

LEMONT-BROMBEREK COMBINED SCHOOL DISTRICT 113A

**NEW STUDENT ENROLLMENT FORM
(TO BE COMPLETED BY THE PERSON WITH LEGAL CUSTODY OF THE STUDENT)**

Generally, Illinois law permits only students who are residents of Lemont-Bromberек Combined School District 113A to enroll and attend on a tuition-free basis. Under the law, the residence of a student is deemed to be the same as the residence of the person who has legal custody of the student. The person claiming legal custody must also reside in the School District. The grounds for legal custody are set forth below along with certain exceptions to legal custody and residence requirements. The School District may investigate the residency of any student before or after enrollment and require the involved persons to provide additional information to be considered by the District in determining residency. Enrollment is not completed, and attendance will not be permitted, until all residency issues are resolved.

Identification Information: (Please Print)

<u>Student:</u>	<u>Person with Legal Custody:</u>	<u>Person Enrolling Student:</u>
_____	_____	_____
Name	Name	Name
_____	_____	_____
Address	Address	Address
_____	_____	_____
Telephone Number	Telephone Number	Telephone Number
_____	_____	_____
	Relationship to Student	Relationship to Student

Optional: Check here if this student has a parent or guardian who serves in a branch of the armed forces.

Residency of Person with Legal Custody of the Student:

As initial proof of residency, the person with legal custody of the student and with whom the student lives in Lemont-Bromberек Combined School District 113A must attach to this Form at least one document from Category I **and** the documents required from Category II. If the person enrolling the student claims the student is homeless, only Category III must be checked.

Category I (CHECK AND ATTACH AT LEAST ONE OF THE FOLLOWING DOCUMENTS)

- The most recent real estate tax bill for my residence showing me as the taxpayer (homeowners)
- Home closing documents (homeowners)
- Signed and dated lease for my residence and proof of last month's payment (renters)
- Letter from manager and proof of last month's payment (trailer park residents)
- Housing letter (military)

Category II (CHECK AND ATTACH)

Required:

- Original birth certificate for student being enrolled
- Student Transfer Form (for students who previously attended an Illinois public school)

Plus two of the following:

- Drivers License/State Identification Card/other picture identification card
- Vehicle registration
- Voter registration
- Most recent utility bill (gas, electric, water, etc.) within District 113A boundaries

(OVER)

Category III

- None of the documents in Categories I or II above is applicable because the student is homeless and eligible for enrollment under the Illinois Education for Homeless Children Act.

Grounds for Legal Custody:

(Check one of the following as applicable. If none is applicable, check one of the "Exceptions" noted on this form).

- Custody is exercised by a natural or an adoptive parent with whom the student resides.
- Custody has been granted by court order to a person with whom the student resides for reasons other than to have access to the educational programs of the District (attach copy of court order).
- Custody is exercised under a court approved short-term guardianship (attach copy of court order).
- Custody is exercised by a caretaker adult relative who is receiving aid under the Illinois Public Aid Code for the student who resides with that caretaker for purposes other than to have access to the educational programs of this District (attach copy of Public Aid documents).
- Custody is exercised by an adult who demonstrates that, in fact, he or she has assumed and exercises legal responsibility for the student and provides the student with a regular fixed nighttime dwelling for purposes other than to have access to the educational programs of this District.

Exceptions:

- The student is homeless.
- The student is a foreign exchange student.
- The student has been placed with a foster parent or childcare facility by the Department of Children and Family Services outside the District, but DCFS has determined it to be in the best interests of the student to maintain attendance in this District (attach copy of DCFS determination).

Warning and Affirmation:

Illinois law has made it a crime, punishable by imprisonment and fine, to knowingly or willfully present any false information regarding the residency of a student for purposes of enabling that student to attend on a tuition-free basis or to knowingly enroll or attempt to enroll a student on a tuition-free basis when the student is known to be a non-resident of the District. The School District will seek prosecution to the full extent of the law of any person who the District believes has committed any residency-related crime. Additionally, a civil lawsuit may be initiated by the School District.

I affirm that I am a resident of this District and that the information presented in this Affidavit or in connection with any investigation of my residency of the student is true, complete and accurate.

Signature of Person with Legal Custody of the Student

Dated

Notes to Parents:

1. Enrollment will be complete when all required paperwork and fees have been submitted to the school office.
2. A new student may begin class 24 hours after all forms and fees are verified by the school office.
3. Transportation service will typically be available 48 hours after enrollment is complete.

For School Use Only

_____(Initial) All required enrollment and registration forms complete

_____(Initial) Fees paid (or waiver approved)

_____(Initial) Code of Conduct and Student Information handbook distributed to parent/guardian with reminder to submit signature page within one week