

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL - LRC
LEMONT, ILLINOIS 60439
Monday, January 27, 2020**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:30 p.m. on Monday, January 27, 2020 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Al Malley, Vice President, Kevin Collins, Secretary, Bethany Martino, and Dave Molitor. Patrick Kerrigan arrived at 6:31 p.m. Cindy Kelly arrived at 7:05 p.m.

Board Members Absent: None.

Administration present: Dr. Courtney Orzel, Superintendent, Dr. Daniela Fountain, Assistant Superintendent, Susan Wulczyn, Director of Student Services, Steve Davis, Director of Technology, Pat Crean, Director of Operations, Kate Kwasny, Assistant Principal/Oakwood, Debby Lynch, Principal/River Valley, Maggi Burkhardt, Assistant Principal/River Valley, Joe Sweeney, Principal/Old Quarry, Shirley Kleehammer, Assistant Principal/Old Quarry, and Steve Nendza, Assistant Principal/Old Quarry.

Staff Present: Brianna Paczkowski and Claudia DeSantis.

Audience Members (from sign in sheet, if legible): Jennifer Hunt.

B. Pledge of Allegiance: Bethany Martino.

C. Approval of the Agenda:

President Ascolani requested an amendment to the agenda with the addition of a Closed Session item.

Motion made by Dave Molitor, seconded by Bethany Martino, to approve the agenda as amended.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

D. Approval of Minutes:

Motion made by Dave Molitor, seconded by Bethany Martino, to approve the open and closed session minutes dated December 17, 2019, and January 19, 2020, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

E. Recognition:

1. Recognition and Presentation from OQ Cheerleading Team

2. PRESENTATIONS, SPECIAL EVENTS, DISCUSSION

A. Presentation – Right at School

Right at School presented information to the Board of Education.

3. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. President's Report

- Meeting with Lemont Village Leadership – President Ascolani reported that meetings with the Lemont Village Leadership will be scheduled along with a community forum.

B. Board Committee Reports

- Policy – Mr. Molitor (Chairperson) and Mr. Ascolani, Member – Mr. Molitor reported that the Policy Committee met on January 24, 2020 to discuss PRESS Issue 102, and the first reading of PRESS 102 will be presented as New Business.
- Wellness/Safety – Mr. Collins and Mrs. Martino, Members – Mr. Collins reported that the Wellness and Safety Committee met on January 27th and discussed various items including policy updates, the anonymous tip line, Handle with Care, Stop the Bleed, and coordinating a 5k run.
- Discipline/Intervention – Mr. Collins and Mr. Malley, Members – Mr. Malley reported that the next meeting will take place on February 24, 2020.

C. Union Representation Reports

D. PTO/Foundation Reports

E. Principals' Report

- Oakwood School – Ms. Kwasny reported that Suzy Jacobs, Oakwood's PBIS coordinator, is helping to lead an assembly for all grade levels regarding school-wide expectation and kindness. In addition, she has been implementing and teaching PBIS expectation to students and staff as well as de-escalation techniques.
- River Valley School – Mrs. Lynch reported that River Valley's PBIS Committee meets twice a month and uses staff meetings as teachable moments to discuss the best ways to meet the needs of students. Most recently, the committee planned expectation stations for when students returned from

break. In addition, Mrs. Lynch and Mrs. Burkhardt held a Town Hall Meeting with the theme of "See Something, Say Something."

- Old Quarry Middle School – Mr. Sweeney reported that SEASPAR and Lincoln-Way Special Education conducted a disability awareness for all Old Quarry students during P.E. classes, which included the opportunity to plan wheelchair basketball, sound ball, and seated volleyball. Mr. Sweeney also reported that Old Quarry Middle School received the Illinois Horizon Schools to WATCH designation and will be honored in June in Washington D.C.

F. Superintendent's Report

- Update on Enrollment – Dr. Orzel reported that enrollment has increased by 14 since the last Board meeting.
- Update on Class Size – Dr. Orzel provided up-to-date class size numbers and said the administration is monitoring regularly.
- Update on Space – Dr. Orzel reported that the Lemont Patch contacted her in regards to rezoning. A meeting was scheduled in which Dr. Orzel explained that the district is simply rezoning so certain groups may rent space. If the district pursues institutional rezoning, this would cover if the building were to open in the future. Also, Dr. Orzel commented that she received a phone call from a resident of Palos Park regarding their Master Plan and, more specifically, residency in Gleneagles and how it would affect the District. Dr. Orzel will speak to the resident this week and provide any necessary updates to the Board.
- Calendar Discussion – Dr. Orzel reported that the 2020-2021 calendar will be approved at the February Board meeting. The calendar has been aligned closely to that of Lemont High School, and Dr. Orzel provided explanation of the differences between the two.

G. Treasurer's Reports

Motion made by Cindy Kelly, seconded by Patrick Kerrigan, to approve the Treasurer's Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of December 2019, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

4. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.

5. CONSENT AGENDA

A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll
- The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:
 - Sherry Richards, OW/RV Temporary F/T Title I Reading Specialist, effective January 28, 2020
 - Gina Mach, OW/RV Temporary P/T Title I Reading Specialist, effective January 28, 2020
- The Transfer of:
 - Sonya Raymond, from OQ 6th Grade Teacher to OQ STEAM Innovation Academy Encore Teacher, effective 2020-2021 school year
 - Madison Ellers, from RV P/T Art Teacher to RV F/T Art Teacher, effective 2020-2021 school year
- The Resignation of:
 - Erica Lopez, OQ P/T Café Supervisor, effective December 19, 2019
 - Sharon Pasquale, OW Paraprofessional, effective February 5, 2020
- The Leave of Absence of:
 - Linda Leonard, Bus Driver, 12 week Unpaid Leave of Absence, effective January 7, 2020
 - Susan Sullivan, OW Paraprofessional, 12 week FMLA leave, effective January 6, 2020
 - Rebecca Michalski, RV 5th Grade Teacher, 12 week FMLA leave, effective May 12, 2020
- Monthly Report – Enrollment
- Monthly Report – Discipline
- Monthly Report – Food Service
- Monthly Report – Freedom of Information Act (FOIA)
- Approval of OMNI 403b Plan Documents
- Approval to Release RFP for Replacement Projectors

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

12/20/19	
Regular:	\$569,857.24
Stipend:	\$68,318.68

1/3/20

Regular: \$580,983.64

1/17/20

Regular: \$561,511.54

Bills/Accounts Payable:

Bills dated January 22, 2020 in the amount of \$670,652.54.

C. Monthly Report – Personnel

The hiring of (pending compliance with Board Policy and State and Federal Law):

- Sherry Richards, OW/RV Temporary F/T Title I Reading Specialist, effective January 28, 2020
- Gina Mach, OW/RV Temporary P/T Title I Reading Specialist, effective January 28, 2020

The Transfer of:

- Sonya Raymond, from OQ 6th Grade Teacher to OQ STEAM Innovation Academy Encore Teacher, effective 2020-2021 school year
- Madison Ellers, from RV P/T Art Teacher to RV F/T Art Teacher, effective 2020-2021 school year

The Resignation of:

- Erica Lopez, OQ P/T Café Supervisor, effective December 19, 2019
- Sharon Pasquale, OW Paraprofessional, effective February 5, 2020

The Leave of Absence of:

- Linda Leonard, Bus Driver, 12 week Unpaid Leave of Absence, effective January 7, 2020
- Susan Sullivan, OW Paraprofessional, 12 week FMLA leave, effective January 6, 2020
- Rebecca Michalski, RV 5th Grade Teacher, 12 week FMLA leave, effective May 12, 2020

D. Monthly Report – Enrollment

Since December 12, 2019, enrollment has increased by 14 with 15 students entering the district and 1 student transferring out of the district.

E. Monthly Report – Discipline

F. Monthly Report – Food Service

G. Monthly Report – Freedom of Information Act (FOIA)

1. FOIA – Jonathan Fagg, ABC – Discipline Information – 2 Hours

H. Consider Approval of OMNI 403b Plan Documents

Attached you will find the IRS pre-approved plan document for our 403b. These three documents make up the plan document. This adoption has been pre-populated by OMNI to reflect the features in our current plan. Of note, there are new hardship rules that require plan document amendments. In summary, the amendments are:

1. Beginning 1/1/2020:

- a) There is no longer the 6 months suspension of elective deferrals if you receive a hardship;
- b) There is no longer a requirement that a participant take a loan prior to receiving a hardship;

- c) There is a new safe harbor expense which allows a participant to take a hardship for expenses relating to a FEMA disaster; and
- d) In addition to collective contributions, non-elective contributions and matching contributions will be included as sources from which a participant can take a hardship withdrawal. However, this is only applicable to funds held in a non-custodial account.

It is recommended that this plan document be approved as required.

I. Consider Approval to Release RFP for Replacement Projectors

We have included projector replacement throughout the district as part of this year's technology budget. We are seeking the Board's approval to release an RFP for replacement projectors. We will bring back these results to the Board for a vendor selection in February or March, contingent upon timing of the RFP process.

6. BOARD ACTION

A. Consider Approval of "Right at School" Student Services Agreement

Motion made by Dave Molitor, seconded by Cindy Kelly, to approve the one-year student services agreement with Right at School to provide before and after school and other student programs on a fee basis with no cost to the District.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

B. Consider Approval of Construction Management Consulting Service Contract

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to approve the construction management consulting service contract with Gilbane Building Company.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	no
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 6, Nays 1, the President declared the motion passed.

7. NEW/OLD/UNFINISHED BUSINESS

A. First Reading – PRESS 102

8. ADJOURN TO CLOSED SESSION

Motion made by Dave Molitor, seconded by Patrick Kerrigan, at 7:25 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
- D. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
- E. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).

The Board of Education DOES anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

9. CLOSED SESSION

10. RECONVENE TO OPEN SESSION

Motion made by Bethany Martino, seconded by Kevin Collins, at 9:13 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

11. ACTION AS A RESULT OF CLOSED SESSION

A. Consider Approval to Open or Keep Closed Minutes

Motion made by Patrick Kerrigan, seconded by Kevon Collins, to approve keeping minutes closed.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

12. ADVANCED PLANNING

- NSBA Annual Conference
- Community Expo

FEBRUARY

- Resolution to Designate a Person to Prepare Preliminary Budget
- Amend School Calendar If Necessary
- Approve Next Year’s Calendar
- Written Performance Evaluation of the Superintendent Due On or Before March 1st

MARCH

- Curriculum Recommendations for Next Year
- Resolutions for Dismissal of Non-Tenured Teachers
- Approval of Upcoming Year School Fees
- Notice to Not Renew Superintendent Contract Due on or Before April 1st (Of Year Contract Expires)
- School Improvement Plan Updates

13. ADJOURNMENT

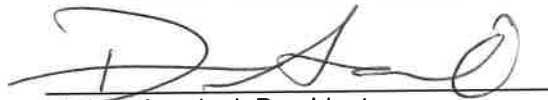
The motion was made by Dave Molitor, seconded by Cindy Kelly, to adjourn the Regular Meeting of the Board of Education at 9:28 p.m.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes

Patrick Kerrigan yes
Al Malley yes
Bethany Martino yes
Dave Molitor yes

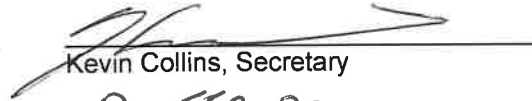
With a vote of Yeas 7, the President declared the motion passed.



Damon Ascolani, President

24 Feb 2020

Date



Kevin Collins, Secretary

24 FEB 20

Date