

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL - LRC
LEMONT, ILLINOIS 60439
Monday, June 24, 2019**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 5:59 p.m. on Monday, June 24, 2019 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Kevin Collins, Secretary, Cindy Kelly, Patrick Kerrigan, Bethany Martino and Dave Molitor.

Board Members Absent: Al Malley, Vice President.

Administration present: Dr. Courtney Orzel, Superintendent, Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Steve Davis, Director of Technology, and Pat Crean, Director of Operations.

Staff Present: None.

Audience Members (from sign in sheet, if legible): None.

B. Pledge of Allegiance: Damon Ascolani

C. Approval of the Agenda:

Motion made by Patrick Kerrigan, seconded by Bethany Martino, to approve the agenda as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley		absent
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

D. Approval of Minutes:

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the open and closed session minutes dated May 15, 2019 and May 31, 2019, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
----------------	-----

Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley		absent
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

2. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. President's Report

B. Board Committee Reports

- Policy Committee – Mr. Molitor reported that the Board will be voting on the approval of the second reading of PRESS 100 at tonight's meeting.

C. Union Representation Reports

D. PTO/Foundation Reports

E. Principals' Report

- Oakwood School – Mrs. Zimmerman submitted a written report.
- River Valley School – Mrs. Lynch submitted a written report.
- Old Quarry Middle School – Mr. Billingsley submitted a written report.

F. Superintendent's Report

G. Treasurer's Reports

Motion made by Cindy Kelly, seconded by Patrick Kerrigan, to approve the Treasurer's Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of May 2019, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley		absent
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

3. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.

4. CONSENT AGENDA

- A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Dave Molitor, seconded by Bethany Martino, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll
- The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:

- Kelli Schaffer, OQ ELA/Math Teacher, effective 2019-2020 school year
- John Muscolino, Bus Driver, effective June 25, 2019
- Danielle Diliberto, OQ Social Worker, effective 2019-2020 school year
- Heather Stokes, RV 4th Grade Teacher, effective 2019-2020 school year
- Joseph Schrimpl, OW Paraprofessional, effective 2019-2020 school year
- Jessica Romanelli, OQ Spanish Teacher, effective 2019-2020 school year
- Justine Hickey, OW 1st Grade Teacher, effective 2019-2020 school year
- Jenna Ryan, OW 1st Grade Teacher, effective 2019-2020 school year
- Kayla Bennett, OW 1st Grade Teacher, effective 2019-2020 school year
- Anne LeFevour, OW Temporary 1-Year 1st Grade Teacher, effective 2019-2020 school year
- Sarah Abdelhadi, OW Special Education Teacher, effective 2019-2020 school year
- Travis Gill, Bus Driver, effective June 25, 2019
- Stephanie Glowicki, OW/RV Paraprofessional, effective 2019-2020 school year
- The Resignation of:
 - Michala Wood, OW Special Education Teacher, effective May 30, 2019
 - Lindsey March, OW 1st Grade Teacher, effective May 30, 2019
 - Jason Keeling, Bus Driver, effective June 18, 2019
- The Leave of Absence of:
 - Cassandra Haan, RV 4th Grade Teacher, 24 week FMLA leave, effective October 9, 2019
 - Barbara Germany, Business Manager/CSBO, 2 week FMLA leave, effective June 25, 2019
 - Shelley Mandarin, OW 1st Grade Teacher, 1 year Parental Leave, effective August 12, 2019
 - Robert Weinert, Custodian, Indefinite FMLA leave, effective May 30, 2019
- Monthly Report – Enrollment
- Monthly Report – Discipline
- Monthly Report – Food Service
- Monthly Report – Freedom of Information Act (FOIA)
- Annual Report – Review of Safety Plans, Protocols and Procedures
- OMA Designee
- Second Reading – PRESS 100
- Approval of Resolution Authorizing Transfer of Interest from Bond Fund
- Approval of Contract with Learning Techniques, Ltd.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley		absent

Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

6/7/19
Regular: \$620,782.60
Stipend: \$14,826.16

6/21/19
Regular: \$557,258.12
Stipend: \$41,495.32

Bills/Accounts Payable:

Bills dated June 20, 2019 in the amount of \$1,419,912.91.

C. Monthly Report – Personnel

The hiring of (pending compliance with Board Policy and State and Federal Law):

- Kelli Schaffer, OQ ELA/Math Teacher, effective 2019-2020 school year
- John Muscolino, Bus Driver, effective June 25, 2019
- Danielle Diliberto, OQ Social Worker, effective 2019-2020 school year
- Heather Stokes, RV 4th Grade Teacher, effective 2019-2020 school year
- Joseph Schrimpl, OW Paraprofessional, effective 2019-2020 school year
- Jessica Romanelli, OQ Spanish Teacher, effective 2019-2020 school year
- Justine Hickey, OW 1st Grade Teacher, effective 2019-2020 school year
- Jenna Ryan, OW 1st Grade Teacher, effective 2019-2020 school year
- Kayla Bennett, OW 1st Grade Teacher, effective 2019-2020 school year
- Anne LeFevour, OW Temporary 1-Year 1st Grade Teacher, effective 2019-2020 school year
- Sarah Abdelhadi, OW Special Education Teacher, effective 2019-2020 school year
- Travis Gill, Bus Driver, effective June 25, 2019
- Stephanie Glowicki, OW/RV Paraprofessional, effective 2019-2020 school year

The Resignation of:

- Michala Wood, OW Special Education Teacher, effective May 30, 2019
- Lindsey March, OW 1st Grade Teacher, effective May 30, 2019
- Jason Keeling, Bus Driver, effective June 18, 2019

The Leave of Absence of:

- Cassandra Haan, RV 4th Grade Teacher, 24 week FMLA leave, effective October 9, 2019
- Barbara Germany, Business Manage/CSBO, 2 week FMLA leave, effective June 25, 2019
- Shelley Mandarin, OW 1st Grade Teacher, 1 year Parental Leave, effective August 12, 2019
- Robert Weinert, Custodian, Indefinite FMLA leave, effective May 30, 2019

D. Monthly Report – Enrollment

- Since May 15, 2019, there has been no increase or decrease in enrollment. One new student entered the District and one student transferred out of the District.

E. Monthly Report – Discipline

F. Monthly Report – Food Service

G. Monthly Report – Freedom of Information Act (FOIA)

- FOIA – Bob Flynn, Heat & Frost Insulators Local 17 – FOIA Officer Email Information – 10 Minutes

H. Annual Report – Review of Safety Plans, Protocols and Procedures

The School Safety Drill Act (Public Act 94-0600) requires that Illinois school districts conduct an annual review of their emergency response plans. The purpose of this activity is to review and update the district's emergency and crisis response plans, protocols, as well as monitor the schools' safety drill programs.

Each public school district, through its school board or the board's designee, shall conduct a minimum of one annual meeting at which it will review each school building's emergency and crisis response plans, protocols, and procedures and each building's compliance with the school safety drill programs. The purpose of this annual review shall be to review and update the emergency and crisis response plans, protocols, and procedures and the school safety drill programs of the district and each of its school buildings.

Response to Mandate:

On June 5, 2019, local safety officials joined members of our district's leadership team to review District 113A's plans and recommended updates. Our annual safety drill was discussed and planned for. It will take place early in the morning on Sept. 3, 2019. Additionally, safety drills from the school year 2018-2019 have been facilitated and documented with the police and fire departments in town.

During our June 5th meeting, we discussed ALICE method vs the Run, Hide, Fight method and it was agreed upon by all parties that both methods were effective and that in all cases staff need to have the freedom to choose what choice is the best choice for the circumstances they have encountered during the crisis (run, hide or fight). This was rewritten in the intruder section of our plan so staff clearly understand that they have the choice to run, fight or hide. The intruder directions will be submitted to our regulatory agency following the board's certification. Action plans, timelines and leaders for implementation have been recommended and established. As required by the statute, the summary of our district's review will also be distributed to the team participants following the Board of Education's action.

Recommendation:

Certify the 2019 District 113A Annual Review of Components for Emergency Plans (School Safety Drill Act: Public Act 94-0600) as presented.

I. OMA Designee

As of January 1, 2010, the Open Meetings Act (OMA) requires that all public bodies designate employees, officers or members to receive training on compliance with this law. Each public body must submit the list of designated persons to the Public Access Counselor. All OMA Designees must complete the on-line training by June 30, 2010. After that, OMA Designees must successfully complete the electronic training on an annual basis. When a public body designates an additional employee, officer or member to receive

this training, that person must successfully complete the electronic training within 30 days after that designation.

The OMA designees for the 2019-20 school year are Dr. Courtney Orzel, Superintendent; Mrs. Daniela Fountain, Assistant Superintendent; and Mrs. Katie Krop, Administrative Assistant.

J. Second Reading – PRESS 100

K. Consider Approval of Resolution Authorizing Transfer of Interest from Bond Fund
Illinois Administrative Code Part 100.50 allows for interest accrued in the Bond Fund to be transferred prior to June 30 each fiscal year. As such, the attached resolution must be approved by the Board of Education in order for this transfer to occur.

It is the administrative recommendation to approve the said resolution as presented. Upon transfer of the interest, the Board will be provided with a report of the amount transferred and the account to which the transfer was made.

L. Consider Approval of Contract with Learning Techniques, Ltd.

5. BOARD ACTION

A. Consider Budget Assumptions and Setting a Hearing Date for FY20 Budget

For the last several months, we have been working on the preparation of the 2019-2020 budget. Several assumptions have been used as we prepare this budget, and these are included on the document attached.

We are recommending to approve the tentative budget on July 22, 2019. We will then post this public notice on display, hold a public hearing, and request Board approval of the final budget at the September 23, 2019 meeting.

Recommended Motion:

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to approve the public hearing date of September 23, 2019 for approval of the FY20 budget.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley		absent
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

6. ADJOURN TO CLOSED SESSION

Motion made by Dave Molitor, and seconded by Patrick Kerrigan, at 6:06 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

The Board of Education DOES anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley		absent
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

7. CLOSED SESSION

8. RECONVENE TO OPEN SESSION

Motion made by Patrick Kerrigan, seconded by Dave Molitor, at 6:14 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley		absent
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

9. ACTION AS A RESULT OF CLOSED SESSION

A. Consider Approval of MOU with Support Staff Union

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to approve the MOU with Support Staff Union.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley		absent
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

10. ADVANCED PLANNING

JULY

- Six-Month Review of Closed Session Minutes/Tapes
- Present/Approve Tentative Budget
- Hazardous Walking Routes Resolution
- Approve Lunch Fees
- Finalize Administrator & ESP (Non-Union) Wages
- Administrative Contracts

AUGUST

- Prepare Tentative Budget
- SWCCCASE Classroom Leases
- Lemont Athletic Club Lease
- Annual Approval of Curriculum and Instruction Materials

11. ADJOURNMENT

The motion was made by Dave Molitor, seconded by Patrick Kerrigan, to adjourn the Regular Meeting of the Board of Education at 6:22 p.m.

Upon voice vote being called, the members voted as follows:

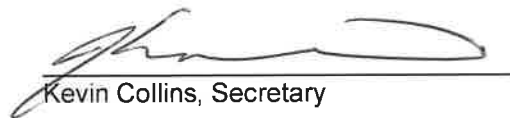
Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley		absent
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.



Damon Ascolani, President

22 July 2019
Date



Kevin Collins, Secretary

22 Jul 19
Date