develop and maintain high curriculum standards, develop mission statements, and set performance goals and objectives for schools to achieve educational excellence;

Whereas the Lemont-Bromberek Combined School District 113A recognizes such exemplary elementary and middle level public, private, and independent school leaders committed to serving students from prekindergarten to grade eight (pre-K – 8) in their profession;

Whereas the Lemont-Bromberek Combined School District 113A recognizes outstanding middle level and high school principals who have succeeded in providing high-quality learning opportunities for students, as well as their exemplary contributions to the profession;

Whereas to honor and recognize the contribution of all school principals and assistant principals at all grade levels to the success of students in Illinois elementary and secondary schools; and to encourage residents of Illinois to observe “National Principals Month” with appropriate ceremonies and activities that promote awareness of school leadership’s role in ensuring that every child has access to a high-quality education;

Be it resolved – in honor of the service of all elementary, middle level, and high school principals, and to recognize the importance of their school leadership so that every child has access to a high-quality education, and to celebrate school leader accomplishments, the Lemont-Bromberek Combined School District 113A recognizes the month of October 2018 as “National Principals Month.”

Motion made by Dave Molitor, seconded by Bethany Martino, to approve the National Principals Month Resolution.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

8. NEW/OLD/UNFINISHED BUSINESS

9. ADJOURN TO CLOSED SESSION

Motion made by Dave Molitor, and seconded by Patrick Kerrigan, at 8:36 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

The Board of Education DOES NOT anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

10. CLOSED SESSION

11. RECONVENE TO OPEN SESSION

Motion made by Dave Molitor, seconded by Al Malley, at 9:32 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

12. ADVANCED PLANNING

NOVEMBER

- Proposed Tax Levy Presentation
- Adopt Tentative Levy
- Establish Public Hearing for Tax Levy
- School Board Members' Day
- Illinois School Report Card Presentation
- Presentation and Approval of School Improvement Plans

DECEMBER

- Tax Levy Hearing
- Adopt Final Tax Levy
- Resolution of Fund Levies
- Presentation and Approval of School Improvement Plans
- Disposal of Used/Obsolete Equipment

13. ADJOURNMENT


The motion was made by Kevin Collins, seconded by Patrick Kerrigan, to adjourn the Regular Meeting of the Board of Education at 9:35 p.m.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes


Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.



Damon Ascolani, President
13 Nov 2018

Date



Kevin Collins, Secretary
13 Nov 18

Date