

**BOARD OF EDUCATION  
LEMONT-BROMBEREK CSD 113A  
BUSINESS MEETING MINUTES  
OLD QUARRY MIDDLE SCHOOL – LRC  
LEMONT, ILLINOIS 60439  
Wednesday, February 22, 2023**

**1. CALL TO ORDER**

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:32 p.m. on Wednesday, February 22, 2023 in the Old Quarry Middle School LRC.

**A. Roll Call**

Upon roll being called, the following board members were present: Damon Ascolani, President, Al Malley, Vice President, Kevin Collins, Secretary, and Bethany Martino. Brian Bushnell arrived at 6:39 p.m. Patrick Kerrigan arrived at 6:46 p.m.

Board Members Absent: Cindy Kelly.

Administration present: Dr. Anthony McConnell, Superintendent, Dr. Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Heidi Rudy, Assistant Director of Student Services, Pat Crean, Director of Operations, Jake Smith, Director of Technology, Laura Gilmartin, Director of Teaching and Learning, Dimitra Georganas, Principal/Oakwood, Ryan Talaga, Assistant Principal/Oakwood, Kate Koch, Principal/River Valley, Sara Weeks, Assistant Principal/River Valley, Shirley Kleehammer, Principal/Central, Ali Lincoln, Assistant Principal/Central, Joe Sweeney, Principal/Old Quarry, Jennifer Hughes, Assistant Principal/Old Quarry, and Dave Jones, Assistant Principal/Old Quarry.

Staff Present: Brian Holdman.

Audience Members (from sign in sheet, if legible): None.

**B. Pledge of Allegiance: Damon Ascolani.**

**C. Approval of the Agenda:**

Motion made by Al Malley, seconded by Kevin Collins, to approve the agenda as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 4, Absent 3, the President declared the motion passed.

**D. Approval of Minutes:**

Motion made by Cindy Kelly, seconded by Al Malley, to approve the open and closed session minutes dated January 18, 2023, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 4, Absent 3, the President declared the motion passed.

**E. Recognition**

- The Board of Education recognized the Old Quarry 7<sup>th</sup> and 8<sup>th</sup> grade boys basketball teams for their achievements during the 22-23 basketball season.

**2. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES**

**A. President's Report**

**B. Board Committee Reports**

- Finance – Mr. Malley reported that the Finance Committee met on February 2, 2023 to review the district's financial statements.
- Policy – President Ascolani reported that the Policy Committee met on February 3, 2023 to review PRESS Issue 110.
- Wellness – The Wellness Committee plans to meet on March 22, 2023.

**C. Union Representation Reports**

**D. Principals' Reports**

- Oakwood School – Mrs. Georganas reported on after school activities at Oakwood School, Kindergarten registration, ALICE training for staff, and the completion of winter benchmark meetings and iSTEEP assessments.
- River Valley School – Mrs. Koch reported Early Act's annual animal drive at River Valley as well as a visit from the comfort dogs. Mrs. Koch also reported on ALICE training for staff as well as teachers' participation in ECRA trainings.
- Central School – Mrs. Kleehammer reported on the upcoming visit from Amy Logan to Central School. Amy is the author of Girl with a Cape and will present on leadership and kindness in two assemblies to the 4<sup>th</sup> and 5<sup>th</sup> grade students.
- Old Quarry Middle School – Mr. Sweeney provided an update on extracurriculars at Old Quarry as well as the staff's participation in ALICE training.

**E. Assistant Superintendent's Report**

- Dr. Daniela Fountain provided the Board with an update on registration for new and current students as well as the Wellness Symposium taking place at Old Quarry on Saturday, February 25<sup>th</sup>.

**F. Superintendent's Report**

- Dr. McConnell provided the Board with an update on extracurriculars at Old Quarry, the AASA National Conference, and progress on the district's strategic plan.

**G. Treasurer's Reports**

Motion made by Al Malley, seconded by Patrick Kerrigan, to approve the Treasurer's Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA

Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of January 2023, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

### **3. PRESENTATIONS, SPECIAL EVENTS, DISCUSSION**

#### **A. Presentation – Southwest Cook County Cooperative Association for Special Education**

- Dr. Gineen O’Neil, Superintendent of the Southwest Cook County Cooperative Association for Special Education, shared with the Board the current status of the cooperative.

#### **B. Presentation – Update on Winter MAP Data**

- Dr. McConnell and the 113A Principals provided the Board with a mid-year update on MAP progress and also discussed strategies for the remainder of the school year.

#### **C. Discussion – River Valley Library Renovation**

- Kate Koch, Principal of River Valley School, and Pat Crean, Director of Operations, shared with the Board proposed plans for the River Valley Innovation Lab and Library.

### **4. CONSENT AGENDA**

- #### **A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.**

Motion made by Al Malley, seconded by Patrick Kerrigan, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll
- The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:
  - Vicky Cahill, OW Lunchroom Supervisor, effective February 13, 2023
  - Alison Walker, OQ Paraprofessional, effective February 21, 2023
  - Tracey Staley, OQ Paraprofessional, effective February 23, 2023
  - Joshua Handley, OQ Drama Crew Club Sponsor, effective February 23, 2023
- The Resignation of:
  - Barbara Wegrzyniak, OQ Paraprofessional, effective January 17, 2023
  - John Stimac, CE Lunchroom Supervisor, effective January 17, 2023
  - Molly Bell, OW Paraprofessional, effective January 30, 2023
  - Christine O’Keefe, CE School Psychologist, effective May 31, 2023
  - La’Tanga Williams Gavin, Bus Driver, effective February 12, 2023
  - Nicole McKenzie, Bus Driver, effective January 17, 2023
- The Leave of Absence of:

- Teacher, 12 week FMLA leave, effective April 11, 2023
- Administrative Assistant, Intermittent FMLA leave, effective September 16, 2022
- Secretary, 12 week FMLA leave, effective February 1, 2023
- The Retirement of:
  - Shirley Kleehammer, CE Principal, effective June 30, 2027
  - Pat Crean, Director of Operations, effective June 30, 2026
- Monthly Report – Enrollment
- Monthly Report – Discipline
- Monthly Report – Food Service
- Monthly Report – Freedom of Information Act (FOIA)
- SWCCCASE Articles of Joint Agreement

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**B. Monthly Report – Open Accounts Payable/Bills and Payroll**

**Payroll:**

1/27/2023  
Regular: \$715,709.96

2/10/2023  
Regular: \$729,830.56

**Bills/Accounts Payable:**

Bills dated February 16, 2023 in the amount of \$1,543,707.61.

**C. Monthly Report – Personnel**

The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:

- Vicky Cahill, OW Lunchroom Supervisor, effective February 13, 2023
- Alison Walker, OQ Paraprofessional, effective February 21, 2023
- Tracey Staley, OQ Paraprofessional, effective February 23, 2023
- Joshua Handley, OQ Drama Crew Club Sponsor, effective February 23, 2023

The Resignation of:

- Barbara Wegrzyniak, OQ Paraprofessional, effective January 17, 2023
- John Stimac, CE Lunchroom Supervisor, effective January 17, 2023
- Molly Bell, OW Paraprofessional, effective January 30, 2023
- Christine O’Keefe, CE School Psychologist, effective May 31, 2023
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- The Leave of Absence of:
- Teacher, 12 week FMLA leave, effective April 11, 2023
  - Administrative Assistant, Intermittent FMLA leave, effective September 16, 2022
  - Secretary, 12 week FMLA leave, effective February 1, 2023
- The Retirement of:
- Shirley Kleehammer, CE Principal, effective June 30, 2027
  - Pat Crean, Director of Operations, effective June 30, 2026

**D. Monthly Report – Enrollment**

- As of February 14, 2023, enrollment has increased by 3 students, with 3 new students entering the district.

**E. Monthly Report – Discipline**

**F. Monthly Report – Food Service**

**G. Monthly Report – Freedom of Information Act (FOIA)**

- FOIA – Illinois Retired Teachers Association
- FOIA – Mikayla Lukasiewicz, Safeway Transportation Services Corp.
- FOIA – Molly Hudgens, SEIU Local 73

**H. SWCCCASE Articles of Joint Agreement**

Member districts of the Southwest Cook County Cooperative Association, of which District 113A is a member, are in the process of renewing the Articles of Joint Agreement. The cooperative is a joint effort of other surrounding school districts to support students with special needs. Gineen O'Neil, the Superintendent of the SWCCCASE, will be on hand to share the current status of the cooperative.

**5. BOARD ACTION**

**A. Consider Approval of 2023-2024 School Calendar**

The proposed school calendar for the 23-24 school year was presented at the January board meeting. No changes have been made since presented. The administration recommends approval of the 2023-2024 school year calendar as presented.

**Recommended Motion:**

Motion made by Patrick Kerrigan, seconded by Brian Bushnell, to approve the 2023-2024 school calendar as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**B. Consider Approval of Resolution Designating a Person to Prepare Preliminary Budget**

Annually, the School Board, by resolution, shall designate some person or persons to prepare a tentative budget. Such budget shall be prepared in tentative form by some person or persons designated by the Board, and such tentative form shall be made conveniently available for public inspection for at least 30 days prior to final action. The administration will provide a tentative timeline for completion of the budget process, related policies and related resources from the Illinois Association of School Boards.

**Recommended Motion:**

Motion made by Patrick Kerrigan, seconded by Brian Bushnell, to approve the resolution to designate Dr. Anthony McConnell and Barbara Germany as authorized persons to prepare the 2023-2024 tentative budget for Lemont-Bromberek CSD 113A.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**C. Consider Approval of Retirement Contract for Director of Operations**

Motion made by Patrick Kerrigan, seconded by Brian Bushnell, to approve the retirement contract for Pat Crean, Director of Operations.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**D. Consider Approval of Contract for Openpath Swipe Card System**

On January 11, 2023, we held a bid opening for the swipe card system for the district. Three companies responded to the bid. One company was disqualified due to an incomplete bid packet; the second company failed to bid correctly on the bid specs. Therefore, the company that won the bid is ITR Systems. We have thoroughly reviewed their packet and feel that their pricing is in line with what the market dictates.

ITR has included pricing for equipment and materials, installation, necessary door modification, performance bond, and shipping. ITR Systems has done work with us in the past and we have been pleased with their services. It is the administrative recommendation

to award this project to ITR Systems. We anticipate the work to begin as soon as the equipment is available.

**Recommended Motion:**

Motion made by Patrick Kerrigan, seconded by Brian Bushnell, to approve the contract to upgrade to the Openpath Swipe Card System at River Valley, Oakwood, and Old Quarry Schools in the amount of \$99,995.00.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**E. Consider Approval of Request to Seek Bids for Window Repair at Central School**

When Central School was reopened in August, the windows at the north and east side of the building became a concern. The complaints were random and some we were able to correct, others not. An audit of the windows was done and there is substantial work to correct all of the issues.

We are seeking permission to bid the scope of work and anticipate a recommendation at the March board meeting.

**Recommended Motion:**

Motion made by Al Malley, seconded by Brian Bushnell, to approve the administrative request to seek bids for window repair and the alternative of full replacement at Central School.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**F. Consider Approval of Renewal of Skyward Contract**

On June 30, 2023, the terms of our agreement with Skyward will be expiring. We are seeking the Board's approval of the Amendment to the SAAS Hosted License Agreement at this month's meeting. This commitment will extend from July 1, 2023 until June 30, 2026. The breakdown of the costs are included in the attached amendment to our original agreement with Skyward. A breakdown of the costs are below and how they compare to our original

agreement. Overall, this is an increase in costs of 13.13%, but a portion of that is due to an increased enrollment figure from our initial implementation. The rates for the modules have an average increase of 3.7%.

It is the administrative recommendation to approve the Amendment to the SAAS Hosted License Agreement as presented for the school years 23-24, 24-25, and 25-26.

Current Enrollment	2023-24 Rate	2022-23 Rate	Increase	Service	2023-24 though 2025-26 Total Charge
2548	\$4.41	\$4.20	5.00%	Business Core	\$11,236.68
	\$0.52	\$0.50	4.00%	Benefit Management	\$1,324.96
	\$2.08	\$2.00	4.00%	Support Business Suite	\$5,299.84
	\$1.84	\$1.80	2.22%	Time Tracking	\$4,688.32
	\$5.41	\$5.20	4.04%	Student Core	\$13,784.68
	\$0.83	\$0.80	3.75%	Student Fee Management	\$2,114.84
	\$1.54	\$1.48	4.05%	Student Food Service	\$3,923.92
	\$1.84	\$1.80	2.22%	New Student Enrollment	\$4,688.32
	\$2.08	\$2.00	4.00%	Support Student Suite	\$5,299.84
		\$46,285.20	13.13%	Overall Increase Percentage	\$52,361.40
			3.70%	Average Increase per Module	

**Recommended Motion:**

Motion made by Patrick Kerrigan, seconded by Brian Bushnell, to approve the Amendment to the SAAS Hosted License Agreement as presented for the school years 23-24, 24-25 and 25-26.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**6. NEW/OLD/UNFINISHED BUSINESS**

**A. First Reading – PRESS 110**

**7. COMMENTS FROM THE AUDIENCE**

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.



**8. ADJOURN TO CLOSED SESSION**

**A. Motion to Adjourn to Closed Session**

Motion made by Patrick Kerrigan, seconded by Al Malley, at 8:35 p.m. to adjourn to closed session for the purpose of:

- a) Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1), amended by P.A. 101-459.
- b) Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes or employees. 5 ILCS 120/2(c)(2).
- c) Student disciplinary cases. 5 ILCS 120/2(c)(9).
- d) The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

The Board of Education DOES NOT anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**9. CLOSED SESSION**

**10. RECONVENE TO OPEN SESSION**

**A. Motion to Reconvene to Open Session**

Motion made by Kevin Collins, seconded by Patrick Kerrigan, at 10:01 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the member voted as follows:

Damon Ascolani	yes	
Brian Bushnell	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**11. ADVANCED PLANNING**

**MARCH**

- Resolutions for Dismissal of Non-Tenured Teachers
- Approval of Upcoming Year School Fees

**APRIL**

- Staffing Recommendations for Next School Year
- School Board Reorganization

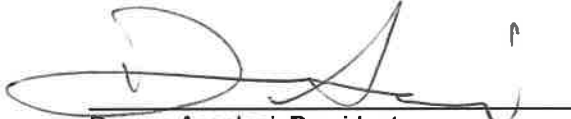
**12. ADJOURNMENT**


The motion was made by Brian Bushnell, seconded by Patrick Kerrigan, to adjourn the Regular Meeting of the Board of Education at 10:21 p.m.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell	yes	
Kevin Collins	yes	
Cindy Kelly		absent
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

  
Damon Ascolani, President  
3/22/23  
Date

  
Kevin Collins, Secretary  
22 MAR 23  
Date