

**BOARD OF EDUCATION  
LEMONT-BROMBEREK CSD 113A  
BUSINESS MEETING MINUTES  
OLD QUARRY MIDDLE SCHOOL - LRC  
LEMONT, ILLINOIS 60439  
Wednesday, March 24, 2021**

**1. CALL TO ORDER**

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:30 p.m. on Wednesday, March 24, 2021 in the Old Quarry Middle School LRC.

**A. Roll Call**

Upon roll being called, the following board members were present: Damon Ascolani, President, Kevin Collins, Secretary, Bethany Martino, and Dave Molitor. Patrick Kerrigan arrived at 6:33 p.m. Al Malley, Vice President, arrived at 6:39 p.m.

Board Members Absent: Cindy Kelly.

Administration present: Dr. Anthony McConnell, Superintendent, Dr. Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Steve Davis, Director of Technology, Pat Crean, Director of Operations, Kate Kwasny, Principal/Oakwood, Ryan Talaga, Assistant Principal/Oakwood, Maggi Burkhardt, Assistant Principal/River Valley, Joe Sweeney, Principal/Old Quarry, Shirley Kleehammer, Assistant Principal/Old Quarry, and Steve Nendza, Assistant Principal/Old Quarry.

Staff Present: Cyndi Picciola.

Audience Members (from sign in sheet, if legible): Luke Rupert, David Rupert, and Kathleen Rupert.

**B. Pledge of Allegiance:** Kevin Collins.

**C. Approval of the Agenda:**

Motion made by Dave Molitor, seconded by Bethany Martino, to approve the agenda as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan		absent
Al Malley		absent
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 4, Absent 3, the President declared the motion passed.

**D. Approval of Minutes:**

Motion made by Dave Molitor, seconded by Bethany Martino, to approve the open and closed session minutes dated February 24, 2021, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan		absent
Al Malley		absent
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 4, Absent 3, the President declared the motion passed.

**E. Recognition**

1. Old Quarry Chess Team

- Luke Rupert
- Alex Lazarowicz
- Om Patel

**2. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES**

**A. President's Report**

- President Ascolani congratulated the music program on its recent performances.

**B. Board Committee Reports**

- Wellness/Safety – Mr. Collins and Mrs. Martino, Members – Mr. Collins reported that the Wellness/Safety Committee met on March 24, 2021 to discuss the 20-21 ionization project, COVID testing, updates to CDC guidelines, Stop the Bleed and CPR training, and mental health apps for students and staff.

**C. Union Representation Reports**

**D. Principals' Reports**

- Oakwood School – Mr. Talaga reported that Oakwood's EL teachers have begun to screen students through ACCESS testing. In addition, the reading team has finished the DIBELS testing, which will allow staff to identify additional supports needed.
- River Valley School – Mrs. Burkhardt reported that River Valley students will complete the SEL screener before Spring Break. The academic coaches will also continue to target the main standards and compact curriculum where possible.
- Old Quarry Middle School – Mrs. Kleehammer reported that the Old Quarry staff is beginning to prepare for IAR testing, which begins on April 7, 2021. In addition, clubs and activities are up and running, with soccer and track participating in conference contests. Old Quarry is also planning an in-person NJHS induction ceremony.

**E. Assistant Superintendent's Report**

- Dr. Daniela Fountain provided the Board with an update on the District's summer learning programs.

**F. Superintendent's Report**

- Dr. McConnell provided the Board with an update on the referendum and communication with the community.

### **G. Treasurer's Reports**

Motion made by Patrick Kerrigan, seconded by Dave Molitor, to approve the Treasurer's Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of February 2021, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

### **3. COMMENTS FROM THE AUDIENCE**

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.

### **4. CONSENT AGENDA**

A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the consent agenda which includes the following:

- Monthly Report of Open Accounts Payable/Bills and Payroll
- The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:
  - Theresa Wesolowski, OQ Lunchroom Supervisor, effective March 2, 2021
- The Transfer of:
  - Kelli Casey, from RV 5<sup>th</sup> Grade Teacher to RV Instructional Coach, effective 2021-2022 school year
  - Amanda Hozzian, from OW Kindergarten Teacher to RV 5<sup>th</sup> Grade Teacher, effective 2021-2022 school year
- The Resignation of:
  - Alba Rivera, Custodian, effective February 26, 2021
  - Jonathan Welch, Bus Driver, effective March 3, 2021
  - Isabel Lietza, OW 1<sup>st</sup> Grade Teacher, effective last day of 2020-2021 school year
  - Robyn Templin, Elementary Remote Learning Teacher, effective last day of 2020-2021 school year
  - Iryna Chernitska, OW 1<sup>st</sup> Grade Teacher, effective last day of 2020-2021 school year
  - Ariana Garbis, OW 1<sup>st</sup> Grade Teacher, effective last day of 2020-2021 school year
  - Jonathan Grosvenor, RV 5<sup>th</sup> Grade Teacher, effective last day of 2020-2021 school year
  - Jenna Lynch, RV 4<sup>th</sup> Grade Teacher, effective last day of 2020-2021 school year

- Monthly Report – Enrollment
- Monthly Report – Discipline
- Monthly Report – Food Service
- Monthly Report – Freedom of Information Act (FOIA)

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

#### **B. Monthly Report – Open Accounts Payable/Bills and Payroll**

##### **Payroll:**

2/26/2021

Regular: \$654,329.61

Stipend: \$10,598.21

3/12/2021

Regular: \$643,755.17

3/26/2021

Regular: \$650,031.86

Stipend: \$26,984.17

##### **Bills/Accounts Payable:**

Bills dated March 19, 2021, in the amount of \$588,437.71.

#### **C. Monthly Report – Personnel**

The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:

- Theresa Wesolowski, OQ Lunchroom Supervisor, effective March 2, 2021

The Transfer of:

- Kelli Casey, from RV 5<sup>th</sup> Grade Teacher to RV Instructional Coach, effective 2021-2022 school year
- Amanda Hozzian, from OW Kindergarten Teacher to RV 5<sup>th</sup> Grade Teacher, effective 2021-2022 school year

The Resignation of:

- Alba Rivera, Custodian, effective February 26, 2021
- Jonathan Welch, Bus Driver, effective March 3, 2021
- Isabel Lietza, OW 1<sup>st</sup> Grade Teacher, effective last day of 2020-2021 school year
- Robyn Templin, Elementary Remote Learning Teacher, effective last day of 2020-2021 school year
- Iryna Chernitska, OW 1<sup>st</sup> Grade Teacher, effective last day of 2020-2021 school year

- Ariana Garbis, OW 1<sup>st</sup> Grade Teacher, effective last day of 2020-2021 school year
- Jonathan Grosvenor, RV 5<sup>th</sup> Grade Teacher, effective last day of 2020-2021 school year
- Jenna Lynch, RV 4<sup>th</sup> Grade Teacher, effective last day of 2020-2021 school year

**D. Monthly Report – Enrollment**

As of March 17, 2021, enrollment has increased by 7 with 8 new students entering the district and 1 student transferring out of the district.

**E. Monthly Report – Discipline**

**F. Monthly Report – Food Service**

**G. Monthly Report – Freedom of Information Act (FOIA)**

**5. BOARD ACTION**

**A. Consider Approval of Resolution for Dismissal of Non-Tenured Teachers Other Than Final-Year**

Each year, the Board of Education must take formal action to release licensed non-tenured teachers whose contracts will not be renewed for the following school year. Probationary (non-tenured) teachers must receive written notice from the employing board at least 45 days before the end of the school term that they will not be re-employed for the following school year. A formal resolution is required as part of the dismissal process. The resolution, including a sample notification letter, can be found in the Board's materials below.

The administration recommends that the board approve the resolution for the dismissal of the named teachers at the March 24th board meeting. The timing for these dismissals meets the 45-day notice requirement.

The notification letters to the named teachers will be mailed on Thursday, March 25, 2021; supervisors will also hand deliver a copy of the letter to the employees on that date.

**Recommended Motion:**

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the resolution to not renew the employment of the following non-tenured teachers: Alexis Hughes and Ariana Pantoja-Hyc.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**B. Consider Approval of Renewal Agreement for Food Services**

Chartwells, a subsidiary of the Compass Group, was contracted through a bid process as the district's food service provider for the 2018-2019 school year. This contract was approved in April 2017 with the option to renew for the following four years.

Section 16 of the contract approved in April 2017 stipulates that "the contract is effective for a one-year period commencing July 1, 2017 and is effective through June 30, 2018, with options to renew yearly not to exceed four additional years (each a renewal 'Term')." The Board approved a renewal last April for the 20-21 school year. We are seeking approval for the 21-22 school year. This will be the final year of the normal renewal process. Currently, the state is offering additional renewal years due to COVID but this may not be an option for next year. Depending on the status of state required renewals, we will determine next year if we need to go through a renewal process next year, or the following. The original contract specifies that year-to-year increases for annual extensions may not exceed the increase in the Consumer Price Index for Urban Consumers - Food Away From Home Annual rate for December of the current school year. (CPI-U, Food Away From Home). The rate for December, 2020 was 3.9%.

It is the administrative recommendation to approve the contract for Chartwells as the Food Service Management Company for the 2021-22 school year as presented.

**Recommended Motion:**

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the contract for Chartwells as the Food Service Management Company for the 2021-2022 school year as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**C. Consider Approval of Student Fees for the 2021-2022 School Year**

Annually, the administration prepares a recommendation for student fees for the upcoming school year. Historically, the administration has recommended an increase in fees to match the current CPI. This year, as we did last year, we are recommending no increase to school fees or 1:1 technology fees.

School fees cover such items as:

- Annual licenses
- Internet security server/web content filter
- Equipment purchases and replacement parts
- Teaching supplies
- Copying costs
- Workbooks
- Textbooks
- Classroom equipment

- Supplementary materials
- Paper
- Art supplies and music supplies
- Health room supplies
- \$5 fee for student planner in grades 1-8

The student registration fee covers approximately 35% of these classroom costs.

The 1:1 technology fee covers costs associated with the usage of the selected student device for the school year.

It's anticipated that based on current enrollment, we will receive approximately \$439,000 in revenue associated with school fees (including student fee waivers).

It is recommended the school fees for the 2021-22 school year be as follows:

	2021-2022
<b>Student Registration Fees:</b>	
EC/K	\$105.70
Grades 1-2	\$227.00
Grades 3-8	\$237.90
<b>1:1 Fee</b>	
1 <sup>st</sup> Child in the Family	\$80.00
Additional Child(ren) – per additional child	\$40.00

**Recommended Motion:**

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the school fees for the 2021-2022 school year as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**D. Consider Approval to Seek RFP's for Flooring Work**

As part of our maintenance plan, we have flooring work scheduled to be completed in the 21-22 budget. This work comprises flooring replacement in the Old Quarry Science Labs and the hallways at River Valley. We are seeking the Board's permission to request RFP's for this work to commence after July 1, 2021.

**Recommended Motion:**



Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the recommendation for administration to seek RFP's associated with flooring work at Old Quarry and River Valley as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**E. Consider Approval of E-rate Contracts for Wireless Sensors and Installation**

As part of our E-rate process for the upcoming year, we sought proposals for Wyebot Wireless Sensors. These devices will help us maintain the uptime of our wireless network by providing wireless network troubleshooting information such as identifying rogue access points, client misconfiguration, co-channel interference, etc. This was done in conjunction with our E-rate consultant, Telesolution Consultants.

We are eligible for reimbursement on such infrastructure projects at a rate of 40%. Upon official Board approval, a final contract will be submitted to the vendor.

A copy of the E-rate bid, summation of bids received and a contract for said services is attached.

It is the administrative recommendation to approve the E-rate contract for Wyebots and Wyebot installation throughout the district with Wyebot Incorporated and Dyopath LLC in an amount not to exceed \$118,535.39 for all equipment, 5 year warranties, and installation. We anticipate a reimbursement of approximately \$47,414 from E-rate for this program implementation.

**Recommended Motion:**

Motion made by Patrick Kerrigan, seconded by Dave Molitor, to approve the contracts with Wyebot Inc. and Dyopath LLC for installation of Wyebot Wireless Sensors through the district in an amount not to exceed \$118,535.39.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.



**F. Consider Approval of E-rate Contracts for Internet Service and Managed Firewall/Switch**

As part of our E-rate process for the upcoming year, we sought proposals for internet services for our schools. After review of the bids submitted, we are recommending the following:

Comcast for 1 GB/S at Old Quarry at a rate of \$1,950.00 per month for 12 months.

Dyopath for 250 mb Ethernet Internet Access at River Valley at a rate of \$2,325.00 per month for 36 months. This service includes a managed firewall and switch.

A copy of the E-rate bid, summation of bids received and a contract for said services is attached.

It is the administrative recommendation to approve the E-rate contracts with Comcast (12 months) and Dyopath (36 months) in an amount not to exceed \$4,275 per month.

**Recommended Motion:**

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the contracts with Comcast and Dyopath LLC for internet service and managed firewall/switch as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**G. Consider Approval of Memorandum of Understanding with Support Staff Union**

Motion made by Patrick Kerrigan, seconded by Dave Molitor, to approve the Memorandum of Understanding with the support staff union to extend the term of the parties collective bargaining agreement by one year through June 30, 2022 and to provide employees a salary increase of 3% over their 2020-2021 salary.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**H. Consider Approval of Memorandum of Understanding with Lemont-Bromberek Council of AFT Local 604**

Motion made by Patrick Kerrigan, seconded by Dave Molitor, to approve the Memorandum of Understanding with the teachers' union regarding COVID-19 stipends.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**6. ADJOURN TO CLOSED SESSION**

**A. Motion to Adjourn to Closed Session**

Motion made by Dave Molitor, seconded by Patrick Kerrigan, at 7:13 p.m. to adjourn to closed session for the purpose of:

1. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with the Act. 5 ILCS 120/2(c)(1), amended by P.A. 101-459.
2. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCs 120/2(c)(2).

The Board of Education DOES NOT anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**7. CLOSED SESSION**

## **8. RECONVENE TO OPEN SESSION**

### **A. Motion to Reconvene to Open Session**

Motion made by Dave Molitor, seconded by Patrick Kerrigan, at 8:54 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the member voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

## **9. ADVANCED PLANNING**

### **APRIL**

- Staffing Recommendations for Next School Year
- Approval of Administrative Cap
- Approval of Summer Workforce
- Noxious Weed Agreement
- School Board Reorganization
- IASB Representative and IASB Delegate Selected

### **MAY**

- Administrator & ESP Wages (Non-Union) Discussion Begins
- Final Staffing Recommendations for Next School Year
- Annual Review of Safety Plan, Protocols and Procedures
- Approved End of Year Calendar with Removal of ER Days
- Food Service Price Increases Due
- Acceptance of Foundation Grant Awards
- MAP Subscription Renewal
- High School Math Program Agreement
- IPA Student Recognition
- Approval of OQMS Field Trips
- Extracurricular Recommendations
- Tentative Amended Budget (If Necessary)

## **10. ADJOURNMENT**


The motion was made by Dave Molitor, seconded by Patrick Kerrigan, to adjourn the Regular Meeting of the Board of Education at 8:59 p.m.


Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
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Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

  
Damon Ascolani, President  
28 Apr 2021  
Date

  
Kevin Collins, Secretary  
28 APR 21  
Date