

**BOARD OF EDUCATION
LEMONT-BROMBEREK CSD 113A
BUSINESS MEETING MINUTES
OLD QUARRY MIDDLE SCHOOL - LRC
LEMONT, ILLINOIS 60439
Wednesday, January 17, 2018**

1. CALL TO ORDER

Damon Ascolani called to order the Business Meeting of the Lemont-Bromberek CSD 113A Board of Education at 6:31 p.m. on Wednesday, January 17, 2018 in the Old Quarry Middle School LRC.

A. Roll Call

Upon roll being called, the following board members were present: Damon Ascolani, President, Patrick Kerrigan, Vice President, Cindy Kelly, Bethany Martino and Dave Molitor. Al Malley arrived at 6:32 p.m. Kevin Collins, Secretary, arrived at 6:35 p.m.

Board Members Absent: None

Administration present: Dr. Courtney Orzel, Superintendent, Daniela Fountain, Assistant Superintendent, Barbara Germany, Business Manager, Susan Wulczyn, Director of Student Services, Pat Crean, Director of Operations, Steve Davis, Director of Technology, Kelly Zimmerman, Principal/Oakwood, Joanne Policht, Assistant Principal/Oakwood, Debby Lynch, Principal/River Valley, Maggi Burkhardt, Assistant Principal/River Valley, Johnny Billingsley, Principal/Old Quarry, and Shirley Kleehammer, Assistant Principal/Old Quarry.

Staff Present: Kristy Blazewski, Shelley Mandarino, Lori Villasenor, Sue Sullivan, Maureen Orlando, Eileen Covert

Audience Members (from sign in sheet, if legible): Carolyn Cesarz, Amie Topete

B. Pledge of Allegiance: Patrick Kerrigan

C. Approval of the Agenda:

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the agenda as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley		absent
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

D. Approval of Minutes:

Motion made by Cindy Kelly, seconded by Kevin Collins, to approve the open and closed session minutes dated December 11, 2017 and December 20, 2017, as submitted.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes	
Kevin Collins		absent
Cindy Kelly	yes	
Patrick Kerrigan	yes	
Al Malley		absent
Bethany Martino	yes	
Dave Molitor	yes	

With a vote of Yeas 5, Absent 2, the President declared the motion passed.

2. PRESENTATION

A. Demographic Study Presentation

Jerome McKibbon discussed the results of the Enrollment Study and answered questions via Skype.

3. COMMUNICATIONS, ANNOUNCEMENTS, ADMINISTRATION REPORTS AND SCHEDULES

A. President's Report

- o Bond Rating Upgrade and Press Release – President Ascolani reviewed the current Bond Rating for the district. He stated that the rating has increased to a higher level than it was at before the financial crisis.
- o Palos Park Annexation – President Ascolani informed the Board that there is no set plan or project scheduled on the Palos Park property at this time.

B. Board Committee Reports

- Finance and Audit – Mr. Malley (Chairperson) and Mr. Collins, member – Next meeting is scheduled for January 18, 2018 where they will review the previous quarter.
- Policy – Mr. Molitor (Chairperson) and Mr. Ascolani, member – PRESS 96 has been released and reviewed by the administration. The next meeting date will be scheduled shortly.
- Insurance – Mr. Kerrigan and Ms. Kelly, members – Mrs. Kelly reported that the committee reviewed the results of the Wellness Survey. The Committee is also planning events to take place in March for the staff.
- Calendar – Mr. Collins and Ms. Kelly, members – Mrs. Kelly reported that the proposed calendar has been distributed to the Board for review and approval at the February Business Meeting.
- Wellness – Mr. Ascolani and Ms. Martino, members – Next meeting is scheduled on January 23, 2018.

C. Union Representation Reports

D. PTO/Foundation Reports

E. Principals' Report

- Oakwood School – Mrs. Zimmerman reported the staff has surpassed the goal to have two units of planning completed at this time. They are now working on unit three.
- River Valley School – Mrs. Lynch reported that River Valley has started the math pilot. She commended the teachers on their hard work and their time working with the new Instructional Coach.

- Old Quarry Middle School – Mr. Billingsley reported on the Water Project, started by students Anne Marie Bacon and Gracie Meloni. This is the second year in a row they are taking social action to help fund clean water for a sub-saharan African Village. They currently have the students engaged in a penny drive and have planned an Escape the Classroom event on January 26th.

F. Assistant Superintendent's Report

Mrs. Fountain updated the Board on the progress in ELA and Math.

G. Superintendent's Report

1. Progress Toward Vision
2. Notification of Evaluation – Dr. Orzel notified the Board of her upcoming evaluation.
3. Update on AP Manual – Dr. Orzel explained the AP Manual process. Procedures are currently being reviewed by administration and they will be meeting with IASB at a later date. This is anticipated to be about a three to four month process.

H. Treasurer's Report

Mrs. Germany provided a report on financials for the district.

Revenue collected to date is 47% and expenditures to date are 56%.

It was noted that many people are pre-paying their Cook County taxes. It was confirmed that the money that was pre-paid is anticipated as coming early to the district.

Motion made by Cindy Kelly, seconded by Kevin Collins, to approve the Treasurer's Report, Reconciliation Schedule, Variance Explanation, Bank Statement and PMA Analysis, Revenue and Expenditure Detail, Balance Sheet, Investment Structure, and FRIS Report for the Month of December 2017, as presented.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

4. COMMENTS FROM THE AUDIENCE

Mr. Ascolani invited members of the audience to address the Board. No one stepped forward at this time.

5. PRESENTATIONS, SPECIAL EVENTS, DISCUSSION

A. Oakwood School Improvement Plan Presentation

Principal Kelly Zimmerman and the Oakwood School Improvement Team presented the Oakwood School Improvement Plan.

6. CONSENT AGENDA

- A. Board President Damon Ascolani asked if there was anyone on the Board that would like any item(s) removed from the consent agenda. No one had any requests at this time.

Motion made by Cindy Kelly, seconded by Bethany Martino, to approve the consent agenda which includes the following:

- Monthly report of Open Accounts Payable/Bills and Payroll;
- Monthly Operations Report;
- The transfer of:
 - Deanna Valentino, OQ Part-Time Paraprofessional to OQ Full-Time Paraprofessional;
- The Leave Request of:
 - Colleen Knapik, FMLA 12 weeks, effective March 10, 2018;
 - Barbara Germany, Business Manager/CSBO, FMLA 4 weeks, effective January 19, 2018;
- Monthly Report - Enrollment;
- Monthly Report – Discipline;
- Monthly Report – Food Service;
- Monthly Report – Freedom of Information Act.

Upon the voice vote called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

B. Monthly Report – Open Accounts Payable/Bills and Payroll

Payroll:

12/22/2017	
Special:	\$2,005.73
1/5/2018	
Regular:	\$554,987.93

Bills/Accounts Payable:

Bills dated January 12, 2018 in the amount of \$508,621.09.

C. Monthly Operations Report

D. Monthly Report: Personnel

The transfer of:

- Deanna Valentino, P/T OQ Paraprofessional to F/T OQ Paraprofessional.

The Leave Request of:

- o Colleen Knapik, FMLA 12 weeks, effective March 10, 2018;
- o Barbara Germany, Business Manager/CSBO, 4 weeks, effective January 19, 2018.

E. Monthly Report – Enrollment

- Enrollment has increased by 17 since December 20, 2017.

F. Monthly Report – Discipline

G. Monthly Report – Food Service

H. Monthly Report – Freedom of Information Act (FOIA)

- o FOIA – Parent’s Foundation for Education – Staff Information – 24 hours.

7. BOARD ACTION

A. Consider Approval of Oakwood School Improvement Plan

Motion made by Cindy Kelly, seconded by Patrick Kerrigan, to approve the Oakwood School Improvement Plan.

Upon roll being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

8. NEW/OLD/UNFINISHED BUSINESS

9. ADJOURN TO CLOSED SESSION

Motion made by Dave Molitor, and seconded by Patrick Kerrigan, at 7:41 p.m. to adjourn to closed session for the purpose of:

- A. Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the District that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- B. Collective negotiating matters between the District and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.5 ILCS 120/2(c)(21).

The Board of Education DOES anticipate action as a result of closed session.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

10. CLOSED SESSION

11. RECONVENE TO OPEN SESSION

Motion made by Cindy Kelly, seconded by Patrick Kerrigan, at 8:10 p.m. to reconvene the Open Session Meeting of the Board of Education.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

12. ACTION AS A RESULT OF CLOSED SESSION

A. Consider Approval to Open or Keep Closed Minutes

Motion made by Cindy Kelly, seconded by Bethany Martino, to approve keeping minutes closed.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

B. Consider Approval of Memorandum of Understanding with Lemont Bromberek Council of AFT Local 604

Motion made by Dave Molitor, seconded by Patrick Kerrigan, to approve the Memorandum of Understanding regarding stipends.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
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Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

C. Consider Approval of Resignation Agreement

Motion made by Patrick Kerrigan, seconded by Bethany Martino, to approve the Resignation Agreement and General Release with Sylvia Ankus.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes
Bethany Martino	yes
Dave Molitor	yes

With a vote of Yeas 7, the President declared the motion passed.

13. ADVANCED PLANNING

February

- Resolution to Designate Person to Prepare Preliminary Budget
- Amend School Calendar (if necessary)
- Approval Next Year’s Calendar
- Written Performance Evaluation of the Superintendent Due on/before March 1st of Each Contract Year

March

- Curriculum Recommendations for Next Year
- Resolutions for Dismissal of Non-Tenured Teachers
- Approval of Upcoming Year School Fees
- Notice to Not Renew Superintendent’s Contract Due on or before April 1st (of year contract expires)

14. ADJOURNMENT


The motion was made by Kevin Collins, seconded by Bethany Martnio, to adjourn the Regular Meeting of the Board of Education at 8:17 p.m.

Upon voice vote being called, the members voted as follows:

Damon Ascolani	yes
Kevin Collins	yes
Cindy Kelly	yes
Patrick Kerrigan	yes
Al Malley	yes


Bethany Martino yes
Dave Molitor yes

With a vote of Yeas 7, the President declared the motion passed.



Damon Ascolani, President
21 FEB 18

Date



Kevin Collins, Secretary
21 FEB 18

Date