

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL - LRC
LEMONT, ILLINOIS 60439
Wednesday, August 15, 2018**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:31 p.m. on Wednesday, August 15, 2018 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Cindy Kelly, Al Malley, Bethany Martino, and Dave Molitor.

Board Members Absent: Patrick Kerrigan, Vice President, and Kevin Collins, Secretary.

Administration present: Dr. Courtney Orzel, Superintendent, Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Steve Davis, Director of Technology, Pat Crean, Director of Operations, Kelly Zimmerman, Principal/Oakwood, Joseph Trsar, Assistant Principal/Oakwood, Debby Lynch, Principal/River Valley, Maggi Burkhardt, Assistant Principal/River Valley, Johnny Billingsley, Principal/Old Quarry, and Shirley Kleehammer, Assistant Principal/Old Quarry.

Staff Present: Michelle Nevin

Audience Members (from sign in sheet, if legible): Carolyn Cesarz

B. Pledge of Allegiance: Cindy Kelly

C. Approval of Secretary Pro Tempore:

Motion made by Al Malley, seconded by Bethany Martino, to approve Mr. Dave Molitor as the appointed Secretary Pro Tempore.

Upon voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

D. Approval of the Agenda:

Motion made by Dave Molitor, seconded by Cindy Kelly, to approve the agenda as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

E. Approval of Minutes:

Motion made by Cindy Kelly, seconded by Bethany Martino, to approve the open and closed session minutes dated July 18, 2018 and August 6, 2018 as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

2. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. Board Committee Reports

- Insurance – Next meeting will be held on August 28, 2018.
- Wellness/Safety – Next meeting will be held on September 19, 2018. Mrs. Susan Wulczyn commented on the upcoming Wellness Fair that will take place on September 8, 2018 in conjunction with the Color Run.

B. Union Representation Reports

C. PTO/Foundation Reports

Mrs. Carolyn Cesarz reported on the Foundation's focus and use of public relations in order to more effectively fundraise. Examples include the creation of a Foundation video as well as presence at Lemont Park district events. Mrs. Cesarz also spoke about the Foundation's Fall fundraiser event. Through the collaboration with the Lemont Tractor Club and the Hope and Friendship Foundation, the "Haunted Canal Hay Rides" will take place at the end of October.

D. Principals' Report

- Oakwood School – Mrs. Zimmerman reported on the social workers' implementation of PATH curriculum and the school-wide PBIS events that will take place throughout the school year.
- River Valley School – Mrs. Lynch thanked the Board of Education for approving the addition of the social worker position as well as the 4th grade teacher position.
- Old Quarry Middle School – Mr. Billingsley reported on Rachel's Challenge and invited the Board of Education to attend the event on August 28, 2018.

E. Assistant Superintendent's Report

Mrs. Fountain provided the Board of Education with the CORE curricular resources used for the CORE curriculum areas. This information will be shared with District 113A families at the upcoming curriculum nights. Family coffees and parent nights will also be scheduled throughout the year to discuss specific strategies in math and writing.

F. Superintendent's Report

1. Updated Mission Statement – The District Leadership Team updated the mission statement and shared it with the staff. The updated mission statement will be shared with the Board and approved at the September Business Meeting.
2. Institute and First Day of School Update – Dr. Orzel thanked the Board members who were able to attend Institute Day. It was a successful and positive day for all of the District 113A staff. Both parents and children were excited for the first day of school, and the administration did a great job of launching the first day of school and the 2018-2019 school year.
3. Enrollment Update – Dr. Orzel provided the Board with the current enrollment numbers for each grade level for the 2018-2019 school year. Dr. Orzel also provided a direct comparison of this year's enrollment to last year's enrollment, including a detailed breakdown of the number of new students enrolled in the District.

G. Treasurer's Report

Mrs. Germany provided a report on financials for the district. This report is not inclusive due to the transition to Skyward, and complete information will be given once available.

The ending cash balances for the month of July are \$4.2 m for the PMA General Fund and \$3.5 m for the Bond Fund.

Motion made by Cindy Kelly, seconded by Bethany Martino, to approve the Bank Statement and PMA Analysis, Investment Structure, and FRIS Report for the Month of July 2018 as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

3. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board. No one came forward at this time.

4. CONSENT AGENDA

- A. Board President Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Bethany Martino, seconded by Dave Molitor, to approve the consent agenda which includes the following:

- Monthly Report of Open Accounts Payable/Bills and Payroll
- Monthly Report of Freedom of Information Act (FOIA)

- Approval of SCOPE Dues Statement – FY19
- Approval of Contract with SWCCCASE for Leased Space for 2018-19
- Approval of Private Nurse Hiring
- Second Reading of PRESS 97 and PRESS 98

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

7/20/2018	
Regular:	\$599,213.45
8/3/2018	
Regular:	\$595,795.55
8/8/2018	
Special:	\$23,705.68

Bills/Accounts Payable:

Bills dated August 10, 2018 in the amount of \$1,254,787.32.

C. Monthly Report – Freedom of Information Act (FOIA)

- FOIA – Jared Rutecki – Sexual Misconduct and Discrimination Claims – 15 Minutes

D. Consider Approval of SCOPE Dues Statement – FY19

E. Consider Approval of Contract with SWCCCASE for Leased Space for 2018-19

The administration is seeking to secure continuation of the contract with Southwest Cook County Cooperative for Special Education to lease space at Lemont-Bromberek CSD 113A.

For many years, the Cooperative to which we belong has housed its Deaf and Hard of Hearing (DHH) special classes in our District. The result is that members of the DHH classes gain opportunities for education alongside their general education peers, and our resident students experience peers with a variety of special needs, with the potential of learning to accept and make friends with those who are different from themselves. Some even learn sign language to enable communication!

It is the administrative recommendation the Board of Education approve the lease with Southwest Cook County Cooperative for Special Education for their lease of classrooms and offices across the District, as specified on the contract.

F. Consider Approval of Private Nurse Hiring

We are seeking to employ a private nurse for a medically fragile 7th-grade IEP student. It is difficult to assess whether this is a permanent need; it is anticipated to continue for at least this school year. After interviewing for potential candidates through various vendors, we are recommending the hiring of Mary Mayfield who is represented by Staff Rehab. Their rate is \$46/hour. The nurse will ride the bus both ways and spend the entire day in the school setting with this student for a total of eight hours per day, forty hours per week.

G. Second Reading of PRESS 97 and PRESS 98

5. BOARD ACTION

A. Consider Approval of the Lemont Athletic Club One-Year Lease

The Lemont Athletic Club met with Mr. Crean to discuss the leasing of Old Quarry Middle School's main gym for their clubs traveling basketball team to use for practice time throughout the fall and winter seasons. Mrs. Dian and Mr. Crean formulated considerations to lease for that purpose.

Conditions include the following:

- A one-year lease;
- Gym lease would be for 630 hours per year at \$40.00 per hour for a large gym, \$25.00 per hour for a small gym;
- Additional hours would be charged at \$40.00 per hour rate, \$25.00 per hour for a small gym;
- LAC will provide all insurance needs of the district including a hold harmless agreement;
- Payment(s) per lease agreement;
- All school activities would take precedent over use of gym or facilities;
- Time scheduled will be approved by Building and Grounds personnel monthly; and
- All parts of the lease agreement will follow the Administrative Procedures for Community Use of School Facilities.

The administration recommends approval of the lease between the District and the Lemont Athletic Club as presented.

Motion made by Dave Molitor, seconded by Cindy Kelly, to approve a one year lease between the Lemont Athletic Club and District 113A, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

6. NEW/OLD/UNFINISHED BUSINESS

7. ADJOURN TO CLOSED SESSION

Motion made by Cindy Kelly, and seconded by Bethany Martino, at 6:52 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
- D. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).
- E. Discussion of minutes of meeting lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

The Board of Education DOES anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

8. CLOSED SESSION

9. RECONVENE TO OPEN SESSION

Motion made by Dave Molitor, seconded by Bethany Martino at 7:19 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan		absent

Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

10. ACTION AS A RESULT OF CLOSED SESSION

A. Consider Approval to Open or Keep Closed Minutes

Motion made by Dave Molitor, seconded by Bethany Martino, to approve keeping the September 20, 2017 closed session minutes closed.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

11. ADVANCED PLANNING

SEPTEMBER

- Presentation and approval of School Improvement Plans
- Public Hearing for Budget
- Adopt Budget
- Annual Posting of Administrator Compensation
- Administrator/Teacher Salary Report for Posting
- Audit Standards
- Delivery of Audit
- Introduce new staff to the Board
- PMA Contract

OCTOBER

- Presentation and approval of School Improvement Plans
- Acceptance of Audit
- Tax Levy Discussion
- Recognition of Principals
- Approve E-Rate Consultants

12. ADJOURNMENT

The motion was made by Dave Molitor, seconded by Bethany Martino, to adjourn the Regular Meeting of the Board of Education at 7:21 p.m.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
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Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan		absent
Al Malley	yes	
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.



Damon Ascolani, President

19 Sept 2018
Date



Kevin Collins, Secretary

19 SEP 18
Date