

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL - LRC
LEMONT, ILLINOIS 60439
Tuesday, November 13, 2018**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberек CSD 113A Board of Education at 6:30 p.m. on Tuesday, November 13, 2018 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Patrick Kerrigan, Vice President, Kevin Collins, Secretary, Al Malley, Bethany Martino and Dave Molitor. Cindy Kelly arrived at 6:34 p.m.

Board Members Absent: None

Administration present: Dr. Courtney Orzel, Superintendent, Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Steve Davis, Director of Technology, Pat Crean, Director of Operations, Kelly Zimmerman, Principal/Oakwood, Joe Trsar, Assistant Principal/Oakwood, Debby Lynch, Principal/River Valley, Maggi Burkhardt, Assistant Principal/River Valley, Johnny Billingsley, Principal/Old Quarry, and Shirley Kleehammer, Assistant Principal/Old Quarry.

Staff Present: Wendy Berner, Jamie Busz, Courtney Cook, Jamie Henry, Dennis Kennedy, Stacey Lauer, Colleen McNaughton, Katelyn Roth, Susan Sullivan, Casey Thies, and Alexandra Wazny.

Audience Members (from sign in sheet, if legible): Amie Topete and Casey Kittridge.

B. Pledge of Allegiance: Dave Molitor

C. Approval of the Agenda:

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the agenda as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

D. Approval of Minutes:

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the open and closed session minutes dated October 15, 2018, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

E. Recognition

1. Old Quarry Middle School Cross Country – Dr. Orzel and the Board of Education recognized Casey Kittridge for her achievements during the 2018 cross country season at Old Quarry Middle School.

2. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. President's Report

B. Board Committee Reports

- Discipline/Intervention Committee – Mr. Malley reported that the Discipline and Intervention Committee met on November 13, 2018. As part of the annual review, the committee discussed Policy 7:190 and the corresponding updates on the website in regards to bullying; consistency in reporting and reciprocal reporting with the police department. In addition, the committee discussed Policy 7:310 and recommended that “watch phones” be added to the definition of “publication.”

C. Union Representation Reports

D. PTO/Foundation Reports

E. Principals' Report

- Oakwood School – Mrs. Zimmerman reported on Oakwood's partnership with the PTO and thanked the parent volunteers that helped set up their new bookroom. A community forum was also held with several local preschool directors to discuss ways in which they can partner throughout the year.
- River Valley School – Mrs. Lynch reported on the Veterans Day celebration at River Valley and the 4th grade music performance held on November 12, 2018. The Lemont VFW along with local veterans came to support this event, and over \$1,000 was raised for Honor Flight Chicago with the VFW making an additional \$500 donation.
- Old Quarry Middle School – Mr. Billingsley reported on Old Quarry's Shrek Jr. the Musical and thanked the Board of Education for their support. Under the direction of 3 directors, the two casts will debut the musical in early December, and a complimentary admission ticket was given to each Board member

F. Assistant Superintendent's Report

Mrs. Fountain provided the Board of Education with an update on the 6-8 math review. As a result of the completion of the math pilot and successful survey results, it is recommended that Big Ideas be used at grades 6 through 8 with the purchase of both hardcover and digital aspects.

G. Superintendent's Report

- Update on Strategic Planning Efforts – Dr. Orzel provided the Board with an update on the recent strategic planning committee meeting and efforts to reconfirm the district's goals. Dr. Orzel plans on visiting each of the buildings at their upcoming staff meetings to review what was discussed.
- School Board Members Day and IASB School Board Governance Recognition – Dr. Orzel recognized the Board of Education for School Board Members Day as well as their IASB School Board Governance Recognition Designation.

H. Treasurer's Report

Mrs. Germany provided a report on financials for the district.

Cash Balances are currently \$32.1 m. All income and revenue reports will be available at the December Business Meeting of the Board of Education.

Motion made by Kevin Collins, seconded by Patrick Kerrigan, to approve the Bank Statement and PMA Analysis, Investment Structure, and FRIS Report for the Month of October 2018, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

3. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.

4. PRESENTATION

A. Presentation – Oakwood School Improvement Plan

Mrs. Kelly Zimmerman and members of the School Leadership Team presented the Oakwood School Improvement Plan to the Board of Education.

B. Presentation – School Report Card

5. CONSENT AGENDA

A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll
- The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:
 - Curtis Hatley, School Bus Driver, effective November 14, 2018
 - Jason Smith, Custodian, effective November 14, 2018
- The Leave of Absence of:

- William Henery, Maintenance, 4 week FMLA leave, effective October 18, 2018
- The Retirement of:
 - Ernie Schmidt, Custodian, effective November 10, 2018
- Monthly Report - Enrollment
- Monthly Report – Discipline
- Monthly Report – Food Service
- Monthly Report – Freedom of Information Act (FOIA)
- Approval of Extracurricular Proposals
- Approval of Speech Language Pathologist Leave Position
- Approval of Paraprofessional Staffing Recommendation

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

10/26/18
 Regular: \$654,926.00
 Stipend: \$5,825.78

11/9/18
 Regular: \$657,946.17

Bills/Accounts Payable:

Bills dated November 8, 2018 in the amount of \$892,962.21.

C. Monthly Report – Personnel

The hiring of (pending compliance with Board Policy and State and Federal Law):

- Curtis Hatley, School Bus Driver, effective November 14, 2018
- Jason Smith, Custodian, effective November 14, 2018

The Leave of Absence of:

- William Henery, Maintenance, 4 week FMLA leave, effective October 18, 2018

The Retirement of:

- Ernie Schmidt, Custodian, effective November 10, 2018

D. Monthly Report – Enrollment

- Since October 16, 2018, enrollment has increased by 6 with 12 new students entering and 6 students transferring out.

E. Monthly Report – Discipline

F. Monthly Report – Food Service

G. Monthly Report – Freedom of Information Act (FOIA)

- FOIA – Matthew Cuccias, FOIA Professional Services – RFP Information – 30 Minutes

H. Consider Approval of Extracurricular Proposals

The Extracurricular Steering Committee is recommending the attached clubs/activities for Superintendent and Board approval.

I. Consider Approval of Speech Language Pathologist Position

Katie Parise, our full-time speech therapist at River Valley School, will be on a twelve week leave beginning on or about January 29, 2019. We have an ongoing contract with Marge Boyce, who until this year provided speech therapy services to the district two days per week after her previous retirement from 113A. Ms. Boyce is familiar with our families, special education practices, and IEP management systems, and would be a natural fit in Ms. Parise's absence.

Recommendation: We recommend that Marge Boyce is hired to fill the speech language pathologist leave position at the rate of \$300 per day.

J. Consider Approval of Paraprofessional Staffing Recommendation

As you know, the onset of this school year brought several additional students with disabilities into River Valley School. One whose IEP we received just days before the start of school has significant physical and communication needs in addition to placement in our self-contained classroom. Just a few weeks ago, the parents of another student we have been educating in a variety of private settings since Early Childhood make the decision to bring their child back to public education. On top of several other students' matriculation into River Valley, this has stretched our services to the point at which IEP services and minutes are not being met adequately to our standards so that students are maintained in the Least Restrictive Environment. There remain gaps even after the building administrators worked internally to shift paraprofessionals to cover minutes.

I would like to recommend that we hire a .82 paraprofessional (less than thirty hours per week, no benefits) beginning as soon as possible. This recommendation was discussed with and approved by Dr. Orzel and Barb Germany before her leave. Thank you for your consideration and your continued support for our students with disabilities.

6. BOARD ACTION

A. Consider Approval of Oakwood School Improvement Plan

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the Oakwood School Improvement Plan.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes

Al Malley yes
Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

B. Consider Approval of Tentative Levy

The adoption of the tentative levy is required by state statute and is presented to the Board of Education for consideration. If adopted, the Board will direct the administration to publish notice of the Truth in Taxation Hearing to be conducted at the regular meeting of the Board of Education on Wednesday, December 19, 2018.

Historically, the district has used the process of balloon levy. This is the same manner that the tentative levy for 2018 has been calculated, but with thoughtful considerations and parameters. While DuPage County provides an accurate and current up to date report of new construction, this information is not available from Cook County. Business Officials seek information as best they can by making phone calls and looking at current trends. We are well aware that our extension is limited to CPI-U; the only unknown is new construction. The purpose of the balloon levy is to ensure that we capture all of the unknown new construction.

The tentative levy needs to be adopted in November so that the proper publications can be placed in the local newspapers and the final adoption of the levy can take place prior to the required filing date which is the last Tuesday in December. Upon Board approval of the final levy in December, we will then have the levies delivered to the respective county clerks offices.

The levy is our District's major source of revenue.

Recommended Motion: It is the recommendation of the administration to request the Board of Education adopt the tentative levy resolution as presented, as well as establish the public hearing date at the regular meeting scheduled for December 19, 2018 to comply with the Truth in Taxation Act, and direct the administration to publish the legal notice accordingly.

Motion made by Cindy Kelly, seconded by Kevin Collins, to approve the tentative 2018 Tax Levy Resolution as presented and to direct the administration to publish notice for a public hearing on December 19, 2018 to comply with the Truth and Taxation Act.

Upon the voice vote called, the members voted as follows:

Damon Ascolani yes
Kevin Collins yes
Cindy Kelly yes
Patrick Kerrigan yes
Al Malley yes
Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

C. Consider Approval of Math Curriculum Recommendation

The 6-8 Math Task Force has conducted a comprehensive review of math curriculum during the 2018-2019 school year. The Task Force is recommending the adoption of Big Ideas as presented in the Assistant Superintendent's Report. The following

approval is for student materials (print and digital access) and teacher manuals until the end of the 2021-2022 school year.

The total cost over 4 years is \$84,604.

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the adoption of Big Ideas as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

7. NEW/OLD/UNFINISHED BUSINESS

8. ADJOURN TO CLOSED SESSION

Motion made by Dave Molitor, and seconded by Kevin Collins, at 7:15 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

The Board of Education DOES NOT anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

9. CLOSED SESSION

10. RECONVENE TO OPEN SESSION

Motion made by Dave Molitor, seconded by Patrick Kerrigan, at 7:27 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

11. ADVANCED PLANNING

DECEMBER

- Tax Levy Hearing
- Adopt Final Tax Levy
- Resolution of Fund Levies
- Presentation and Approval of School Improvement Plans
- Disposal of Used/Obsolete Equipment

JANUARY

- Six-Month Review of Closed Session Minutes/Tapes
- Superintendent shall notify Board of upcoming evaluation (On/Before Feb. 1st)
- Approve Calendar
- Summer Project Bids (If Needed)

12. ADJOURNMENT

The motion was made by Kevin Collins, seconded by Patrick Kerrigan, to adjourn the Regular Meeting of the Board of Education at 7:37 p.m.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes


With a vote of Yeas 7, the President declared the motion passed.



Damon Ascolani, President

19 DEC 2018

Date



Kevin Collins, Secretary

19 DEC 18

Date