

**BOARD OF EDUCATION  
LEMONT-BROMBEREK CSD 113A  
BUSINESS MEETING MINUTES  
OLD QUARRY MIDDLE SCHOOL - LRC  
LEMONT, ILLINOIS 60439  
Monday, November 18, 2019**

**1. CALL TO ORDER**

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:30 p.m. on Monday, November 18, 2019 in the Old Quarry Middle School LRC.

**A. Roll Call**

Upon roll being called, the following board members were present: Damon Ascolani, President, Kevin Collins, Secretary, Cindy Kelly, and Bethany Martino. Dave Molitor arrived at 6:33 p.m. Al Malley, Vice President, arrived at 6:39 p.m. Patrick Kerrigan arrived at 6:42 p.m.

Board Members Absent: None.

Administration present: Dr. Courtney Orzel, Superintendent, Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Steve Davis, Director of Technology, Pat Crean, Director of Operations, Kelly Zimmerman, Principal/Oakwood, Kate Kwasny, Assistant Principal/Oakwood, Debby Lynch, Principal/River Valley, Maggi Burkhardt, Assistant Principal/River Valley, Joe Sweeney, Principal/Old Quarry, Shirley Kleehammer, Assistant Principal/Old Quarry, and Steve Nendza, Assistant Principal/Old Quarry.

Staff Present: None.

Audience Members (from sign in sheet, if legible): Kara Mieszanek and James Petrungaro.

**B. Pledge of Allegiance:** Cindy Kelly

**C. Approval of the Agenda:**

Motion made by Cindy Kelly, seconded by Bethany Martino, to approve the agenda as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley		absent
Bethany Martino	yes	
Dave Molitor		absent

With a vote of Yeas 4, Absent 3, the President declared the motion passed.

**D. Approval of Minutes:**

Motion made by Cindy Kelly, seconded by Kevin Collins, to approve the open session minutes dated October 28, 2019, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley		absent
Bethany Martino	yes	
Dave Molitor		absent

With a vote of Yeas 4, Absent 3, the President declared the motion passed.

**2. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES**

**A. President's Report**

**B. Board Committee Reports**

- Policy – Mr. Molitor (Chairperson) and Mr. Ascolani, Member – Mr. Molitor and Dr. Orzel reported that PRESS Issue 102 was released, containing a large number of policy changes. Mr. Molitor also reported that he and Mrs. Wulczyn have been reviewing current policies regarding the District's WellSAT score. Consequently, two Policy Committee meetings will be scheduled in order to discuss and review these policy updates.
- Discipline/Intervention – Mr. Collins and Mr. Malley, Members – Mr. Collins reported that the next meeting will take place on February 24, 2020.

**C. Union Representation Reports**

**D. PTO/Foundation Reports**

**E. Principals' Report**

- Oakwood School – Mrs. Zimmerman presented the Oakwood School Improvement Plan to the Board of Education.
- River Valley School – Mrs. Lynch presented the River Valley School Improvement Plan to the Board of Education.
- Old Quarry Middle School – Mr. Sweeney presented the Old Quarry School Improvement Plan to the Board of Education.

**F. Superintendent's Report**

- School Board Members Day: November 15, 2019 – Dr. Orzel recognized the Board of Education for School Board Members Day and thanked them for their service to the District.
- IL School Report Card Update – Dr. Orzel provided the Board of Education with the official Illinois School Report Card.
- Update on Enrollment - Dr. Orzel reported that enrollment has increased by 10 students since the last Board Meeting.

**G. Treasurer's Reports**

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the Treasurer's Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of October 2019, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

**3. COMMENTS FROM THE AUDIENCE**

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.

**4. PRESENTATIONS, RECOGNITION, SPECIAL EVENTS, DISCUSSION**

**A. IASB Resolution Discussion**

The Board of Education led a discussion regarding the IASB resolutions concerning student safety.

**5. CONSENT AGENDA**

A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll
- The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:
  - Jonathan Williams, OQ Wrestling Coach, effective 2019-2020 school year
  - Erica Lopez, OQ Head Swim Coach, effective 2019-2020 school year
  - Nicole Glynn, Reading Tutor, effective November 19, 2019
- The Transfer of:
  - Kristen Kalas, from RV P/T Paraprofessional to ,RV F/T Paraprofessional, effective November 4, 2019
- The Retirement of:
  - Suzanne Meyer, RV 4<sup>th</sup> Grade Teacher, effective June 30, 2024
- Monthly Report – Enrollment
- Monthly Report – Discipline
- Monthly Report – Food Service
- Monthly Report – Freedom of Information Act (FOIA)
- Approval of Part-Time Secretary Position
- Approval of Reading Tutor

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

**B. Monthly Report – Open Accounts Payable/Bills and Payroll**

**Payroll:**

11/8/19

Regular: \$580,572.76

**Bills/Accounts Payable:**

Bills dated November 13, 2019 in the amount of \$639,996.51.

**C. Monthly Report – Personnel**

The hiring of (pending compliance with Board Policy and State and Federal Law):

- Jonathan Williams, OQ Wrestling Coach, effective 2019-2020 school year
- Erica Lopez, OQ Head Swim Coach, effective 2019-2020 school year
- Nicole Glynn, Reading Tutor, effective November 19, 2019

The Transfer of:

- Kristen Kalas, from RV P/T Paraprofessional to RV F/T Paraprofessional, effective November 4, 2019

The Retirement of:

- Suzanne Meyer, RV 4<sup>th</sup> Grade Teacher, effective June 30, 2024

**D. Monthly Report – Enrollment**

Since October 23, 2019, enrollment has increased by 10 with 11 students entering the District and 1 student transferring out of the District.

**E. Monthly Report – Discipline**

**F. Monthly Report – Food Service**

**G. Monthly Report – Freedom of Information Act (FOIA)**

1. FOIA – Rachel Conner, SmartProcure – Fiscal Year Start Date Information – 10 Minutes
2. FOIA – Anne Pistone and Olivia Deloian, ABC – Vaping Information – 2 Hours

**H. Consider Approval of Part-Time Secretary Position**

The following part-time secretary position will specifically assume secretarial duties for the Early Childhood program. As we have been working more with the Preschool for All grant and meeting state requirements, additional duties have been acquired over the past few years to meet Federal and State requirements.

**I. Consider Approval of Reading Tutor**

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**6. BOARD ACTION**

**A. Consider Adoption of Tentative Levy**

The adoption of the tentative levy is required by state statute and is presented to the Board of Education for consideration. If adopted, the Board will direct the

administration to publish notice of the Truth in Taxation Hearing to be conducted at the regular meeting of the Board of Education on Tuesday, December 17, 2019.

Historically, the district has used the process of a balloon levy. This is the same manner that the tentative levy for 2019 has been calculated but with thoughtful considerations and parameters. While DuPage County provides an accurate and current up to date report of new construction, this information is not available from Cook County. Business Officials seek information as best as they can by making phone calls and looking at current trends. We are well aware that our extension is limited to CPI-U; the only unknown is new construction. The purpose of the balloon levy is to ensure that we capture all of the unknown new construction.

The tentative levy needs to be adopted in November so that the proper publications can be placed in the local newspapers and the final adoption of the levy can take place prior to the required filing date, which is the last Tuesday in December. Upon Board approval of the final levy in December, we will then have the levies delivered to the respective county clerks offices.

The levy is our District's major source of revenue.

It is the recommendation of the administration to request the Board of Education to adopt the tentative levy resolution as presented, as well as establish the public hearing date at the regular meeting scheduled for December 17, 2019 to comply with the Truth in Taxation Act, and direct the administration to publish the legal notice accordingly.

**Recommended Motion:**

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the tentative 2019 Tax Levy Resolution as presented and to direct the administration to publish notice for a public hearing on December 17, 2019 to comply with the Truth in Taxation Act.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

**B. Consider Approval of School Improvement Plans**

Motion made by Cindy Kelly, seconded by Bethany Martino, to approve the School Improvement Plans for Oakwood School, River Valley School, and Old Quarry Middle School with the amendments that the Board of Education has requested.

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes

Dave Molitor            yes

With a vote of Yeas 7, the President declared the motion passed.

**7. ADJOURN TO CLOSED SESSION**

Motion made by Dave Molitor, and seconded by Patrick Kerrigan, at 7:45 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
- D. Student disciplinary cases. 5 ILCS 120/2(c)(9).

The Board of Education DOES anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

**8. CLOSED SESSION**

**9. RECONVENE TO OPEN SESSION**

Motion made by Patrick Kerrigan, seconded by Dave Molitor, at 8:00 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

## 10. ACTION AS A RESULT OF CLOSED SESSION

### A. Consider Approval of Student Discipline Agreement

Motion made by Cindy Kelly, seconded by Dave Molitor, to approve the student discipline agreement as discussed in closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

## 11. ADVANCED PLANNING

- Board Communications

### DECEMBER

- Tax Levy Hearing
- Adopt Final Tax Levy
- Resolution of Fund Levies
- Disposal of Used/Obsolete Equipment

### JANUARY

- Six-Month Review of Closed Session Minutes/Tapes
- Superintendent Shall Notify Board of Upcoming Evaluation (On/Before Feb. 1<sup>st</sup>)
- Summer Project Bids (If Needed)


## 12. ADJOURNMENT

The motion was made by Kevin Collins, seconded by Patrick Kerrigan, to adjourn the Regular Meeting of the Board of Education at 8:31 p.m.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.



Damon Ascolani, President

17 Dec 2019  
Date



Kevin Collins, Secretary

17 Dec 19  
Date