

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL - LRC
LEMONT, ILLINOIS 60439
Monday, February 24, 2020**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:30 p.m. on Monday, February 24, 2020 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Al Malley, Vice President, Kevin Collins, Secretary, Cindy Kelly, Patrick Kerrigan, Bethany Martino, and Dave Molitor.

Board Members Absent: None.

Administration present: Dr. Courtney Orzel, Superintendent, Dr. Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Kelly Zimmerman, Principal/Oakwood, Kate Kwasny, Assistant Principal/Oakwood, Debby Lynch, Principal/River Valley, Maggi Burkhardt, Assistant Principal/River Valley, Joe Sweeney, Principal/Old Quarry, Shirley Kleehammer, Assistant Principal/Old Quarry, and Steve Nendza, Assistant Principal/Old Quarry.

Staff Present: Brian Holdman and Adrienne Landgrave.

Audience Members (from sign in sheet, if legible): Darius Gaidukevicius, Dovile Gaidukevicius, Ralphaela Jaros, Rick Jaros, Michelle Katauskas, Tony Katauskas, Reda Kaunas, Demetra Mikrulis, Tejal Pandya, and Linda Tomaras.

B. Pledge of Allegiance: Kevin Collins.

C. Approval of the Agenda:

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the agenda as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

D. Approval of Minutes:

Motion made by Patrick Kerrigan, seconded by Dave Molitor, to approve the open and closed session minutes dated January 27, 2020; February 1, 2020; February 5, 2020; February 6, 2020; and February 11, 2020, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

2. PRESENTATIONS

A. Comfort Dog Presentation

Adrienne Landgrave gave a presentation about the Comfort Dog program and its impact on the students at Oakwood School and the Lemont community.

3. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. Board Committee Reports

- Policy – Mr. Molitor (Chairperson) and Mr. Ascolani, Member – Mr. Molitor reported that the Board will be approving the second reading of PRESS 102 at tonight's meeting. Mr. Molitor also reported that he has prepared updates to the district's policies in response to the WellSat evaluation.
- Finance and Audit – Mr. Malley (Chairperson) and Mrs. Martino, Member – Mr. Malley reported that the Finance Committee met on February 20, 2020 and discussed the financial future options of the school district.
- Discipline/Intervention – Mr. Collins and Mr. Malley, Members – Mr. Malley reported that the Discipline/Intervention Committee met on February 24, 2020 to discuss recent changes from the Illinois State Board of Education regarding restraint and isolation. The committee also discussed bullying and the importance of documentation of incidents and reports of bullying.

B. Union Representation Reports

C. PTO/Foundation Reports

D. Principals' Report

- Oakwood School – Ms. Kwasny reported that Oakwood raised \$5,466 for Pennies for Patients. In addition, Oakwood kicked off "Kindness Week" with an assembly and various activities throughout the week to spread kindness throughout the building. Lastly, Tanny McGregor visited Oakwood and modeled sketchnoting and instructional strategies with the EL teaching staff.
- River Valley School – Mrs. Burkhardt reported that River Valley kicked off their Kindness Campaign in conjunction with National Kindness Week where students had the opportunity to participate in kindness activities throughout the week. The Early Act Rotary students also left kind notes throughout the building and will serve as ambassadors to welcome new students.
- Old Quarry Middle School – Mr. Sweeney reported that Old Quarry has had 552 positive referrals to date. In addition, Old Quarry hosted its first STEAM Night in which over 350 students, families, and community members attended. In conjunction with NIU STEM Outreach, this event allowed both students and

parents the opportunity to present and share their knowledge with the community.

E. Superintendent's Report

- Update on Enrollment – Dr. Orzel reported that enrollment has increased by 14 since the last Board Meeting.
- Update on Class Size – Dr. Orzel provided up-to-date class size numbers to the Board of Education.
- Update on Space – Dr. Orzel reported that more kindergarten packets have been given out for the 2020-2021 school year than the number of kindergarten students this school year. As a result, the Board will need to consider hiring an additional teacher. With the lack of classroom space, this addition would move either art or music to a cart in order to utilize that space.
- Update on Central School Rezoning – Dr. Orzel reported that she and Mrs. Kelly attended the most recent meeting held at the Village of Lemont. The Central School rezoning will be voted upon tonight at the Village's planning and zoning meeting.

F. Treasurer's Reports

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to approve the Treasurer's Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of January 2020, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

4. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.

5. CONSENT AGENDA

- A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Cindy Kelly, seconded by Dave Molitor, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll
- The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:
 - Julie Shapiro, OW Paraprofessional, effective February 25, 2020
 - Ronda Splitt, OW Paraprofessional, effective February 25, 2020
 - Brian Bushnell, OQ Soccer Co-Coach, effective February 25, 2020
 - Greg Chrisman, OQ Soccer Co-Coach, effective February 25, 2020
 - Sarah Fedele, RV Temporary 4th Grade Teacher, effective February 25, 2020

- The Resignation of:
 - Peter Liutov, Custodian, effective February 13, 2020
 - Joseph Schrimpl, OW Paraprofessional, effective February 14, 2020
 - Kelly Zimmerman, OW Principal, effective June 30, 2020
 - Dr. Courtney Orzel, Superintendent of Schools, effective June 30, 2020
 - Megan Dagnino, RV Nurse, effective May 22, 2020
 - Cassandra Haan, RV 4th Grade Teacher, effective February 7, 2020
- The Leave of Absence of:
 - Kimberly Feltz, RV 4th Grade Teacher, 2 week FMLA leave, effective February 27, 2020
 - Isaly Morgan, RV Social Worker, 12 week FMLA leave, effective first day of 2020-2021 school year
 - Donna Dicharia, Custodian, 8 week FMLA leave, effective March 3, 2020
- The Retirement of:
 - Dennis Kennedy, OQ Physical Education Teacher, effective June 30, 2024
 - Nancy Krull, RV Secretary, effective June 30, 2020
 - Marge Ihde, OQ Technology Assistant, effective June 8, 2020
- Monthly Report – Enrollment
- Monthly Report – Discipline
- Monthly Report – Food Service
- Monthly Report – Freedom of Information Act (FOIA)
- Second Reading – PRESS 102
- Approval to Solicit RFP's for Furniture and Electrical Work for the Old Quarry STEM Lab
- Approval of Decommissioning OQ LRC Titles

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

1/31/2020
Regular: \$580,056.92

2/14/2020
Regular: \$588,177.94

Bills/Accounts Payable:

Bills dated February 19, 2020 in the amount of \$714,098.33.

C. Monthly Report – Personnel

The hiring of (pending compliance with Board Policy and State and Federal Law):

- Julie Shapiro, OW Paraprofessional, effective February 25, 2020
- Ronda Splitt, OW Paraprofessional, effective February 25, 2020
- Brian Bushnell, OQ Soccer Co-Coach, effective February 25, 2020
- Greg Chrisman, OQ Soccer Co-Coach, effective February 25, 2020
- Sarah Fedele, RV Temporary 4th Grade Teacher, effective February 25, 2020

The Resignation of:

- Peter Liutov, Custodian, effective February 13, 2020
- Joseph Schrimpl, OW Paraprofessional effective February 14, 2020
- Kelly Zimmerman, OW Principal, effective June 30, 2020
- Dr. Courtney Orzel, Superintendent of Schools, effective June 30, 2020
- Megan Dagnino, RV Nurse, effective May 22, 2020
- Cassandra Haan, RV 4th Grade Teacher, effective February 7, 2020

The Leave of Absence of:

- Kimberly Feltz, RV 4th Grade Teacher, 2 week FMLA leave, effective February 27, 2020
- Isaly Morgan, RV Social Worker, 12 week FMLA leave, effective first day of 2020-2021 school year
- Donna Dicharia, Custodian, 8 week FMLA leave, effective March 3, 2020

The Retirement of:

- Dennis Kennedy, OQ Physical Education Teacher, effective June 20, 2024
- Nancy Krull, RV Secretary, effective June 30, 2020
- Marge Ihde, OQ Technology Assistant, effective June 8, 2020

D. Monthly Report – Enrollment

Since January 22, 2020, enrollment has increased by 14 with 14 new students entering the district.

E. Monthly Report – Discipline

F. Monthly Report – Food Service

G. Monthly Report – Freedom of Information Act (FOIA)

1. FOIA – NBC Chicago – Technology Program Information – 1 Hour
2. FOIA – IRTA – Retiring Certified Staff Information – 10 Minutes

H. Second Reading – PRESS 102

I. Consider Approval to Solicit RFP's for Furniture and Electrical Work for the Old Quarry STEM Lab

As part of the CITGO STEM lab implementation at Old Quarry, we would like to move forward with purchasing furniture and will need to perform some electrical work in the lab area. As a result, we are seeking the Board's approval to solicit RFP's on the furniture and electrical work for the STEM Lab at Old Quarry Middle School.

J. Consider Approval of Decommissioning OQ LRC Titles

6. DISCUSSION

A. Discussion – District Financial Options for the Future

The Board of Education discussed various financial options for the future. This process of reviewing financial options and the conversation surrounding the issues of enrollment, space, etc. has dated back to 2017. At the most recent Finance Committee meeting held on February 20, 2020, Mr. Malley reported that there was discussion around the option of increasing the limiting rate and the messaging of this option to the community. In addition, both the Finance Committee and the Board of Education discussed the use of a community engagement consultant in this process to aid in community relations.

7. BOARD ACTION

A. Consider Approval of the 2020-2021 School Calendar

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to approve the 2020-2021 school calendar as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

B. Consider Resolution Designating a Person to Prepare Preliminary Budget

Annually, the School Board, by resolution, shall designate some person or persons to prepare a tentative budget. Such budget shall be prepared in tentative form by some person or persons designated by the Board, and such tentative form shall be made conveniently available for public inspection for at least 30 days prior to final action. The administration will provide a tentative timeline for completion of the budget process, related policies and related resources from the Illinois Association of School Boards.

Recommended Motion:

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to approve the resolution to designate Dr. Courtney Orzel and Barbara Germany as authorized persons to prepare the 2020-2021 tentative budget for Lemont-Bromberek CSD 113A.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

C. Consider Approval of Vendor for Roof Top Unit at River Valley School

On Tuesday, February 18, 2020, we held a bid opening for a new roof top unit at River Valley School. There were four vendors that bid on this project, and C. Acitelli heating and Piping Contractors, Inc. was the lowest bid for this project at \$238,000.00.

In conjunction with our architects, the bids and scopes of work were reviewed and the lowest bidder, C. Acitelli Heating and Piping Contractors, Inc., was selected to perform this work.

It is the administrative recommendation to award the bid to C. Acitelli Heating and Piping Contractors, Inc., in the amount not to exceed \$238,000.00.

Recommended Motion:

Motion made by Dave Molitor, seconded by Cindy Kelly, to approve C. Acitelli Heating and Piping Contractors, Inc. as the selected vendor for the roof top unit replacement project at River Valley School in the amount not to exceed \$238,000.00.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

D. Consider Approval of Vendor for New Generators at River Valley and Oakwood Schools.

On Tuesday, February 18, 2020, we held a bid opening for the new generators at River Valley and Oakwood Elementary Schools. There were two vendors, and Richmond Electric Co., Inc. was the lowest bid for this project at \$407,700.00.

In conjunction with our architects, the bids and scopes of work were reviewed and the lower bidder, Richmond Electric Co., Inc. was selected to perform this work.

It is the administrative recommendation to award the bid to Richmond Electric Co., Inc. in the amount not to exceed \$407,700.00.

Recommended Motion:

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to approve Richmond Electric Co., Inc. as the selected vendor for the new generator replacement projects at River Valley and Oakwood Schools in the amount not to exceed \$407,700.00.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes

Al Malley yes
Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

E. Consider Approval of Community Engagement Consultant

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to approve a Community Engagement Consultant not to exceed \$25,000.00 with a 1 year agreement.

Upon the voice vote called, the members voted as follows:

Damon Ascolani yes
Kevin Collins yes
Cindy Kelly yes
Patrick Kerrigan yes
Al Malley no
Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 6, Nays 1, the President declared the motion passed.

ADJOURN TO CLOSED SESSION

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, at 7:28 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
- D. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).

The Board of Education DOES anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani yes
Kevin Collins yes
Cindy Kelly yes
Patrick Kerrigan yes

Al Malley yes
Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

8. CLOSED SESSION

9. RECONVENE TO OPEN SESSION

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, at 7:58 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani yes
Kevin Collins yes
Cindy Kelly yes
Patrick Kerrigan yes
Al Malley yes
Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

10. ACTION AS A RESULT OF CLOSED SESSION

A. Consider Approval of Hiring of New Principal for Oakwood School

Motion made by Patrick Kerrigan, seconded by Dave Molitor, to approve the hiring of Katelyn Kwasny as Principal of Oakwood School effective July 1, 2020.

Upon voice vote being called, the members voted as follows:

Damon Ascolani yes
Kevin Collins yes
Cindy Kelly yes
Patrick Kerrigan yes
Al Malley yes
Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

B. Consider Approval of Contract for Oakwood School Principal

Motion made by Cindy Kelly, seconded by Patrick Kerrigan, to approve the contract for Katelyn Kwasny, Principal of Oakwood School, for a 1-year term at a salary of \$103,000.00.

Upon voice vote being called, the members voted as follows:

Damon Ascolani yes
Kevin Collins yes
Cindy Kelly yes
Patrick Kerrigan yes
Al Malley yes
Bethany Martino yes

Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

C. Consider Approval of Superintendent's Contract

Motion made by Cindy Kelly, seconded by Dave Molitor, to approve the 3 year contract for Dr. Anthony McConnell, Superintendent, with a 2020-2021 starting salary of \$203,232.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

11. ADVANCED PLANNING

- NSBA Annual Conference

MARCH

- Curriculum Recommendations for Next Year
- Resolutions for Dismissal of Non-Tenured Teachers
- Approval of Upcoming Year School Fees
- Notice to Not Renew Superintendent Contract Due on or Before April 1st (Of Year Contract Expires)
- School Improvement Plan Updates

APRIL

- Approval of Current Year Amended Calendar (If ER Days are Used)
- Staffing Recommendations for Next School Year
- Approval of Administrative Cap
- Approval of Summer Workforce
- Statement of Economic Interest Due
- Noxious Weed Agreement
- School Board Reorganization
- IASB Representative and IASB Delegate Selected
- Title I Plan

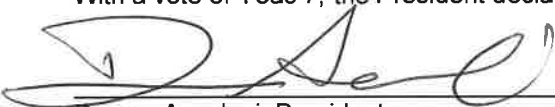
12. ADJOURNMENT

The motion was made by Cindy Kelly, seconded by Patrick Kerrigan, to adjourn the Regular Meeting of the Board of Education at 8:08 p.m.

Upon voice vote being called, the members voted as follows:

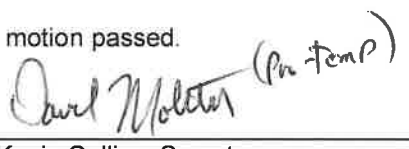
Damon Ascolani yes
Kevin Collins yes
Cindy Kelly yes
Patrick Kerrigan yes
Al Malley yes
Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.



Damon Ascolani, President
3/25/2020

Date



Kevin Collins, Secretary
3/24/2020

Date