

Safe to Learn & School Improvement through Collaboration

**River Valley School
Friday, September 16, 2011
8:00 A.M. – 3:30 P.M.**

Group	Agenda	Location
All Staff 8:00 a.m. – 9:30 a.m.	Violent Intruder Safety Drill with Oakwood & Lemont Police Department (IPTS 5G,11C) <i>Please be in your classroom/area by 8:00 a.m. to ensure that you are in place for drill.</i>	Your Classroom/Area
	Everyone meets in the Multipurpose Room at 9:00 a.m. for debriefing from drill. <i>Debriefing may occur earlier if drill activities are completed sooner than expected.</i>	RV Multipurpose Room
All Certified Staff* 9:30 a.m. – 11:30 a.m.	All Staff: School Improvement (IPTS 4I-O, 4Q-4S, 8I-K, 8M-Q, 9H & J) Facilitator: Debby Lynch, Principal	Room 15
All Staff 11:30 a.m. – 12:30 p.m.	Lunch	
All Certified Staff* 12:30 p.m. – 2:00 p.m. Instructional Planning	According to a 2011 Memorandum of Understanding between the Board of Education and Lemont Bromberek Council of AFT Local 604: <i>During the 2011-2012 school year, the Board of Education will provide all teachers one and one-half (1.5) hours of planning time on two (2) of the Institute Days for teachers to manage any increased workload as a result of increased class sizes. All teachers must be present for the entire workday on Institute Days. All teachers must use the planning time on Institute Days to conduct District business. (IPTS 4I-4S)</i>	
2:00 p.m. – 3:30 p.m.	3rd and 4th: Art and Music Instruction-Grade Level Curriculum Development Facilitators: Grade Level Articulation Leaders and Art/Music Committee Members	Choice
(IPTS 4I-O, 4Q-4S, 8I-K, 8M-Q, 9H & J)	K-4 Physical Education: Bus Safety and Nutrition Education Curriculum Planning	OW Conference Room

Every member of the staff (including educational support staff, custodians and maintenance crew) who works in River Valley School must be present in the building from 8:00 a.m. – 9:30 a.m. for the safety drill.

****Paraprofessionals and Assistants:*** Please work under the direction of your supervisor during these time slots.