

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL – LRC
LEMONT, ILLINOIS 60439
Wednesday, July 27, 2022**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:30 p.m. on Wednesday, July 27, 2022 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Kevin Collins, Secretary, Brian Bushnell, Cindy Kelly, and Bethany Martino. Patrick Kerrigan attended via telephone conference. Al Malley, Vice President, arrived at 6:32 p.m.

Board Members Absent: None.

Administration present: Dr. Anthony McConnell, Superintendent, Dr. Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Heidi Rudy, Assistant Director of Student Services, Megan Steelman, Assistant Director of Student Services, Pat Crean, Director of Operations, Jake Smith, Director of Technology, Laura Gilmartin, Director of Teaching and Learning, Dimitra Georganas, Principal/Oakwood, Ryan Talaga, Assistant Principal/Oakwood, Kate Koch, Principal/River Valley, Sara Weeks, Assistant Principal/River Valley, Shirley Kleehammer, Principal/Central, Ali Lincoln, Assistant Principal/Central, Joe Sweeney, Principal/Old Quarry, and Jennifer Hughes, Assistant Principal/Old Quarry.

Staff Present: Catherine Burch.

Audience Members (from sign in sheet, if legible): Thomas Grunert, David Jones, and Ed McManus.

B. Pledge of Allegiance: Cindy Kelly.

C. Approval of the Agenda:

Motion made by Cindy Kelly, seconded by Brian Bushnell, to approve the agenda as submitted.

Upon the voice vote called, the members voted as follows:

| | | |
|------------------|-----|--------|
| Damon Ascolani | yes | |
| Brian Bushnell | yes | |
| Kevin Collins | yes | |
| Cindy Kelly | yes | |
| Patrick Kerrigan | yes | |
| Al Malley | | absent |
| Bethany Martino | yes | |

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

D. Approval of Minutes:

Motion made by Cindy Kelly, seconded by Brian Bushnell, to approve the open and closed session minutes dated June 29, 2022, as submitted.

Upon the voice vote called, the members voted as follows:

| | | |
|------------------|-----|--------|
| Damon Ascolani | yes | |
| Brian Bushnell | yes | |
| Kevin Collins | yes | |
| Cindy Kelly | yes | |
| Patrick Kerrigan | yes | |
| Al Malley | | absent |
| Bethany Martino | yes | |

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

2. ADJOURN TO PUBLIC HEARING

A. Motion to Adjourn to Public Hearing to Hear Comments on e-Learning Program

Motion made by Cindy Kelly, seconded by Brian Bushnell, to adjourn to hold the Public Hearing for the purpose of hearing public comments on the e-Learning Program.

Upon the voice vote called, the members voted as follows:

| | | |
|------------------|-----|--------|
| Damon Ascolani | yes | |
| Brian Bushnell | yes | |
| Kevin Collins | yes | |
| Cindy Kelly | yes | |
| Patrick Kerrigan | yes | |
| Al Malley | | absent |
| Bethany Martino | yes | |

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

3. PUBLIC HEARING

A. Motion to Convene the Public Hearing

Motion made by Brian Bushnell, seconded by Cindy Kelly, to convene the Public Hearing for the purpose of hearing public comments on the e-Learning Program.

Upon the voice vote called, the members voted as follows:

| | | |
|------------------|-----|--------|
| Damon Ascolani | yes | |
| Brian Bushnell | yes | |
| Kevin Collins | yes | |
| Cindy Kelly | yes | |
| Patrick Kerrigan | yes | |
| Al Malley | | absent |
| Bethany Martino | yes | |

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

B. Information on e-Learning Program

C. Public Comments

Mr. Ascolani invited members of the audience to address the Board regarding the Public Hearing. One community member addressed the Board regarding the district's e-Learning Program.

D. Motion to Adjourn Public Hearing

Motion made by Cindy Kelly, seconded by Brian Bushnell, to adjourn the Public Hearing for public comments on the e-Learning Program.

Upon the voice vote called, the members voted as follows:

| | | |
|------------------|-----|--------|
| Damon Ascolani | yes | |
| Brian Bushnell | yes | |
| Kevin Collins | yes | |
| Cindy Kelly | yes | |
| Patrick Kerrigan | | absent |
| Al Malley | yes | |
| Bethany Martino | yes | |

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

4. RECONVENE TO OPEN MEETING

A. Motion to Reconvene to the Open Meeting

Motion made by Cindy Kelly, seconded by Brian Bushnell, to reconvene the open meeting of the Board of Education.

Upon the voice vote called, the members voted as follows:

| | |
|------------------|-----|
| Damon Ascolani | yes |
| Brian Bushnell | yes |
| Kevin Collins | yes |
| Cindy Kelly | yes |
| Patrick Kerrigan | yes |
| Al Malley | yes |
| Bethany Martino | yes |

With a vote of Yeas 7, the President declared the motion passed.

5. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. President's Report

B. Board Committee Reports

- Policy – President Ascolani reported that the Policy Committee met on July 18, 2022, to discuss PRESS 109.

C. Union Representation Reports

D. Principals' Reports

- Oakwood School – Dimitra Georganas reported that the Kindergarten Team has been preparing for the full-day Kindergarten program and that class lists will be shared with families on August 8th. In addition, Oakwood is excited to welcome 20 new staff members this year.
- River Valley School – Kate Koch reported that schedules are now complete at River Valley and that families will be able to access class lists on August 8th.

- Central School – Shirley Kleehammer reported that Central School's schedule is complete. In addition, the staff coordinated a get-together to celebrate the start of the new school year.
- Old Quarry Middle School – Joe Sweeney reported that schedules are now complete and will be released in early August. Sports at Old Quarry are also underway. Old Quarry is excited to welcome new staff members to the building.

E. Assistant Superintendent's Report

- Dr. Daniela Fountain provided the Board with an update on preparations for the 22-23 school year, including orientation for new staff, Teacher Institute Days, and professional development opportunities for staff.

F. Superintendent's Report

- Dr. McConnell provided the Board with an update on the Central School Ribbon Cutting Ceremony, preparations for the 22-23 school year, and upcoming events for staff, students, and families.

G. Treasurer's Reports

Motion made by Cindy Kelly, seconded by Brian Bushnell, to approve the Treasurer's Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of June 2022, as presented.

Upon the voice vote called, the members voted as follows:

| | |
|------------------|-----|
| Damon Ascolani | yes |
| Brian Bushnell | yes |
| Kevin Collins | yes |
| Cindy Kelly | yes |
| Patrick Kerrigan | yes |
| Al Malley | yes |
| Bethany Martino | yes |

With a vote of Yeas 7, the President declared the motion passed.

6. PRESENTATIONS, SPECIAL EVENTS, DISCUSSION

A. Presentation – Tentative Budget for FY23

- Barbara Germany, Business Manager/CSBO, presented to the Board the tentative FY23 budget.

B. Presentation – Central School Update

- Pepper Construction provided the Board with an update on Central School.

7. CONSENT AGENDA

- A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Cindy Kelly, seconded by Brian Bushnell, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll
- The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:
 - Joseph Fracaro, Maintenance Engineer, effective July 28, 2022
 - Jacek Wojciechowski, Custodian, effective July 28, 2022
 - Jake Olkiewicz, OQ Varsity Assistant Baseball Coach, effective July 28, 2022

- The hiring of listed employees for the 2022-2023 school year pending compliance with applicable Board policy and State and Federal law:
 - Caleigh McGowan, OQ Social Worker, effective 2022-2023 school year
 - Katie Robinson, OW Nurse, effective 2022-2023 school year
 - Makenzie Vargo, OW 1st Grade Teacher, effective 2022-2023 school year
 - Marietta Duarte, RV Lunchroom Supervisor, effective 2022-2023 school year
 - Kelli Duffy, RV Paraprofessional, effective 2022-2023 school year
 - Joan Lenz, OW Part-Time Paraprofessional, effective 2022-2023 school year
- The Resignation of:
 - Julie Hadjoannou, RV Paraprofessional, effective July 5, 2022
- The Leave of Absence of:
 - Teacher, Parental Leave following 12 week FMLA leave, effective November 13, 2022
- Monthly Report – Enrollment
- Monthly Report – Freedom of Information Act (FOIA)
- Approval of School Lunch Fees for 2022-2023 School Year
- Approval of Substitute Pay Rates for 2022-2023
- Approval of Contract with BrightStar

Upon the voice vote called, the members voted as follows:

| | |
|------------------|-----|
| Damon Ascolani | yes |
| Brian Bushnell | yes |
| Kevin Collins | yes |
| Cindy Kelly | yes |
| Patrick Kerrigan | yes |
| Al Malley | yes |
| Bethany Martino | yes |

With a vote of Yeas 7, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

7/1/2022
Regular: \$664,838.35

7/15/2022
Regular: \$618,252.74

Bills/Accounts Payable:

Bills dated July 21, 2022 in the amount of \$3,539,266.72.

C. Monthly Report – Personnel

The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:

- Joseph Fracaro, Maintenance Engineer, effective July 28, 2022
- Jacek Wojciechowski, Custodian, effective July 28, 2022
- Jake Olkiewicz, OQ Varsity Assistant Baseball Coach, effective July 28, 2022

The hiring of listed employees for the 2022-2023 school year pending compliance with applicable Board policy and State and Federal law:

- Caleigh McGowan, OQ Social Worker, effective 2022-2023 school year
- Katie Robinson, OW Nurse, effective 2022-2023 school year
- Makenzie Vargo, OW 1st Grade Teacher, effective 2022-2023 school year
- Marietta Duarte, RV Lunchroom Supervisor, effective 2022-2023 school year
- Kelli Duffy, RV Paraprofessional, effective 2022-2023 school year
- Joan Lenz, OW Part-Time Paraprofessional, effective 2022-2023 school year

The Resignation of:

- Julie Hadjioannou, RV Paraprofessional, effective July 5, 2022

The Leave of Absence of:

- Teacher, Parental Leave following 12 week FMLA leave, effective November 13, 2022

D. Monthly Report – Enrollment

E. Monthly Report – Freedom of Information Act (FOIA)

1. FOIA – Illinois Retired Teachers Association

F. Consider Approval of School Lunch Fees for 2022-2023 School Year

The National School Lunch Program is a break-even program. Increases (or decreases) in pricing must cover the cost of the program so that the district is neither profiting nor subsidizing the program. This includes the costs associated with the contractor, as well as costs for repairs, and additional/replacement equipment necessary to prepare the food. Prior to COVID and subsequent federal subsidy for all school lunches, price increases were considered each year and covered the entire cost of the lunch program. The District has historically used the Weighted Average Price Requirement Paid Lunch Equity (PLE) Tool provided to us by the USDA Food and Nutrition Service to price the district lunches. The Paid Lunch Equity (PLE) Tool provided by the USDA was created to help districts calculate their paid lunch price increase requirement.

Being that the pricing for student lunches is provided for us as submitted on the bid document for the Nonprofit School Food Service Program at \$3.2064 per lunch, it is recommended that the price for student lunch be set at \$3.25 per student (keeping in mind that the district may neither profit, or subsidize from the program). In addition, the contract renewal for milk is \$.5801. We are recommending the fee of \$.60 per milk.

It is the administrative recommendation that the Board of Education approve lunch fees of \$3.25 per student lunch and milk fees at \$.60 per milk in the district for the 2022-23 school year.

G. Consider Approval of Substitute Pay Rates for 2022-2023

The number of substitutes in the pool has decreased and the need for substitutes has increased over the past few years. Even prior to the pandemic, substitute teachers were a hard to fill position across the state and in our district.

The additional factors such as including a commitment rate to increase the rate after subbing for a number of days for us should increase the consistency amongst the substitute teachers

service to the district. The increase in the long term rates should also incentivize certified teachers to fill in the roles of a classroom teacher during a long term leave.

The goal of the proposal is to become a more competitive market, increase the substitute pool, and maintain consistency amongst substitutes in the absence of a classroom teacher.

The administration recommends the following pay rates and procedures for daily and long term substitute assignments outlined below for the 2022-2023 school year.

| | Lemont SD113A Proposal |
|--|---|
| Starting Daily Rate | \$150 per day \$75 per half day |
| Commitment Rates | After 40 days of periodic service \$160 per day |
| Long Term Leaves (Consecutive Same Assignment Rates) | \$150 per day for long term leaves under 20 days \$180 per day for long term leaves 21-59 days in length \$Prorated BA1 Salary for 60 days and beyond |
| Retired SD113A Teacher | \$200 per day |
| Secretary Sub Rate | \$144.24 per day (\$18.03 per hour) |
| Paraprofessional Sub Rate | \$94.71 per day (\$13.53 per hour) |

Recommendation:

Approve the substitute pay rates and procedures for 2022-2023, as presented. Rates may be modified by board action at any time per the board's discretion.

H. Consider Approval of Contract with BrightStar

BrightStar Medical Staff is a contracted agency in Naperville, Illinois who provides nursing and other medical staff to hospitals, in-home care, and schools. BrightStar will secure a permanent CNA or LPN to support one of our students with medical needs on transportation and while the student is at school. BrightStar will find a substitute backup CNA, LPN or RN when the permanent CNA or LPN is unavailable.

8. BOARD ACTION

A. Consider Approval of Tentative Budget for FY23

Attached please find the tentative budget for FY23 for Board approval. This tentative budget must be on public display for no less than 30 days and the BOE must notify the public and hold a hearing to hear public comment on the tentative budget. A public notice will be placed in the Lemont Reporter in the next week to provide this notification. At last month's meeting, the public hearing date was set for September 21, 2022.

We will continue to review this budget over the next month to update where necessary, and as more current revenue information becomes available, make adjustments accordingly.

Recommended Motion:

Motion made by Cindy Kelly, seconded by Brian Bushnell, to approve the tentative budget for FY23 as presented.

Upon the voice vote called, the members voted as follows:

| | |
|------------------|-----|
| Damon Ascolani | yes |
| Brian Bushnell | yes |
| Kevin Collins | yes |
| Cindy Kelly | yes |
| Patrick Kerrigan | yes |
| Al Malley | yes |
| Bethany Martino | yes |

With a vote of Yeas 7, the President declared the motion passed.

B. Consider Approval of Contract for Old Quarry Middle School Assistant Principal

Motion made by Cindy Kelly, seconded by Brian Bushnell, to approve the administrative contract for the 22-23 school year for David Jones, Assistant Principal of Old Quarry Middle School, plus two paid work days for the administrative retreat.

Upon the voice vote called, the members voted as follows:

| | |
|------------------|-----|
| Damon Ascolani | yes |
| Brian Bushnell | yes |
| Kevin Collins | yes |
| Cindy Kelly | yes |
| Patrick Kerrigan | yes |
| Al Malley | yes |
| Bethany Martino | yes |

With a vote of Yeas 7, the President declared the motion passed.

C. Consider Approval of Lease of Additional Buses

Due to having buses out for extended periods of time for repair work, we are recommending the lease of 3 additional school buses through Midwest. This would be a 1 year lease (for this school year only). Our leases on our other buses are up at the end of this upcoming school year, at which time we can determine what our needs and options will be going forward into our next lease agreement.

It is the administrative recommendation to approve the leasing of 3 extra buses at the amount of \$25,865 and remit payment upon delivery of buses to the district.

Recommended Motion:

Motion made by Cindy Kelly, seconded by Brian Bushnell, to approve the request to lease 3 additional buses from Midwest in the amount of \$25,865 for one year, and remit payment upon delivery.

Upon the voice vote called, the members voted as follows:

| | |
|----------------|-----|
| Damon Ascolani | yes |
|----------------|-----|

Brian Bushnell yes
Kevin Collins yes
Cindy Kelly yes
Patrick Kerrigan yes
Al Malley yes
Bethany Martino yes

With a vote of Yeas 7, the President declared the motion passed.

D. Consider Approval of e-Learning Plan and e-Learning Resolution

Motion made by Cindy Kelly, seconded by Brian Bushnell, to approve the e-Learning Plan and e-Learning Resolution.

Upon the voice vote called, the members voted as follows:

Damon Ascolani yes
Brian Bushnell yes
Kevin Collins yes
Cindy Kelly yes
Patrick Kerrigan yes
Al Malley yes
Bethany Martino yes

With a vote of Yeas 7, the President declared the motion passed.

9. NEW/OLD/UNFINISHED BUSINESS

A. First Reading – PRESS 109

10. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.

11. ADJOURN TO CLOSED SESSION

A. Motion to Adjourn to Closed Session

Motion made by Brian Bushnell, seconded by Al Malley, at 7:14 p.m. to adjourn to closed session for the purpose of:

- a) Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1), amended by P.A. 101-459.
- b) The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
- c) Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

The Board of Education DOES anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

| | |
|------------------|-----|
| Damon Ascolani | yes |
| Brian Bushnell | yes |
| Kevin Collins | yes |
| Cindy Kelly | yes |
| Patrick Kerrigan | yes |
| Al Malley | yes |
| Bethany Martino | yes |

With a vote of Yeas 7, the President declared the motion passed.

12. CLOSED SESSION

13. RECONVENE TO OPEN SESSION

A. Motion to Reconvene to Open Session

Motion made by Kevin Collins, seconded by Cindy Kelly, at 7:45 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the member voted as follows:

| | |
|------------------|-----|
| Damon Ascolani | yes |
| Brian Bushnell | yes |
| Kevin Collins | yes |
| Cindy Kelly | yes |
| Patrick Kerrigan | yes |
| Al Malley | yes |
| Bethany Martino | yes |

With a vote of Yeas 7, the President declared the motion passed.

14. ACTION AS A RESULT OF CLOSED SESSION

A. Consider Approval to Open or Keep Closed Closed Session Minutes

Motion made by Cindy Kelly, seconded by Brian Bushnell, to approve keeping closed session minutes closed.

Upon voice vote being called, the member voted as follows:

| | |
|------------------|-----|
| Damon Ascolani | yes |
| Brian Bushnell | yes |
| Kevin Collins | yes |
| Cindy Kelly | yes |
| Patrick Kerrigan | yes |
| Al Malley | yes |
| Bethany Martino | yes |

With a vote of Yeas 7, the President declared the motion passed.

15. ADVANCED PLANNING

AUGUST

- Prepare Tentative Budget
- SWCCCASE Classroom Leases
- Lemont Athletic Club Lease
- Strategic Planning

SEPTEMBER

- Presentation and Approval of School Improvement Plans
- Public Hearing for Budget
- Adopt Budget
- Annual Posting of Administrator Compensation
- Administrator/Teacher Salary Report for Posting


16. ADJOURNMENT

The motion was made by Kevin Collins, seconded by Cindy Kelly, to adjourn the Regular Meeting of the Board of Education at 8:06 p.m.

Upon voice vote being called, the members voted as follows:

| | |
|------------------|-----|
| Damon Ascolani | yes |
| Brian Bushnell | yes |
| Kevin Collins | yes |
| Cindy Kelly | yes |
| Patrick Kerrigan | yes |
| Al Malley | yes |
| Bethany Martino | yes |

With a vote of Yeas 7, the President declared the motion passed.



Damon Ascolani, President



Kevin Collins, Secretary

August 24, 2022

Date

24 Aug 22

Date