

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL - LRC
LEMONT, ILLINOIS 60439
Monday, August 26, 2019**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:31 p.m. on Monday, August 26, 2019 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Al Malley, Vice President, Kevin Collins, Secretary, Cindy Kelly, Patrick Kerrigan, and Dave Molitor.

Board Members Absent: Bethany Martino.

Administration present: Dr. Courtney Orzel, Superintendent, Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Steve Davis, Director of Technology, Pat Crean, Director of Operations, Kelly Zimmerman, Principal/Oakwood, Kate Kwasny, Assistant Principal/Oakwood, Debby Lynch, Principal/River Valley, Joe Sweeney, Principal/Old Quarry, Shirley Kleehammer, Assistant Principal/Old Quarry, and Steve Nendza, Assistant Principal/Old Quarry.

Staff Present: Amanda Borchert, Gayle Litsogannis, and Rebecca Taylor.

Audience Members (from sign in sheet, if legible): Madeline Galassi, Eva Higgins, Patryk Jablonski, Nicholas Litsogannis, and Sophie Litsogannis.

B. Pledge of Allegiance: Patrick Kerrigan

C. Approval of the Agenda:

Motion made by Cindy Kelly, seconded by Patrick Kerrigan, to approve the agenda as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino		absent
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

D. Approval of Minutes:

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the open and closed session minutes dated July 22, 2019; August 5, 2019; and August 19, 2019, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino		absent
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

E. Recognition:

1. Madeline Galassi – Illinois Council for Exceptional Children “Yes I Can” Award – Academics
2. Patryk Jablonski – Illinois Council for Exceptional Children “Yes I Can” Award – Self-Advocacy
3. Eva Higgins – Illinois Art Education Association 2019-2020 Student Art Show
4. Recognition of New Administrators

2. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. President’s Report

- Triple I Pre-Conference Workshops – President Ascolani reminded the Board of Education to register for their Triple I pre-conference workshops.
- Meeting with Palos Park – President Ascolani reported that he and Dr. Orzel plan on scheduling a meeting with the mayor of Palos Park to learn of any new updates or additional information regarding Palos Park developments, etc.

B. Board Committee Reports

- Policy Committee – Mr. Molitor reported that the Policy Committee met on August 23, 2019 to discuss PRESS 101.

C. Union Representation Reports

D. PTO/Foundation Reports

E. Principals’ Report

- Oakwood School – Mrs. Zimmerman reported that families received a “bedtime story” the night before the first day of school, further promoting the culture of reading at Oakwood. Mrs. Zimmerman and Ms. Kwasny welcomed all of the students and staff on the first day and held assemblies throughout the day to kick off the year.
- River Valley School – Mrs. Lynch reported that River Valley hosted a tech night in conjunction with the school’s Meet and Greet for incoming third graders and new students, familiarizing families of the technology expectations and procedures. This event allowed for all students to come to school with their computers on the first day.
- Old Quarry Middle School – Mr. Sweeney reported that both the students and staff had a great first week. Focusing on building relationships, Old Quarry hosted a staff BBQ in which over 115 staff members attended along with their

families. Mr. Sweeney also reported that Old Quarry will be hosting a vaping presentation on September 16, 2019 at 6:30 p.m.

F. Assistant Superintendent's Report

- Mrs. Fountain submitted a written report, which provided an overview of the ELA curriculum review.

G. Superintendent's Report

- Institute Day, Meet and Greet, and Curriculum Nights Update – Dr. Orzel reported that this year's kick-off was the best yet with Hamish Brewer as the keynote speaker at Institute Day. Comments from the staff regarding Institute Day were provided to the Board. Dr. Orzel also commented that Meet and Greet and Curriculum Nights at the buildings were all well-attended.
- Enrollment Update – Dr. Orzel reported that enrollment has increased by one student since the last Board Meeting, and the District's total enrollment has increased by 7 from the end of the 2018-2019 school year.
- CITGO Innovation Academy Update – Dr. Orzel reported that Mrs. Fountain has been working on the CITGO Innovation Academy. The District will be looking for an additional FTE next year and will communicate with the Foundation to support these STEM opportunities. Dr. Orzel will continue to update the Board on this matter.

H. Treasurer's Reports

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the Treasurer's Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of July 2019, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino		absent
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

3. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.

4. CONSENT AGENDA

- A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll
- The hiring of listed employees pending compliance with applicable Board policy and State and Federal law:
 - Moses Galindo, Full-Time Custodian (pending background check), effective date to be determined

- Aida Martinez, Bus Driver (pending background check), effective date to be determined
- Timothy McElhaney, OQ Head JV Baseball Coach, effective August 27, 2019
- Ian Welke, OQ Assistant JV Baseball Coach, effective August 27, 2019
- The Leave of Absence of:
 - Megan Dagnino, RV School Nurse, 8 week FMLA leave, effective September 3, 2019
- Monthly Report – Enrollment
- Monthly Report – Discipline
- Monthly Report – Freedom of Information Act (FOIA)
- Approval of Paraprofessional Staffing Recommendation
- Approval of Contract with National Investigations, Inc.
- Approval of Nurse Vendor Contract
- Approval of Board Governance Review/Board Self-Evaluation Next Steps
- Approval of the Lemont Athletic Club One-Year Lease
- Approval of Disposal of Truck

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino		absent
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

8/219
Regular: \$5560,95.69

8/16/19
Regular: \$541,030.00

Bills/Accounts Payable:

Bills dated August 22, 2019 in the amount of \$975,565.81.

C. Monthly Report – Personnel

The hiring of (pending compliance with Board Policy and State and Federal Law):

- Moses Galindo, Full-Time Custodian (pending background check), effective date to be determined
- Aida Martinez, Bus Driver (pending background check), effective date to be determined
- Timothy McElhaney, OQ Head JV Baseball Coach, effective August 27, 2019

- Ian Welke, OQ Assistant JV Baseball Coach, effective August 27, 2019
- The Leave of Absence of:
- Megan Dagnino, RV School Nurse, 8 week FMLA leave, effective September 3, 2019

D. Monthly Report – Enrollment

As of August 22, 2019, starting total enrollment for the 2019-2020 school year is 2,285 students.

E. Monthly Report – Discipline

F. Monthly Report – Freedom of Information Act (FOIA)

1. FOIA – Tim Leisenring, Empower Illinois – Course and Enrichment Offerings – 1 Hour
2. FOIA – Vince Espinoza, LocalLabs – Collective Bargaining Agreements and Employee Data – 1 Hour

G. Consider Approval of Paraprofessional Staffing Recommendation

Staffing Recommendation: Anticipated 1 Part-Time Paraprofessional for an individual student who is moving to the District.

Rationale: A fifth grade student with significant medical and academic needs will be moving into the District at the end of August. The student will fit nicely into our Life Skills classroom at River Valley. Currently, the student is on a modified schedule with entry in the morning and dismissal after lunch (1:00 pm for fifth grade). All current paraprofessionals schedules are completely full.

Recommendation: Hire one additional .82 FTE special education paraprofessional for the 2019-2020 school year per IEP-mandated minutes.

H. Consider Approval of Contract with National Investigations, Inc.

I. Consider Approval of Nurse Vendor Contract

J. Consider Approval of Board Governance Review/Board Self-Evaluation Next Steps

K. Consider Approval of the Lemont Athletic Club One-Year Lease

The Lemont Athletic Club met with Mr. Crean to discuss the leasing of Old Quarry Middle School's main gym for their club's traveling basketball team to use for practice time throughout the fall and winter seasons. Mr. Samuals and Mr. Crean formulated considerations to lease for that purpose.

Conditions include the following:

- A one-year lease;
- Gym lease would be for 630 hours per year at \$40.00 per hour for a large gym, \$25.00 per hour for a small gym;
- Additional hours would be charged at the \$40.00 per hour rate, \$25.00 per hour for a small gym;
- LAC will provide all insurance needs of the district including a hold harmless agreement;
- Payment(s) per lease agreement;
- All school activities would take precedent over use of gym or facilities;
- Time scheduled will be approved by Building and Grounds personnel monthly; and
- All part of the lease agreement will follow the Administrative Procedures for Community Use of School Facilities.

The administration recommends approval of the lease between the District and the Lemont Athletic Club as presented.

L. Consider Approval of Disposal of Truck

We are seeking the Board's approval for disposal of our 2007 Chevrolet K2500 HD Silverado pickup. This pickup was replaced this spring with a new Ford pickup. This truck was purchased in November 2006 and has outlived its usefulness. Repairs for this vehicle exceeded its value.

The administrative recommendation is to approve the disposal of the 2007 Chevrolet K2500 HD Silverado pickup.

5. BOARD ACTION

A. Consider Approval of Architect of Record

On August 9, 2019, Dr. Orzel, Pat Crean, Al Malley, Patrick Kerrigan, and Barbara Germany met with the three final selected architectural firms that submitted rfq's to the District. We spent time allowing them to discuss what their individual firms have to offer in services and each of us asked pertinent questions as well.

Based on these meetings, as well as reference checks and previous work history, this committee is recommending STR as the new district architects of record. STR was the firm that completed the feasibility study for Central School. We feel comfortable making this recommendation to the entire Board of Education based on their work performed as well as responses included in the rfq.

Recommended Motion:

Motion made by Patrick Kerrigan, seconded by Cindy Kelly, to appoint STR Architects as Lemont-Bromberek CSD 113A architects of record subject to architect owner agreement to be drafted by legal counsel.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino		absent
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

B. Consider Approval of Additional Bus Lease

We are seeking the Board's approval to lease 2 additional busses. Our need for additional busses is due to several factors including increased enrollment, timing of activities after school as well as the needs for a spare bus in the event of mechanical issues.

We plan on leasing these busses for 4 years due to the current costs associated with leases of a shorter term. We feel that the continued need for additional transportation vehicles

warrants this time frame and request. The cost per year for a 4-year lease is \$15,738 per bus.

Recommended Motion:

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the 4-year lease of 2 additional busses from Midwest Transit in the amount of \$15,738 per bus.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino		absent
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

6. NEW/OLD/UNFINISHED BUSINESS

A. First Reading – PRESS 101

- Policy 4:20 will be brought back to the Board of Education for a first reading at the September 23, 2019 Board Meeting with additional updates and revised language.

7. ADJOURN TO CLOSED SESSION

Motion made by Dave Molitor, and seconded by Patrick Kerrigan, at 7:18 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

The Board of Education DOES anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes

Al Malley	yes	
Bethany Martino		absent
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

8. CLOSED SESSION

9. RECONVENE TO OPEN SESSION

Motion made by Kevin Collins, seconded by Dave Molitor, at 7:58 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino		absent
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

10. ACTION AS A RESULT OF CLOSED SESSION

A. Consider Approval of the New 2019-2023 Collective Bargaining Agreement with the Lemont-Bromberek Council Teachers of AFT Local 604

Motion made by Dave Molitor, seconded by Kevin Collins, to approve the new 2019-2023 collective bargaining agreement with the Lemont-Bromberek Council Teachers of AFT Local 604.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino		absent
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

B. Consider Approval of the New 2019-2023 Collective Bargaining Agreement with the Lemont-Bromberek Council Support Staff of AFT Local 604.

Motion made by Patrick Kerrigan, seconded by Dave Molitor, to approve the new 2019-2023 collective bargaining agreement with the Lemont-Bromberek Council Support Staff of AFT Local 604.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes

Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino		absent
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

C. Consider Approval of Administrative and Non-Affiliated Support Staff Salaries for 2019-2020

Motion made by Patrick Kerrigan, seconded by Kevin Collins, to approve the administrative and non-affiliated support staff salaries for the 2019-2020 school year as discussed in closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino		absent
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.

11. ADVANCED PLANNING

SEPTEMBER

- Public Hearing for Budget
- Adopt Budget
- Annual Posting of Administrator Compensation
- Administrator/Teacher Salary Report for Posting
- Audit Standards
- Delivery of Audit
- Introduce New Staff to the Board
- PMA Contract

OCTOBER

- Presentation and Approval of School Improvement Plans
- Acceptance of Audit
- Tax Levy Discussion
- Recognition of Principals
- Approve E-Rate Consultants

12. ADJOURNMENT

The motion was made by Kevin Collins, seconded by Dave Molitor, to adjourn the Regular Meeting of the Board of Education at 8:03 p.m.

Upon voice vote being called, the members voted as follows:


Damon Ascolani	yes	
Kevin Collins	yes	
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley	yes	
Bethany Martino		absent
Dave Molitor	yes	

With a vote of Yeas 6, Absent 1, the President declared the motion passed.



Damon Ascolani, President

9/23/19
Date



Kevin Collins, Secretary

23 SEP 19
Date