

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL - LRC
LEMONT, ILLINOIS 60439
Monday, May 14, 2018**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:30 p.m. on Monday, May 14, 2018 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Patrick Kerrigan, Vice President, Kevin Collins, Secretary, Bethany Martino and Dave Molitor. Al Malley arrived at 6:35 p.m.

Board Members Absent: Cindy Kelly

Administration present: Dr. Courtney Orzel, Superintendent, Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Steve Davis, Director of Technology, Kelly Zimmerman, Principal/Oakwood, Debby Lynch, Principal/River Valley, Maggi Burkhardt, Assistant Principal/River Valley, Johnny Billingsley, Principal/Old Quarry, and Shirley Kleehammer, Assistant Principal/Old Quarry.

Staff Present: Maureen Orlando, David Nenn, Cathy Anderson, Lisa Bryant, Megan Martin, Beth Griffin, Colleen Hanson, Adriane Landgrave, Lori Villasenor, Olivia Mattingly, Sonya Raymond, Deb Jilek, Sue Ruane, Michala Wood, Allison Zeyen, Carolyn Biel

Audience Members (from sign in sheet, if legible): Steve Rosenblum, Kate Rosenblum, Chris Brown, Andrea and Brian Averill, Whitney Wilda, Kelly Zurek and Erin Barndollar, Alyssa Tenuta, Heather Siegel-Hicla, Carolyn Cesarz, Laura Pelen, Dr. Dave Rupert, Jim Hendry, Meagan Martin

B. Pledge of Allegiance: Patrick Kerrigan

C. Approval of the Agenda:

President Ascolani requested the New/Old/Unfinished Business Transportation discussion be deferred to the Safety and Wellness Committee.

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the agenda as amended.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley		absent

Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

D. Approval of Minutes:

Motion made by Bethany Martino, seconded by Patrick Kerrigan, to approve the open and closed session minutes dated April 12, 2018, April 18, 2018, and April 25, 2018, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani yes
Kevin Collins yes
Cindy Kelly absent
Patrick Kerrigan yes
Al Malley absent
Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

E. Recognition

1. Recognition of Erin Barndollar IAJHSC Representative for the Northeast Lake District
2. TREP Safety Poster Contest Winners
3. Recognition of Mentor Students from the Inclusion PE Program
4. Illinois Principals' Association Student Recognition

2. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. President's Report

- Community Forum – President Ascolani stated that the Community Forum took place on April 25th. It was very well attended by both the community and other taxing bodies in Lemont. There was a lot of input provided and good discussion.
- Beginning at the June Board meeting, Board members can begin casual dress for the summer months.

B. Board Committee Reports

- Technology – Dr. Orzel reported that the Technology Committee met on May 10th for a final meeting to wrap up the year. Moving forward, it is anticipated that this committee will meet on an as-needed basis. The District has successfully implemented 1:1 and has sent out information to families regarding device collection.

C. Union Representation Reports

D. PTO/Foundation Reports

Mrs. Cesarz, Mrs. Pelen, and Dr. Rupert announced the 2018 grant winners for this year. Just over \$33,000 in grant awards was distributed for such things as SPED resources, field trips, music, art, STEM resources, classroom library enrichment and more.

E. Principals' Report

- Oakwood School – Mrs. Zimmerman reported on the community partnerships for students in the Junior Achievement program. Parent volunteers as well as volunteers from Citgo have come to Oakwood in the past month. Second

graders have been visiting River Valley School for transitional events. This week they visited to interview 3rd graders on what it is like to be in 3rd grade.

- River Valley School – Mrs. Lynch stated that Camp RV took place last week. 25 staff members did math and reading activities that can be done throughout the summer. Many kids attended and it was a great success.
- Old Quarry Middle School – Mr. Billingsley reported on the transitional activities taking place at Old Quarry. Fifth grade students visited Old Quarry for tours, team building activities and a locker station. Parent Night will take place on May 16th where fifth grade students and their parents can tour Old Quarry and learn more about the activities that go on there.

F. Assistant Superintendent’s Report

Mrs. Fountain discussed the middle school math review. After a pilot, it was agreed that the district will not move forward with Carnegie Math. They plan to pilot Big Ideas in the fall.

G. Superintendent’s Report

1. Progress Toward Vision
2. 8th Grade Graduation – Graduation packets were distributed to Board members.
3. AASA Women in Leadership Consortium – Dr. Orzel thanked the Board for their support in her attending the AASA Women in Leadership Consortium this week. Dr. Orzel was one of 20 nationwide who were selected to attend.
4. Administrative Book Study – Dr. Orzel discussed the book study that the administrators will be participating in this summer.

H. Treasurer’s Report

Mrs. Germany provided a report on financials for the district.

Revenue collected to date is \$25.9 m and expenditures to date are \$24.6 m.

Motion made by Kevin Collins, seconded by Patrick Kerrigan, to approve the Treasurer’s Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of April 2018, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

3. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board.

- Ms. Whitney Wilda addressed the Board requesting their consideration in changing the Old Quarry Middle School mascot and logo. She presented a process for changing this which would include students in the decision-making process.

4. CONSENT AGENDA

A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll;
- Monthly Operations Report;
- The resignation of:
 - Julie Palazzolo, OQ 8th Grade Language Arts Teacher, effective June 30, 2018;
 - Diana Nowak, OQ 7th Grade Teacher, effective June 30, 2018.
- The Retirement of:
 - Juanita DeGroot, OQ 8th Grade Teacher, effective June 30, 2018.
- Monthly Report - Enrollment;
- Monthly Report – Discipline;
- Monthly Report – Food Service;
- Approval of Proposed Field Trips for Old Quarry Middle School;
- Renewal Agreement for Food Services;
- Approval of MAP renewal.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

4/27/2018	
Regular:	\$547,037.94
5/11/2018	
Regular:	\$552,459.51
5/12/2018	
Special:	\$497.85

Bills/Accounts Payable:

Bills dated May 10, 2018 in the amount of \$609,616.62.

C. Monthly Operations Report

D. Monthly Report: Personnel

The resignation of:

- Julie Palazzolo – OQ 8th Grade Language Arts Teacher, effective June 30, 2018

- Diana Nowak – OQ 7th Grade Teacher, effective June 30, 2018

The Retirement Request of:

- Juanita DeGroot, OQ 8th Grade Teacher, effective June 30, 2018

E. Monthly Report – Enrollment

- Enrollment has not changed since April 18, 2018.

F. Monthly Report – Discipline

G. Monthly Report – Food Service

H. Consider Approval of Proposed Field Trips for Old Quarry Middle School

Old Quarry Middle School requests the approval of the following field trips that require extensive travel and overnight stays:

- White Pines Dude Ranch for Kids, September 24-28
- Springfield, IL, October 19th
- Washington DC, April 23-26

I. Consider Renewal Agreement for Food Services

Chartwells, a subsidiary of the Compass Group, was contracted through a bid process as the district's food service provider for the 2017-2018 school year. This contract was approved in April 2017 with the option to renew for the following four years.

Section 16 of the contract approved in April 2017 stipulates that *“the contract is effective for a one-year period commencing July 1, 2017 and is effective through June 30, 2018, with options to renew yearly not to exceed four additional years (each a renewal “Term”).* The original contract specifies that year-to-year increases for annual extensions may not exceed the increase in the Consumer Price Index for Urban Consumers – Food Away From Home Annual rate for December of the current school year. (CPI-U, Food Away From Home). The rate for December 2017 was 2.5%.

It is the administrative recommendation to approve the contract for Chartwells as the Food Service Management Company for the 2018-2019 school year as presented.

J. Consider Approval of MAP Renewal

High standards of accountability for student achievement necessitate the implementation of assessment systems that offer valid and reliable data about the academic performance of our students. Current and accurate data about instructional levels of individual students are important as teachers strive to differentiate instruction and maximize achievement. Northwest Evaluation Association's *Measures of Academic Progress (MAP)* is a nationally-normed assessment tool which currently provides such data for students in grades K-8.

Because the MAP tests are computer generated rather than paper and pencil, the tests are acquired and scored through a subscription with the vendor. The annual renewal for the subscription term August 1, 2018, through July 31, 2019, is due at this time. While the MAP assessment is providing valuable instructional and longitudinal data about our students' achievement in reading, mathematics, and language.

Based on current enrollment and mobility estimates, the total cost for the 2018-2019 MAP assessment administration for students in grades Kindergarten through eight is projected to be \$26,887.50. The price per student (\$12.50) has not changed from the previous school year. The fee includes the administration of MAP tests that 113A uses as a district benchmark, three times per year. These annual costs for the MAP test and report will be included in the FY19 budget. The final invoice for the 2018-2019 testing cycle will be adjusted for actual student enrollment.

It is the administrative recommendation to approve the annual NWEA MAP assessment subscription renewal for the term August 1, 2018 through July 31, 2019, at a cost of \$12.50 per student in grades K-8.

5. BOARD ACTION

A. Consider the Approval of Foundation Grant Awards

According to Board of Education policy 8:80 regarding gifts to the district, the award of grants from the 113A Educational Foundation is being presented to the Board for formal acceptance. It is the administrative recommendation to accept the grant awards from the 113A Educational Foundation.

Motion made by Patrick Kerrigan, seconded by Bethany Martino, to accept the award of grants from the 113A Educational Foundation.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

B. Consider Approval of Tentative Amended Budget for FY2017-2018

It is requested that the Board consider the amendment of the 2017-2018 budget. The amended budget will include additional interfund transfers from Education, Transportation and O/M funds, and some adjustments to supply and purchased service accounts.

The Board will consider starting the process of public notice to amend the budget per School Code 105 ILCS 5/17-1. This process begins with giving public notice of tentative changes to the budget, holding a public budget amendment hearing, and approval of the amended budget in June.

Mrs. Germany provided the Board with an overview of the changes to the amended FY2017-2018. It is the administrative recommendation to approve the amended budget as presented and set a public hearing for June 13, 2018 after 6:30 p.m. and direct the administration to publicize said public board hearing and meeting accordingly.

It was clarified that the money will be used for large asphalt projects in the district and other large projects as they arise.

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the Tentative FY2017-2018 Amended Budget as presented and direct the administration to provide public notice of the same; establishing a public hearing for said budget on June 13, 2018 after 6:30 p.m.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor		no

With a vote of Yeas 5, Nays 1, Absent 1, the President declared the motion passed.

C. Consider Approval of Agreement with Lemont High School for Advanced Math Instruction

For many years, our district has participated in an inter-district agreement with Lemont High School District 210 to allow qualified Old Quarry Middle School students to take advanced math courses for high school credit. Because the high school level math course requires a high level of commitment and a significant academic workload for middle school students, high school credit has been considered a valuable factor for programming, scheduling, staffing and/or budgetary considerations. Typically, seventh-grade students take a placement test during the winter and/or spring. Based on the results of that test, students qualify to be enrolled in the high school math course. Preliminary data from the current testing (which used updated eligibility criteria) indicate that programming will require one class/section.

Over the years, we have explored having the high school teacher conduct the course at Old Quarry. A recent modification to the School Code would also allow a qualified Old Quarry educator to teach the course. But, logistical limitations and lack of qualified staff with high school math endorsements currently prohibit these options.

After analysis of available instructional time, supervision alternatives and costs for both District 113A and District 210, the following items are recommended for 2018-2019:

1. The participating students will take their math class at Lemont High School from 1:10 p.m. to 2:37 p.m. on the high school's "B" schedule days (every other day). This time period includes what would have been their math class at Old Quarry.
2. On the days that the students are not scheduled for their high school class (every other day), the students will work independently (with supervision) in the LRC and have instructional support provided by an OQ math teacher (cost details were provided).
3. District 113A will transport the students from Old Quarry to the high school.
4. District 210 will provide bus transportation for some participating Old Quarry students (those who live on established high school routes) at the end of the advanced math class; the other students will be transported according to their parents' plans.

If there are any individual students who are qualified for a higher level high school course (beyond Math 1 Honors), we work with the high school math department to plan for those students.

The total program costs and enrollments for 2009-2010 through 2017-2018 were provided to the Board. The projection for our district's proportionate share of the high school teachers' salaries for next year (\$10,255.63) and transportation costs are included in provided documentation. The salary projection is based on a full 90-day program; however, the invoice for the teacher's salary will be calculated on the actual number of days the program operates during the year. The projection also includes

an estimate of the cost for texts for the course. The cost for the high school math program has been included in the FY18 budget.

It was asked what assessment tool is used to determine if a student qualifies for the class. Mr. Billingsley stated that they use MAP test scores, a retired Explore exam, and a 10 question test created by the chair of the math department at the high school. Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the Inter-District Teacher Sharing Agreement with Lemont Township High School District 210 for the 2018-2019 school year, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

D. Consider Approval of Recommended Extra Curriculars

The Steering Committee has provided recommendations for clubs/activities for the 2018-2019 school year for the Superintendent and board to approve at the May 14th board meeting. Approval means the club/activity would be offered, however, they would only be filled if the minimums are met and the positions filled by staff.

It was noted that Boys baseball is on the list being offered. It was clarified that Boys baseball would take place in the fall and would not conflict with other local baseball organizations. It was also noted that the local organizations are in support of a fall boys baseball team being offered.

Motion made by Dave Molitor, seconded by Bethany Martino, to approve the Extra Curriculars for the 2018-2019 school year as recommended.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

6. NEW/OLD/UNFINISHED BUSINESS

A. Discussion on Transportation Safety Procedures

This was deferred to the Safety and Wellness Committee.

7. ADJOURN TO CLOSED SESSION

Motion made by Dave Molitor, and seconded by Kevin Collins, at 7:49 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

The Board of Education DOES NOT anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

8. CLOSED SESSION

9. RECONVENE TO OPEN SESSION

Motion made by Dave Molitor, seconded by Patrick Kerrigan, at 8:21 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

10. ADVANCED PLANNING

JUNE

- Prevailing Wage Resolution
- Budget Assumptions
- Set Public Hearing Date for Budget

- Approval of Contracts over \$1,000
- Finalize Administrator & ESP (Non-Union) Wages
- Per contract, on or before June 30th (or unless goals completed sooner) Board and Superintendent Agree on Goals for Next Year
- Disposal of Used/Obsolete Equipment – nonelectric
- Administrative Contracts
- OMA Designee
- NaviGate Renewal
- Public Hearing and Final Amended Budget (if necessary)

July

- Six-Month Review of Closed Session Minutes/Tapes
- Substitute Pay Rates for Next Year
- Present/Approve Tentative Budget
- Hazardous Walking Routes Resolution
- OMA Designee
- Approve Lunch Fees

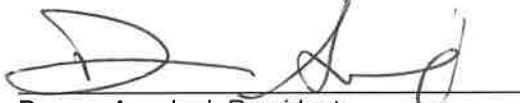
11. ADJOURNMENT

The motion was made by Patrick Kerrigan, seconded by Kevin Collins, to adjourn the Regular Meeting of the Board of Education at 8:28 p.m.


Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.



 Damon Ascolani, President



 Kevin Collins, Secretary

13 JUN 18

 Date

13 JUN 18

 Date