

Finance Committee
April 25, 2012
Minutes of Meeting

Committee members present: Al Malley, Barb Germany, Karen Siston, Kevin Doherty, Duane Bradley, Sue Ruane, John Evers, and Scott Wilton

I. Approval of Minutes - Minutes of the last meeting were approved without changes.

II. Update on Financial Reports - At the last meeting, the committee had requested a report that would show the financials with quarter to date side by side with year to date. Barb Germany checked with SDS and at this time, they are not able to do this. You can print both quarter to date and year to date but not on the same report. However, Barb has requested that this be added as an option so it may be available to us in the future.

III. 3rd Quarter Analysis and Presentation

We plan to do the report on the quarter ending March 31, which is three quarters into the fiscal year.

Bond and Interest Fund and IMRF - These funds do not require much analysis as the payments are constant. Since we don't have much control over these budgets, we will not include in our analysis.

Transportation Fund - Barb has already completed an analysis of this fund. We now owe the state approximately \$590,000 for improper transportation claims. The first \$330,000 is going to be withheld from future payments over the next 3 years. We don't know for sure yet how the second \$260,000 will be deducted yet but we will be requesting that it also be deducted from our revenues.

Education Fund - Expenditure analysis: we need look at these broad categories: Salaries, Employee Benefits, Purchased Services, Supplies and Materials, and Capital Outlay. A few areas are exceeding the budgeted amount, such as unemployment payments. Revenue analysis: General State Aid has been reduced

but this was accounted for in the budget. We are currently at our budgeted amount for revenue.

We will be looking at a cash shortfall in the next fiscal year by October. This borrowing could be avoided if the tax bills go out by August, which is a possibility this year. If the revenue does not come in, we will need to borrow money for the month of October.

Operations and Maintenance Fund - Revenue analysis, we are at budget.

Expenditures analysis: salaries are over budget due to summer help not included in the budget. However, purchased services are under budget so it should be able to make up the difference to keep the fund under budget.

Al Malley will include all items discussed with a variance from the budgeted amount draft report. It was discussed that it would be best to include the information in graph form in a power point to make the analysis easier to understand. We will meet again prior to the next board meeting to review and finalize our report.

IV. Other business - This is the last year of the auditors' contract. We will need to discuss this at an upcoming meeting.

V. Next meeting - TBD, after the draft report is completed.