

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL - LRC
LEMONT, ILLINOIS 60439
Wednesday, February 21, 2018**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:31 p.m. on Wednesday, February 21, 2018 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Patrick Kerrigan, Vice President, Kevin Collins, Secretary, Cindy Kelly, Al Malley, Bethany Martino and Dave Molitor.

Board Members Absent: None

Administration present: Dr. Courtney Orzel, Superintendent, Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Pat Crean, Director of Operations, Steve Davis, Director of Technology, Kelly Zimmerman, Principal/Oakwood, Joanne Policht, Assistant Principal/Oakwood, Debby Lynch, Principal/River Valley, Maggi Burkhardt, Assistant Principal/River Valley, Johnny Billingsley, Principal/Old Quarry, and Shirley Kleehammer, Assistant Principal/Old Quarry.

Staff Present: Mary Hatley

Audience Members (from sign in sheet, if legible): Carolyn Cesarz

B. Pledge of Allegiance: Kevin Collins

C. Approval of the Agenda:

Motion made by Dave Molitor, seconded by Bethany Martino, to approve the agenda as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

D. Approval of Minutes:

Motion made by Cindy Kelly, seconded by Kevin Collins, to approve the open and closed session minutes dated January 17, 2018, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

E. Recognition

1. Recognition of Vikram Oberai, 2017-18 Rising Star, Illinois Chess Association
2. Old Quarry Varsity Cheer Team

F. Performance

Old Quarry Varsity Cheerleading Team State-Winning Performance

2. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. President's Report

- Palos Park Meeting – Mr. Ascolani and Dr. Orzel met with the mayor of Palos Park and an administrator to touch base on any updates with the land involved in the annexation. At this point, there are no finalized plans for the land, and it is not expected for any decisions to be made until after the lawsuits have been settled. It is not expected that there is any building on the land in the near future.
- State of the Village Presentation – Wednesday, March 7th at 11:00 am – Dr. Orzel put together a presentation. All Board members are invited to attend.
- Snow Day – Mr. Ascolani complimented the district and thanked everyone for how the snow day was handled.

B. Board Committee Reports

- Finance and Audit – Mr. Malley (Chairperson) and Mr. Collins, member – Mr. Malley reported that they completed the second quarter review. They anticipate an amendment to the budget. They are planning to do an analysis of Central School to determine what should be done with it.
- Policy – Mr. Molitor (Chairperson) and Mr. Ascolani, member – PRESS 96 will have its first reading tonight.
- Insurance – Mr. Kerrigan and Ms. Kelly, members – Next meeting March 21, 2018.
- Technology – Mr. Molitor and Ms. Martino, members – Next meeting February 22, 2018.
- Behavior Intervention/Discipline – Mr. Kerrigan and Mr. Malley, members – Mr. Malley reported that they met earlier this evening. The committee developed a charge statement. They reviewed the SWIS program and discussed training for bus drivers. There will be a Parent Workshop on Internet Safety on April 19th.

C. Union Representation Reports

D. PTO/Foundation Reports

Carolyn Cesarz informed the Board that Oakwood School was awarded a \$10,000 grant from the Lemont Junior Women's Club.

E. Principals' Report

- Oakwood School – Mrs. Zimmerman discussed the grant for Oakwood and how excited they are. Mrs. Zimmerman also discussed the One Book One

School Program. Each week the classrooms are reading the book and doing a variety of activities. Also, guest readers have recorded each chapter along with the DHH program staff so each chapter is also done in sign language. The videos have been placed on the website for our families to utilize.

- River Valley School – Mrs. Lynch reported on the work of the Instructional Coaches. Stacey Lauer, the math coach, continues to work with the pilot teachers. Liz Janusz, the literacy coach, has been demonstrating Words their Way lessons and how to administer a Fountas and Pinell benchmarking session. Mrs. Lynch has been grateful for all of the help the coaches have given.
- Old Quarry Middle School – Mrs. Kleehammer reported that Old Quarry won the Goodwill challenge and will receive a visit from Chicago Blackhawk Patrick Sharp. He will play hockey games with the students, sign autographs and do a question and answer session.

F. Director of Student Services Report

Mrs. Wulczyn updated the Board on the enrollment trends in the special education department and discussed staffing requests for the upcoming school year.

G. Assistant Superintendent's Report

Mrs. Fountain updated the Board on the science assessments and standards.

H. Superintendent's Report

1. Progress Toward Vision
2. Update on Illinois Assessments of Readiness and PARCC Assessment – Dr. Orzel informed the Board that the PARCC contract is due to end. The state is now looking at new assessments to potentially replace PARCC.
3. ESSA Information – Dr. Orzel discussed the ED360 Data Warehouse system available through the state board. This is also connected to ESSA.
4. SD113A Presentation – The ICE conference will take place next week. Dr. Orzel will be presenting at the conference.
5. State of the District Presentation – Dr. Orzel reminded the Board that a date needs to be set for the State of the District Presentation.
6. Bagels with the Board – Dr. Orzel complimented the Board on Bagels with the Board. Mr. Ascolani and Mr. Malley will be meeting with the Old Quarry staff again during their staff meeting in early March.

I. Treasurer's Report

Mrs. Germany provided a report on financials for the district.

Revenue collected to date is \$15.2 m and expenditures to date are \$18.4 m.

Motion made by Kevin Collins, seconded by Dave Molitor, to approve the Treasurer's Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of January 2018, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

3. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board. No one stepped forward at this time.

4. CONSENT AGENDA

A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll;
- Monthly Operations Report;
- The hiring of:
 - Tracy Schwarz, OQ Part-Time Paraprofessional, effective February 22, 2018;
 - Suellen Sredin, OW Paraprofessional, effective February 22, 2018;
- The Leave Request of:
 - Diana Nowak, OQ 7th Grade Teacher, 4 week extension of 8 week FMLA leave, return date April 3, 2018;
 - Allison Lococco, School Custodian, 12 week FMLA leave, effective January 17, 2018;
- Monthly Report - Enrollment;
- Monthly Report – Discipline;
- Monthly Report – Food Service;
- Monthly Report – Freedom of Information Act;
- Annual Report – Disposal of Obsolete Equipment;
- Approval of Substitute School Psychologist Contract.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

1/19/2018	
Regular:	\$532,997.47
2/2/2018	
Regular:	\$549,566.47
2/16/2018	
Regular:	\$556,497.54

Bills/Accounts Payable:

Bills dated February 16, 2018 in the amount of \$945,426.63.

C. Monthly Operations Report

D. Monthly Report: Personnel

The hiring of:

- o Tracy Schwarz, OQ Part-Time Paraprofessional, effective February 22, 2018;
- o Suellen Sredin, OW Paraprofessional, effective February 22, 2018.

The Leave Request of:

- o Diana Nowak, OQ 7th Grade Teacher, 4 week extension of 8 week FMLA leave, return date April 3, 2018;
- o Allison Lococco, School Custodian, 12 week FMLA leave, effective January 17, 2018.

E. Monthly Report – Enrollment

- Enrollment has decreased by 1 since January 17, 2018.

F. Monthly Report – Discipline

G. Monthly Report – Food Service

H. Monthly Report – Freedom of Information Act (FOIA)

- o FOIA – Illinois Retired Teachers Association – List of teachers/administrators retiring in 2018 – 15 minutes.

I. Annual Report – Disposal of Obsolete Equipment

J. Approval of Substitute School Psychologist Contract

5. BOARD ACTION

A. Consider Resolution Designating a Person to Prepare Preliminary Budget

Annually, the School Board, by resolution, shall designate some person or persons to prepare a tentative budget. Such budget shall be prepared in tentative form by some person or persons designated by the Board, and such tentative form shall be made conveniently available for public inspection for at least 30 days prior to final action. The administration will provide a tentative timeline for completion of the budget process, related policies and related resources from the Illinois Associations of School Boards.

Motion made by Bethany Martino, seconded by Cindy Kelly, to approve the resolution to designate Dr. Courtney Orzel and Barbara Germany as authorized persons to prepare the 2018-19 tentative budget for Lemont-Bromberek CSD 113A.

Upon roll being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes

Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

B. Consider Approval of the 2018-2019 School Calendar

The Calendar Committee met two times to discuss the proposed calendar for the 2018-2019 school year. The committee consisted of three parents, 8 teachers, 2 administrators, and 2 board members. Each meeting had eleven to fifteen of the members present. During our first meeting we discussed possible options for the calendar and asked members to get input from their constituent groups regarding fall break. Members of the committee received feedback from staff and parents.

Based on these discussions the calendar committee proposes the attached calendar with the following highlights:

1. The first day of school will be August 15, 2018. (LHS first day of school August 15 for freshman/transfers; August 16 for school).
2. Two parent teacher conference days will be held in early November. (November 1 and 2).
3. Winter break begins at the close of the School Improvement Day on December 21, 2018 and school resumes on January 8, 2019. (LHS Winter break – same).
4. Spring break will begin on March 25, 2019 with school resuming on April 1, 2019 (LHS Spring break – same).
5. The tentative last day of school would be May 24, 2019. (LHS last day May 22nd).

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the 2018-2019 School Calendar as presented.

Upon roll being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

C. Consider Amending the 2017-2018 School Calendar

The amended calendar was provided to the Board. Since we used one of our emergency days due to weather on February 9th, we have amended our calendar to reflect the use of that emergency day. If no other emergency days are used, the last day of school will now be Friday, May 25, 2018.

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the amended 2017-2018 school calendar, as presented.

Upon roll being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes

Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

6. NEW/OLD/UNFINISHED BUSINESS

A. First Reading – PRESS 96

The Board reviewed the recommendations of the Policy Committee regarding PRESS 96. Policy 7:180 and 7:275 have been pulled from first reading and will have a first reading at a later date.

7. ADJOURN TO CLOSED SESSION

Motion made by Dave Molitor, and seconded by Patrick Kerrigan, at 7:58 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

The Board of Education DOES NOT anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani yes
Kevin Collins yes
Cindy Kelly yes
Patrick Kerrigan yes
Al Malley yes
Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.

8. CLOSED SESSION

9. RECONVENE TO OPEN SESSION

Motion made by Dave Molitor, seconded by Patrick Kerrigan, at 10:52 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani yes
Kevin Collins yes

Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

10. ADVANCED PLANNING

March

- Curriculum Recommendation for Next Year
- Resolutions for Dismissal of Non-Tenured Teachers
- Approval of Upcoming Year School Fees
- Notice to Not Renew Superintendent's Contract Due on or before April 1st (of year contract expires)

April

- Approval of Current Year Amended Calendar (if ER days are not used)
- Staffing Recommendation for Next School Year
- Approval of Administrative Cap
- Approval of Summer Workforce
- Statement of Economic Interest Due
- Noxious Weed Agreement
- School Board Reorganization
- IASB Representative and IASB Delegate selected
- Title I Plan

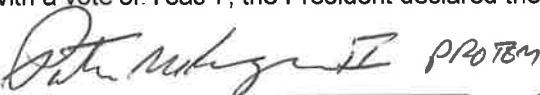
11. ADJOURNMENT

The motion was made by Kevin Collins, seconded by Patrick Kerrigan, to adjourn the Regular Meeting of the Board of Education at 10:54 p.m.

Upon voice vote being called, the members voted as follows:


Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.



 Damon Ascolani, President
 3/21/18

 Date



 Kevin Collins, Secretary
 3/21/18

 Date

