

**BOARD OF EDUCATION  
LEMONT-BROMBEREK CSD 113A  
BUSINESS MEETING MINUTES  
OLD QUARRY MIDDLE SCHOOL – LRC  
LEMONT, ILLINOIS 60439  
Wednesday, December 14, 2022**

**1. CALL TO ORDER**

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:00 p.m. on Wednesday, December 14, 2022 in the Old Quarry Middle School LRC.

**A. Roll Call**

Upon roll being called, the following board members were present: Damon Ascolani, President, Al Malley, Vice President, Cindy Kelly, and Bethany Martino. Kevin Collins, Secretary, attended via telephone conference. Patrick Kerrigan arrived at 6:01 p.m.

Board Members Absent: Brian Bushnell.

Administration present: Dr. Anthony McConnell, Superintendent, Dr. Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Heidi Rudy, Assistant Director of Student Services, Megan Steelman, Assistant Director of Student Services, Pat Crean, Director of Operations, Jake Smith, Director of Technology, Laura Gilmartin, Director of Teaching and Learning, Dimitra Georganas, Principal/Oakwood, Ryan Talaga, Assistant Principal/Oakwood, Kate Koch, Principal/River Valley, Sara Weeks, Assistant Principal/River Valley, Shirley Kleehammer, Principal/Central, Ali Lincoln, Assistant Principal/Central, Joe Sweeney, Principal/Old Quarry, Jennifer Hughes, Assistant Principal/Old Quarry, and Dave Jones, Assistant Principal/Old Quarry.

Staff Present: Catherine Burch and Michelle Nevin.

Audience Members (from sign in sheet, if legible): None.

**B. Pledge of Allegiance:** Damon Ascolani.

**C. Approval of the Agenda:**

Motion made by Cindy Kelly, seconded by Al Malley, to amend the agenda, moving the Public Hearing on the Tentative Levy to before the Board Action item.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

**D. Approval of Minutes:**

Motion made by Cindy Kelly, seconded by Al Malley, to approve the open and closed session minutes dated November 16, 2022, with an amendment to the School Video Access Agreement approved in November. The updated document will be attached to the minutes.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

**2. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES**

**A. President's Report**

**B. Board Committee Reports**

**C. Union Representation Reports**

**D. Principals' Reports**

- Oakwood School – Mrs. Georganas reported on the EC playground as well as professional development opportunities for the EC team. In addition, Mrs. Georganas provided an update on ALICE training, progress monitoring meetings, and “Oakwood Ornaments.”
- River Valley School – Mrs. Koch reported on the second and third grade field trips and provided an update on clubs at River Valley. Mrs. Koch also reported that the Lemont Junior Woman’s Club donated gift cards to families need at River Valley.
- Central School – Mrs. Kleehammer reported on the 5<sup>th</sup> grade band performance at the senior holiday luncheon at the CORE as well as the collection drive happening at Central School for Hope and Friendship. Mrs. Kleehammer also reported on the door decorating contest and holiday store at Central School.
- Old Quarry Middle School – Mrs. Sweeney reported on the Little Mermaid musical at Old Quarry Middle School as well as the choir and band concerts. In addition, Mrs. Sweeney provided an update on ALICE training for the staff.

**E. Assistant Superintendent's Report**

- Dr. Daniela Fountain provided the Board with an update on the upcoming Teacher Institute Day on January 9<sup>th</sup> and the professional development opportunities for staff.

**F. Superintendent's Report**

- Dr. McConnell provided the Board with an update on ALICE training and also recognized Old Quarry Middle School for their production of The Little Mermaid.

**G. Treasurer's Reports**

Motion made by Cindy Kelly, seconded by Patrick Kerrigan, to approve the Treasurer's Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of November 2022, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

### 3. CONSENT AGENDA

- A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll
- The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:
  - Nicole Schaefer, RV Lunchroom Supervisor, effective November 28, 2022
  - Maria Villalobos, Custodian, effective December 15, 2022
  - Phil Wegele, Bus Driver, effective December 15, 2022
  - Kimberly Blakney, Bus Driver, effective December 15, 2022
  - Tova Umlauf, OW Paraprofessional, effective January 9, 2023
  - Jonathan Williams, OQ Wrestling Coach, effective November 30, 2022
  - Dan Vieu, OQ Wrestling Coach, effective December 15, 2022
  - Bob Gloppen, CE Full-Time Band Director, effective December 15, 2022
  - Todd Kayton, CE Full-Time Band Director, effective December 15, 2022
  - Timothy Jones, CE Part-Time Band Director, effective December 15, 2022
  - Matthew Doherty, CE Part-Time Band Director, effective December 15, 2022
  - Debbie John, CE Part-Time Band Director, effective December 15, 2022
- The Resignation of:
  - Briana Shoemate, OW Paraprofessional, effective November 28, 2022
  - Monica Andruszkiewicz, Bus Driver, effective December 9, 2022
- The Leave of Absence of:
  - Paraprofessional, Intermittent FMLA leave, effective November 30, 2022
- Monthly Report – Enrollment
- Monthly Report – Discipline
- Monthly Report – Food Service
- Monthly Report – Freedom of Information Act (FOIA)
- Disposal of Equipment

- Intergovernmental Agreement with LWASE

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

#### **B. Monthly Report – Open Accounts Payable/Bills and Payroll**

##### **Payroll:**

11/18/2022  
Regular: \$715,310.64

12/2/2022  
Regular: \$710,372.92

##### **Bills/Accounts Payable:**

Bills dated December 9, 2022 in the amount of \$1,508,039.61.

#### **C. Monthly Report – Personnel**

The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:

- Nicole Schaefer, RV Lunchroom Supervisor, effective November 28, 2022
- Maria Villalobos, Custodian, effective December 15, 2022
- Phil Wegele, Bus Driver, effective December 15, 2022
- Kimberly Blakney, Bus Driver, effective December 15, 2022
- Tova Umlauf, OW Paraprofessional, effective January 9, 2023
- Jonathan Williams, OQ Wrestling Coach, effective November 30, 2022
- Dan Vieu, OQ Wrestling Coach, effective December 15, 2022
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- Todd Kayton, CE Full-Time Band Director, effective December 15, 2022
- Timothy Jones, CE Part-Time Band Director, effective December 15, 2022
- Matthew Doherty, CE Part-Time Band Director, effective December 15, 2022
- Debbie John, CE Part-Time Band Director, effective December 15, 2022

The Resignation of:

- Briana Shoemate, OW Paraprofessional, effective November 28, 2022
- Monica Andruszkiewicz, Bus Driver, effective December 9, 2022

The Leave of Absence of:

- Paraprofessional, Intermittent FMLA leave, effective November 30, 2022

#### **D. Monthly Report – Enrollment**

- As of December 6, 2022, enrollment has increased by 8 students, with 8 new students entering the district.

**E. Monthly Report – Discipline**

**F. Monthly Report – Food Service**

**G. Monthly Report – Freedom of Information Act (FOIA)**

- FOIA – SmartProcure
- FOIA – Mary Cullen

**H. Disposal of Equipment**

In accordance with Policy 4:80, Accounting and Audits, please find attached lists of District property that has become either obsolete or too costly to maintain. The hardware is old computer equipment that is either obsolete, damaged beyond the price of repair, or no longer serves a need in our current environment. This equipment is currently taking up large amounts of storage space that we would like to free up.

We would like the Board to approve the disposal of this equipment. Upon Board approval, we will dispose of the assets in the most appropriate and ecologically friendly manner possible. There are several local electronics recyclers that pick up the surplus free of charge and can offer money for some equipment, although this is unlikely with this current collection.

**I. Intergovernmental Agreement with LWASE**

The Lincoln-Way Area Special Education cooperative is asking for the approval of an intergovernmental agreement with districts that have students placed into their programs. The district's attorneys have reviewed the IGA and the administration recommends approval.

**4. BOARD ACTION**

**A. Consider Approval of Purchase of Buses for 2023-2024**

Motion made by Al Malley, seconded by Patrick Kerrigan, to approve the purchase of 18 used 2021 Blue Bird 71 passenger diesel buses from Central States Bus Sales, Inc. at \$48,000.00 each, 1 used 2020 Micro Bird 24 passenger lift school bus from Central States Bus Sales, Inc. at \$35,500.00, and 9 new 2024 International 77 passenger school buses from Midwest Transit Equipment for \$135,809.00 each; for a total investment of \$2,121,781.00.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

**B. Consider Approval of Request to Seek Bids for OW Door Replacement**

We are requesting the Board's permission to seek RFP's for door replacement at Oakwood School. This bid is for work planned within our capital projects for the year. Upon Board approval, we will release an RFP and will have a recommendation for the next meeting.

**Recommended Motion:**

Motion made by Patrick Kerrigan, seconded by Al Malley, to approve the administrative request to seek RFP's for door replacement at Oakwood School.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

**5. ADJOURN TO PUBLIC HEARING**

**A. Motion to Adjourn to Public Hearing to Hear Comments on the Tentative Levy for FY22**

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to adjourn to hold the Public Hearing for the purpose of hearing public comments on the tentative levy for FY22 per School Code and State Statute (35 ILCS 200/18-72).

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

**6. PUBLIC HEARING**

**A. Motion to Convene the Public Hearing**

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to convene the public hearing for the purpose of hearing public comments on the tentative FY22 levy.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

**B. Information**

**C. Public Comments**

Mr. Ascolani invited members of the audience to address the Board regarding the Public Hearing. No one came forward at this time.

**D. Motion to Adjourn Public Hearing**

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to adjourn the Public Hearing.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

**7. RECONVENE TO OPEN MEETING**

**A. Motion to Reconvene to the Open Meeting**

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to reconvene the open meeting of the Board of Education.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**8. BOARD ACTION**

**A. Consider Approval of Tax Levy**

The adoption of the Final Tax Levy is a procedure that by statute is required to be completed and filed prior to the last Tuesday in December.

Last month, the Board of Education adopted the Tentative Levy at an increase of more than 5% over the previous year's extension. As a result, a Truth in Taxation notice was published in the Reporter and a public hearing was necessary. It should be noted that due to tax cap legislation, the district will receive no more than a 5% increase (CPI or 5%, whichever is lower), however the ballooned levy allows for the district to capture any new property in the levy process.

Attached is a copy of the proper documentation that the Board of Education must approve in order for the Levy to be submitted to the proper counties and then extended according to each county's deadline.

The Tax Levy accounts for over 80% of the total revenue received by the District. It is the recommendation of the administration to approve the Final Tax Levy, as presented.

**Recommended Motion:**

Motion made by Cindy Kelly, seconded by Patrick Kerrigan, to approve the Final FY22 Tax Levy, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

**9. COMMENTS FROM THE AUDIENCE**

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.

**10. ADJOURN TO CLOSED SESSION**

**A. Motion to Adjourn to Closed Session**

Motion made by Al Malley, seconded by Patrick Kerrigan, at 6:33 p.m. to adjourn to closed session for the purpose of:

- a) Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1), amended by P.A. 101-459.

The Board of Education DOES NOT anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.



**11. CLOSED SESSION**

**12. RECONVENE TO OPEN SESSION**

**A. Motion to Reconvene to Open Session**

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, at 6:42 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the member voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

**13. APPROVAL OF SECRETARY PRO TEMPORE**

Motion made by Damon Ascolani to nominate Mr. Patrick Kerrigan as the appointed Secretary Pro Tempore was approved unanimously.

**14. ADVANCED PLANNING**

**JANUARY**

- Six-Month Review of Closed Session Minutes/Tapes
- Superintendent Shall Notify Board of Upcoming Evaluation (On/Before Feb. 1<sup>st</sup>)
- Summer Project Bids (If Needed)

**FEBRUARY**

- Resolution to Designate a Person to Prepare Preliminary Budget
- Amend School Calendar (If Necessary)

**15. ADJOURNMENT**

The motion was made by Al Malley, seconded by Patrick Kerrigan, to adjourn the Regular Meeting of the Board of Education at 6:47 p.m.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Brian Bushnell		absent
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

*al m*

~~Damon Ascolani, President Pro Tem~~  
At Mailey 1/18/23

Date

*Bethany Martino*

~~Kevin Collins, Secretary Pro Tem, Bethany Martino~~  
1-18-23

Date