

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL - LRC
LEMONT, ILLINOIS 60439
Wednesday, July 18, 2018**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:30 p.m. on Wednesday, July 18, 2018 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Kevin Collins, Secretary, Patrick Kerrigan, Al Malley, Bethany Martino, and Dave Molitor.

Board Members Absent: Cindy Kelly

Administration present: Dr. Courtney Orzel, Superintendent, Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Steve Davis, Director of Technology, Pat Crean, Director of Operations, Kelly Zimmerman, Principal/Oakwood, Joseph Trsar, Assistant Principal/Oakwood, Maggi Burkhardt, Assistant Principal/River Valley, and Johnny Billingsley, Principal/Old Quarry.

Staff Present:

Audience Members (from sign in sheet, if legible): Whitney Wilda

B. Pledge of Allegiance: Kevin Collins

C. Approval of the Agenda:

Motion made by Dave Molitor, seconded by Bethany Martino, to approve the agenda as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

D. Approval of Minutes:

Motion made by Kevin Collins, seconded by Patrick Kerrigan, to approve the open and closed session minutes dated June 13, 2018, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley		abstain
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 1, Abstain 1, the President declared the motion passed.

2. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. Board Committee Reports

- Finance – Mr. Malley reported that the Finance Committee met on June 20th to discuss the current status of finances as well as budget methodology.
- Policy – Mr. Molitor reported that the Policy Committee met on June 22nd to discuss PRESS 97 and PRESS 98.

B. Union Representation Reports

C. PTO/Foundation Reports

D. Principals' Report

- Oakwood School – Mrs. Zimmerman reported on the professional development opportunities that teachers were able to engage in during the summer. These opportunities fostered an enthusiasm for the upcoming school year and would not have been possible without the financial backing of the Board.
- River Valley School – Mrs. Burkhardt reported on the professional development opportunities for staff over the summer. These opportunities included curriculum work in areas of literacy, technology, math, and writing.
- Old Quarry Middle School – Mr. Billingsley reported on the social and emotional work done by the social workers during the summer. While planning the curriculum for social and emotional learning, Old Quarry was able to restructure advisory classes to include students' participation in SEL lessons. As a result, extracurricular times were adjusted to accommodate student participation in social and emotional learning.

E. Assistant Superintendent's Report

Mrs. Fountain discussed the District's next steps in grading, assessment, and homework practices. The large-scale plan is to move the District to standards-based grading by the 2021-2022 school year with the necessary steps in place. Educators and administrators will engage in dialogue and learning opportunities on the following topics: Administrator Capacity Building, Communication, Mindset and Capacity Building, Pedagogical Infrastructure, Grading Habits, Report Card, Skyward Gradebook Training, and Balanced Assessment Framework.

F. Superintendent's Report

1. Administrative Retreat – The administration will participate in a three-day retreat on the 113A campus. The focus will be on team building, the District's vision, strategic planning, the 113A experience, and how we can continue to move forward.
2. Foundation Video – Mr. Davis is currently working with a Foundation member to create a Foundation video in which Dr. Orzel and Mrs. Zimmerman were able to participate.

3. Summer PD – The 113A staff have participated in a number of professional development opportunities during the summer that align with the District’s vision.
4. Summer Work: Buildings and Grounds – Mr. Crean and the Buildings and Grounds Department have completed a number of projects this summer including the renovation of Oakwood’s floors, the asphalt project at River Valley, and the renovation of Old Quarry’s floors and courtyard.
5. Recognition of New AP at Oakwood – Mr. Trsar was recognized as the new Assistant Principal at Oakwood.
6. Institute Day – The key note speaker at Institute Day will be revealed in a Twitter chat on Monday, July 23rd. Dr. Orzel has invited the Board and 113A staff to participate.
7. Enrollment – Dr. Orzel provided the Board with the current enrollment numbers for each grade level for the upcoming school year
8. Innovation of Education Summit – Dr. Orzel will attend the Innovation of Education Summit that will take place on July 29th to July 31st.

G. Treasurer’s Report

Mrs. Germany provided a report on financials for the district.

Revenue collected to date is \$38.582 m and expenditures to date are \$30.3 m.

At last month’s meeting, the Board approved a resolution to transfer interest from the Bond Fund to the Education Fund. The dollar amount transferred was \$27,190.00.

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the Treasurer’s Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of June 2018, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

3. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board.

- Ms. Whitney Wilda addressed the Board requesting their consideration in installing panic buttons in classrooms for the purpose of school safety.

4. PRESENTATION – Tentative Budget for FY19

- Mrs. Germany presented the tentative budget for FY19 to the Board.

5. CONSENT AGENDA

- A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Kevin Collins, seconded by Patrick Kerrigan, to approve the consent agenda which includes the following:

- Monthly Report of Open Accounts Payable/Bills and Payroll;
- The hiring of (pending compliance with applicable Board policy and State and Federal law):
 - Courtney Rubo, RV 4th Grade Teacher, effective 2018-2019 school year
 - Jennifer O'Neil, RV 4th Grade Teacher, effective 2018-2019 school year
 - Sandra O'Callaghan, OW/RV Social Worker, effective 2018-2019 school year
 - Courtney Cook, OW Special Education Teacher, effective 2018-2019 school year
 - Kim Cryer, OW Paraprofessional, effective 2018-2019 school year
 - Pasqualina Senese, RV Secretary, effective August 1, 2018
 - Keri McCormick, OW/RV Paraprofessional, effective 2018-2019 school year
 - Elizabeth Bogdanich, RV Temporary Title I Math Teacher, effective 2018-2019 school year
 - Jamie Henry, OW Temporary Title I Math Teacher, effective 2018-2019 school year
 - Claire O'Leary, OQ Temporary Title I Math Teacher, effective 2018-2019 school year
- The resignation of:
 - Eileen Covert, OW Special Education Teacher, effective end of 2017-2018 school year
 - Emily Primack, OQ Special Education Teacher, effective end of 2017-2018 school year
- Monthly Report of Freedom of Information Act (FOIA)
- Approval of Hazardous Walking Routes Resolution
- Approval of School Lunch Fees for 2018-2019 School Year
- Approval of Open Meetings Act (OMA) Designee

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

6/22/2018	
Regular:	\$539,922.85
Stipend:	\$50,219.38
7/6/2018	
Regular:	\$592,213.93

Bills/Accounts Payable:

Bills dated July 16, 2018 in the amount of \$1,144,262.93

C. Monthly Report: Personnel

The hiring of (pending compliance with applicable Board policy and State and Federal law):

- Courtney Rubo, RV 4th Grade Teacher, effective 2018-2019 school year
- Jennifer O'Neil, RV 4th Grade Teacher, effective 2018-2019 school year
- Sandra O'Callaghan, OW/RV Social Worker, effective 2018-2019 school year
- Courtney Cook, OW Special Education Teacher, effective 2018-2019 school year
- Kim Cryer OW Paraprofessional, effective 2018-2019 school year
- Pasqualina Senese, RV Secretary, effective August 1, 2018
- Keri McCormick, OW/RV Paraprofessional, effective 2018-2019 school year
- Elizabeth Bogdanich, RV Title 1 Math Teacher, effective 2018-2019 school year
- Jamie Henry, OW Title 1 Math Teacher, effective 2018-2019 school year
- Claire O'Leary, OQ Title 1 Math Teacher, effective 2018-2019 school year

The resignation of:

- Eileen Covert, OW Special Education Teacher, effective end of 2017-2018 school year
- Emily Primack, OQ Special Education Teacher, effective end of 2017-2018 school year

D. Monthly Report – Freedom of Information Act (FOIA)

- FOIA – Jim Cupples – Superintendent Contract Information – 15 Minutes
- FOIA – Stephen Chichelli, SmartProcure – PO Information – 30 Minutes

E. Consider Approval of Hazardous Walking Routes Resolution

According to Public Act 094-0439, and school board may provide free transportation for any pupil residing within 1.5 miles from the school attended where conditions are such that waling, either to or from school to which a pupil is assigned for attendance or to or from a pick-up point or bus stop, constitutes a serious hazard to the safety of the pupil due to vehicular traffic or rail crossings.

The determination of what is a serious safety hazard is made by the school board, in accordance with guidelines promulgated by the IDOT. Each year, the District is required to certify its Hazardous Waling Routes by Resolution to determine if the list remains unchanged. This current list is unchanged from last year. If a Serious Safety Hazard is suggested for any student living within 1.5 miles from their attendance center, the local school board may make application for a serious safety hazard determination as outlined in Section 29-3 of the Illinois School Code.

Once a serious safety hazard has been determined, then the local school board shall annually review the conditions and determine whether or not such hazardous conditions remain unchanged.

F. Consider Approval of School Lunch Fees for 2018-2019 School Year

The National School Lunch Program is a break-even program. Increases (or decreases) in pricing must cover the cost of the program so that the district is neither profiting not

subsidizing the program. Price increases are considered each year and cover the entire cost of the lunch program. The District has historically used the Weighted Average Price Requirement Paid Lunch Equity (PLE) Tool provided to us by the USDA Food and Nutrition Service to price the district lunches. The Paid Lunch Equity (PLE) Tool provided by the USDA was created to help districts calculate their paid lunch price increase requirement.

Being that eh pricing for student lunches is provided for us as submitted on the bid document for the Nonprofit School Food Service Program at \$2.68 per lunch, it is recommended that the price for student lunch remain the same this year at \$2.70 per student (keeping in mind that the district may neither profit, or subsidize from the program).

It is the administrative recommendation the Board of Education approve lunch fees \$2.70 per student lunch in the district for the 2018-19 school year.

G. Open Meeting Act (OMA) Designee

As of January 1, 2010, the Open Meeting Act (OMA) requires that all public bodies designate employees, officers or members to receive training on compliance with this law. Each public body must submit the list of designated persons to the Public Access Counselor. All OMA Designees must complete the on-line training by June 30, 2010. After that, OMA Designees must successfully complete the electronic training on an annual basis. When a public body designates an additional employee, office or member to receive this training, that person must successfully complete the electronic training within 30 days after that designation.

The OMA designees from the 2018-2019 school year are Dr. Courtney Orzel, Superintendent; Mrs. Daniela Fountain, Assistant Superintendent; and Mrs. Katie Krop, Administrative Assistant.

6. BOARD ACTION

A. Consider Approval of Tentative Budget for FY 19

The Board was provided with the tentative budget for FY19 for approval. This tentative budget must be on public display for no less that 30 days and the BOE must notify the public and hold a hearing to hear public comment on the tentative budget. A public notice will be placed in the Lemont Reporter in the next week to provide this notification. At last month's meeting, the public hearing date was set for September 19, 2018.

Administration will continue to review this budget over the next month to update where necessary and, as more current revenue information becomes available, make adjustments accordingly.

Motion made by Kevin Collins, seconded by Patrick Kerrigan, to approve the tentative budget for FY19 as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

7. NEW/OLD/UNFINISHED BUSINESS

- A. First Reading – PRESS 97 and PRESS 98

8. ADJOURN TO CLOSED SESSION

Motion made by Dave Molitor, and seconded by Patrick Kerrigan, at 7:15 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
- D. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).
- E. Discussion of minutes of meeting lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

The Board of Education DOES anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

9. CLOSED SESSION

10. RECONVENE TO OPEN SESSION

Motion made by Dave Molitor, seconded by Patrick Kerrigan at 8:17 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

11. ACTION AS A RESULT OF CLOSED SESSION

A. Consider Approval to Open or Keep Closed Minutes

Motion made by Kevin Collins, seconded by Dave Molitor, to approve keeping minutes closed with the exception of the September 20, 2017 closed session minutes, which the Board of Education will vote on next month.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

12. ADVANCED PLANNING

AUGUST

- Prepare tentative budget
- SWCCCASE classroom leases
- Lemont Athletic Club Lease
- Presentation and approval of School Improvement Plans
- Annual approval of curriculum and instruction materials

SEPTEMBER

- Presentation and approval of School Improvement Plans
- Public Hearing for Budget
- Adopt Budget
- Annual Posting of Administrator Compensation
- Administrator/Teacher Salary Report for Posting
- Audit Standards
- Delivery of Audit
- Introduce new staff to the Board
- PMA Contract

13. ADJOURNMENT

The motion was made by Kevin Collins, seconded by Bethany Martino, to adjourn the Regular Meeting of the Board of Education at 8:20 p.m.

Upon voice vote being called, the members voted as follows:

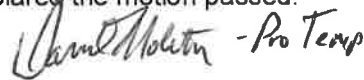
Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.



Damon Ascolani, President

15 AUG 2018
Date



Kevin Collins, Secretary

8/15/2018
Date