

Lemont-Bromberek School District 113A
Policy Committee Meeting
Tuesday, January 10, 2017
1:00 p.m. – District Office Conference Room
Agenda

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Approval of Agenda
- D. Approval of Minutes

II. Comments from the Audience

- A. Members of the Audience may address the Committee

III. Discussion

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2:120 Board Member Development – *Footnotes updated and new optional subhead – Ok, as recommended, add options*

2:125 School Board Member Compensation; Expenses – *Renamed and Rewritten*
Option: When will the Superintendent recommend the maximum allowable reimbursement amount for expenses? – **Consult Attorney – See attorney comments**

No change: Use default

At the start of each (a) fiscal year; (b) school year; (c) calendar year

OR When presenting the proposed budget

Option: Expand the scope of training that is reimbursable for registration fees or tuition?

Yes

No

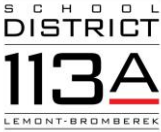
Option: Set daily limit on meal costs?

Yes, \$ _____

No

Option: Replace Regional Superintendent of Schools with “appropriate Intermediate Service Center?”

Yes (Districts in Suburban Cook County only)



- No
- 2:125-E1 Exhibit – Board Member Expense Reimbursement Form – *New to District – Ok, as recommended*
- 2:125-E2 Exhibit – Board Member Estimated Expense Approval Form – *New to District --- Ok as recommended*
- 2:125-E3 Exhibit – Resolution to Regulate Expense Reimbursements – *New – Ok, consult Attorney; Discuss with Barb, see attorney comments*
- 2:200 Types of School Board Meetings– *Updated to reflect changes in OMA; footnotes updated – Consult Attorney – ok per attorney*
- 2:220 School Board Meeting Procedures – *Updated to reflect new language in OMA*
Option: Mirror statutory language? (This will also affect 2:220-E1 and 2:220-E7)
Yes
No
Consult Attorney; Yes to optional paragraph – ok per attorney
- 2:220-E1 Exhibit-Board Treatment of Closed Meeting Verbatim Recordings and Minutes – *New to District – Ok as recommended*
- 2:220-E2 Exhibit Motion to Adjourn to Closed Meeting – *Updated in response to 5 ILCS 120/2(c)(1) Ok as recommended*
- 2:220-E4 Exhibit – Open Meeting Minutes – *Updated in response to the Local Government Travel Expense Control Act- Ok as recommended*
- 2:220-E5 Exhibit – Semi-Annual Review of Closed Meeting Minutes – *Updated in response to P.A. 96-515 – Ok as recommended*
- 2:220-E6 Exhibit – Log of Closed Meeting Minutes – *Updated in response to P.A. 99-646 – Ok as recommended*
- 2:220-E7 Exhibit – Access to Closed Meeting Minutes and Verbatim Recordings – *New – Ok as recommended*
- 2:220-E8 Exhibit – School Board Records Maintenance Requirements and FAQs – *New – Ok as recommended but not required*
- 4:60 Purchases and Contracts – *Updated to incorporate amendments to criminal history records check requirements; prohibits school districts from entering contracts to purchase food with a bidder or offeror if the bidder or offeror’s contract terms prohibit the district from donating food to food banks – ok as recommended*

- 4:110 Transportation – *Updated to reflect new foster care student transportation requirements – Ok as recommended; Susan and Mary will modify homeless procedures to fit foster care students*
- 4:175 Convicted Child Sex Offender Screening; Notifications – *Renamed; cross references and footnotes are updated- Ok as recommended*
- 5:10 Equal Employment Opportunity and Minority Recruitment – *Legal references are updated- Ok as recommended*
- 5:60 Expenses – *Rewritten*
Option: Set daily limit on meal costs?
Yes, \$ _____
No
Do not set daily limit on meal costs; otherwise ok
- 5:60-E1 Exhibit – Employee Expense Reimbursement Form – *New to District- Ok as recommended*
- 5:60-E2 Exhibit – Employee Estimated Expense Approval Form – *New- Ok as recommended*
- 5:100 Staff Development Program – *Updated with nonsubstantive quality assurance changes – Consult Attorney – ok per attorney, see email*
- 5:125 Personal Technology and Social Media; Usage and Conduct – *Cross-references and footnotes are updated- Ok as recommended*
- 5:190 Teacher Qualifications – *Policy, legal references, and footnotes are updated to align with current teacher qualification requirements under ESEA, as amended by ESSA, and to delete former NCLB references that teachers be ‘highly qualified.’ – Ok as recommended*
- 5:250 Leaves of Absence –
APowell1 – Employee Sick Leave Act – Consult Attorney
APowell2 – P.A. 99-703 requires employers to offer the unpaid leave to employees that are eligible employees under FMLA.
See suggestions from attorney
- 5:260 Student Teachers –
APowell1 – *P.A. 99-667 amended school code to carve out an exception allowing individuals with convictions involving certain drug offenses to obtain educator licensure or reinstate a license suspension/revocation*
APowell2 – *Updated to clarify school code – add “of 25+ hours”*
Option: Check for students participating in field or clinical experiences?
Yes
No
APowell3 – *Removed sentence due to repeal*

- 5:280 Duties and Qualifications – *Legal references and footnotes are updated- Ok as recommended*
- 5:330 Sick Days, Vacation, Holidays, and Leaves –
APowell1 – *Employee Sick Leave Act – Consult Attorney*
Option: *Publicize written plan allowing IMRF employees to convert eligible accumulated sick leave to service credit?*
No
Yes, and no collective bargaining agreement applies
Yes, and a local collective bargaining agreement contains the written plan
Yes, and the district maintains two separate sick leave plans, one for employees under a CBA, and one for non-unionized employees.
APowell3 – *Requires employers to offer unpaid leave to employees that are eligible employees under FMLA*
See suggestions from attorney
- 6:15 School Accountability – *Policy and footnotes are updated to delete former requirements under NCLB repealed by ESSA.- Ok as recommended*
- 6:50 School Wellness – **Ok as recommended**
APowell1 – *Policy, legal references and cross references are updated throughout in response to final Smart Snacks rules.*
APowell2 – *23 Ill. Admin Code added*
APowell3 – *Describes physical fitness assessments required*
APowell4 – *Records must include (1) the policy, (2) documentation demonstrating compliance, (3) documentation of the triennial assessment of the local school wellness policy for each school under its jurisdiction – Ok as recommended*
- 6:60 Curriculum Content – *Change in referenced policy 7:260- Ok as recommended*
- 6:160 English Learners – *Policy and legal references updated to reflect English Learner program requirements under ESEA – Ok as recommended*
- 6:170 Title I Programs – *Updated to reflect new Title I program requirements – Ok as recommended*
- 6:340 Student Testing and Assessment Program – *Updated in response to 105 ILCS 5/10 17a- Ok as recommended*
- 7:50 School Admissions and Student Transfers To and From Non-District Schools – *Policy, legal references, cross references, and footnotes updated; Foster Care Students subhead – Are we doing this? Who? Must be licensed. Reference is this policy and 7.250*

- 7:60 Residence – Policy, cross references and footnotes are updated to align with amendments to residency challenge procedures - *ok as recommended*
- 7:70 Attendance and Truancy –
APowell1 – Updated for clarity and to delete past dates
APowell2 – A student must notify the building principal or other administrator at least two days prior to the absence providing the date, time and location of the military honors funeral. Requirement may be waived if the student did not receive notice at least two days in advance, but the student shall notify the administration as soon as possible of the absence.
APowell3 – Updated
Ok, as recommended
- 7:250 Student Support Services –
APowell1 – School may employ noncertificated/non-professional educator licensed registered professional nurses to perform professional nursing services
APowell2 – Allows school boards to appoint liaisons for foster care students
Option: Remove liaison for foster care students? (This will also remove the Foster Care Students section from 7:50)- *Are we doing this? Must be licensed.*
Yes
No
- 7:260 Exemption from Physical Education –
APowell1 – Policy Renamed
APowell2 – School boards must identify any evidence/support they will require for excuses they will deem appropriate. Before the board adopts the policy, it should have a conversation with the superintendent to discuss and review and/or amend sample reasons for excusal offered in this policy.- *Need samples of reasons deemed appropriate by board – ok as recommended*
APowell3 – Moved from above
APowell4 – Moved from above
APowell5 – Updated
- 7:305 Student Athlete Concussions and Head Injuries – Updated to fully incorporate the Youth Sports Concussion Safety Act – *ok as recommended*
- 7:310 Restrictions on Publications; Elementary Schools – Renamed- *ok as recommended*
- 8:30 Visitors to and Conduct on School Property – Policy, cross references and footnotes are updated- *Consult Attorney; collective bargain may be required – ok per attorney*
- 8:70 Accommodating Individuals with Disabilities – Policy, Legal References and footnotes are updated- *Who is the Title II Coordinator? Looks like it is ADA and special ed related.*



IV. Advanced Planning

7.270 Administering Medicines to Students – *Recommended updates from attorney*

V. Adjournment